

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:02 PM by CCF Chairperson Chuck Spoon. Board members Fred Clerici, Jeff Frankel, Nancy Miller, Brian Montgomery, Gaunt Murdock and Marla Parada were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Dolores Morales, Dan Robertson, Castle Sinicrope, Suzanne Statler, Mary Wais.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Castle Sinicrope (San Francisco Foundation) has been holding conversations with key community foundations in the Bay Area to understand their approach to grantmaking. Castle would like to include Crockett Community Foundation in the project if possible. Castle will get in touch with Jeanne for further information.

3 – CONSIDER MICROGRANT APPROVAL

There were no microgrants submitted in November.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

The John Swett Class of 2023 is requesting that they be placed on the January CCF fundraising calendar for tips they receive at the January Bass Club Crab Feed. The Board made it clear that any payment from the Bass Club would not be matched. Fred Clerici made a motion to approve the JSWS Class of 2023, under the conditions stated, for the January fundraising calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

The Crockett Improvement Association is requesting that they be placed on the CCF fundraising calendar for their December Pancake Breakfast. Marla Parada made a motion to approve the CIA for the December fundraising calendar. Brian Montgomery seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Fred Clerici made a motion to approve the following fundraising assistance deposits. Marla Parada seconded the motion, and the motion carried unanimously.

Organization: Carquinez Toy Train Operating Museum
Event: Train Show
Amount: \$2124.00 (includes \$1000.00 CCF Contribution)

Organization: Crockett Lions Club
Event: Pancake Breakfast
Amount: \$1534.00 (includes \$767.00 CCF Contribution)

Organization: Italian Catholic Federation
Event: Polenta Dinner
Amount: \$4563.92 (includes \$1000.00 CCF Contribution)

6 – DISCUSS AND DETERMINE GRANT PACKAGE

Board members gave their opinions on funding for the Port Costa Conservation Society grant submission. Funds will be used for school yard improvements to expand community use. Suzanne Statler reported that she was able to negotiate a lower price for the picnic tables and wondered if she could use the extra money to purchase other items keeping within the spirit of the grant. It was the consensus of the Board to rule on the grant as originally proposed. The Board encouraged the PCCS to submit an additional grant for other items, if needed. Fred Clerici made a motion to approve a grant in the amount \$7,683.94 to the Port Costa Conservation Society for school yard improvements. Nancy Miller seconded the motion, and the motion carried unanimously.

7 – MEETING WITH EAST BAY COMMUNITY FOUNDATION

Brian Montgomery reported that he spoke with Deb Stallings regarding a meeting with East Bay Community Foundation. Ms. Stallings reported that their CFO would like to meet with CCF to discuss how EBCF is looking to structure their foundation's investments with companies that are supportive of EBCF's mission. They would also like to assist CCF in grant writing, and in finding a direction that CCF would like to head in as far as donating. Brian will follow-up and plan a meeting in 2023.

TREASURER'S REPORT

Fred Clerici reported that the November Treasurer's report will not be ready until next week. Fred and Jeanne were unable to meet due to Covid. Fred assured the Board that the CCF is in fine financial shape.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy presented minutes from the November Board meeting. Gaunt Murdock made a motion to approve the Secretary's report and November minutes. Jeff Frankel seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

Nancy Miller reported that her committee was tasked with revising the fundraising assistance registration form to make it more user friendly. The revised form was presented at the November meeting, where there were some suggested changes. Nancy presented the revised form for Board approval. It was the consensus of the Board to accept the changes and publish the form on the CCF website. It was also suggested that Jeanne mail and e-mail the new form to all fundraising participants.

12 - FUTURE AGENDA ITEMS

Swearing-in of New Board Members, Election of Officers, Committee Appointments

13 - BOARD AND PUBLIC COMMENT

Jeanne Owens asked if she should reserve the multi-purpose room at the Community Center for an in-person meeting in January. It was the consensus of the Board to meet via Zoom in January.

Jeanne Owens reported that the paper for the 2023 pictorial calendars has still not arrived, consequently printing of the calendar has been postponed.

Jeanne reminded current Board members that are leaving the Board that they must attend the January meeting.

Fred Clerici reported that it has been an honor to serve on the CCF Board, and that he is looking forward to a lot of great activity from the new Board.

14 - ADJOURNMENT TO JANUARY 5, 2023.

Brian Montgomery adjourned the meeting at 7:54 PM until **JANUARY 5, 2023.**

Respectfully submitted,

Jeanne Owens
Office Secretary