

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:00 PM by CCF Chairperson Chuck Spoon. Board members Fred Clerici, Jeff Frankel, Nancy Miller, Brian Montgomery, Gaunt Murdock and Marla Parada were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Scott Bartlebaugh, Diane Haydon, Larry Haydon, Tess O’Riva, Dan Robertson, Dave Tateosian, Mary Wais, Billy Wood.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dan Robertson reported that the March issue of the Crockett Signal is out, and that it includes an article by Brian Montgomery and an ad submitted by Jeanne Owens.

Larry Haydon reported that the Crockett Chamber of Commerce was looking for someone to update their website. It was reported that Ed Tannenbaum does the websites for the CCSD and the CCF. Jeanne will forward Ed’s contact information to Mr. Haydon.

3 – CONSIDER MICROGRANT APPROVAL

There were no microgrants received in February.

4 – CONSIDER FUNDRAISING ASSISTANCE PREAPPROVAL

The Carquinez Toy Train Operating Museum (CTTOM) is requesting that they be placed on the CCF fundraising calendar for the June, October and December train shows. Nancy Miller made a motion to approve CTTOM for the June, October and December fundraising calendar. Brian Montgomery seconded the motion, and the motion carried with 6 ayes and Fred Clerici abstaining.

The Carquinez PTA is requesting that they be placed on the CCF fundraising calendar for their March Bottles and Bites Fundraiser. Gaunt Murdock made a motion to approve the Carquinez PTA for the March fundraising calendar. Brian Montgomery seconded the motion, and the motion carried with 6 ayes and Fred Clerici voting no.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Fred Clerici made a motion to approve the following fundraising assistance deposit. Gaunt Murdock seconded the motion, and the motion carried unanimously.

Organization: Crockett Lions Club
Event: Corned Beef and Cabbage Dinner
Amount: \$3164.17 (includes \$1000.00 CCF Contribution)

6 - APPROVE 2022 HOLIDAY DECORATING BUDGET

Diane Haydon presented a budget for the 2022 holiday decorations and banner program in the amount of \$12,350 (\$11,200 plus a 10% contingency of \$1150.00). Diane reported

that the cost of installing the banners went up 10% (\$687.00). Nancy Miller made a motion to fund the 2022 holiday decorations up to \$12,350. Fred Clerici seconded the motion, and the motion carried unanimously.

7 – DISCUSS MAINTENANCE PARCEL TAX MEASURE

Scott Bartlebaugh reported that the CIA would be moving forward with their parcel tax ballot initiative without funding from CCF. CIA is proposing an annual tax per Crockett parcel, projected to start at \$50 and to increase slightly each year to keep up with inflation, not to exceed 7 percent in any given year. Scott is requesting that CCF write a letter in support of the initiative. After a lengthy discussion, it was the consensus of the Board that CCF could not take a political stand on a ballot initiative, and would not be able to write a letter of support.

8 – DEVELOPMENT OF NEW REVENUE STREAMS

Brian Montgomery reported that in an effort to generate interest in the CCF, he has been writing articles for the Crockett Signal about what the CCF does. He also suggested employee giving campaigns as another source for revenue.

9 – MEETING WITH EAST BAY COMMUNITY FOUNDATION

Nancy Miller reported that Jeanne reached out to EBCF requesting a meeting. Laura Choe (EBCF) said that they would be happy to meet with our Board in the coming months, and asked that we let them know the purpose and goals of the meeting so that they can make arrangements for the appropriate EBCF staff to join. The Board came up with the following suggested topics: What does EBCF do for CCF based on EBCF's fee schedule; information on procedures for distributing endowment funds once cogeneration payments come to an end; development of new revenue streams. Jeanne encouraged Board members to e-mail potential meeting topics to her.

10 - TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for February 1 thru February 28, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$15,646.33, which included EBCF administration fees, investment fees and unrealized loss for the quarter ending December 2021. Total liabilities and equity through February were \$13,054,064.62. Fred Clerici made a motion to approve the February Treasurer's report. Marla Parada seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Miller presented correspondence received in February, which included an e-mail from EBCF regarding checks that were lost in the mail. Nancy presented minutes from the February Board meeting. The following corrections were noted: Agenda item #1, Brian Montgomery's title will be changed from Vice-President to President. Agenda item #3,

Gaunt Murdock reported that there had been a discussion regarding the Brown Act with regard to real estate discussions with the JSUSD, and that the discussion had been left out of the minutes. Fred Clerici made a motion to approve the Secretary's report and February minutes, as amended. Gaunt Murdock seconded the motion, and the motion carried unanimously.

12 - COMMITTEE REPORTS

Fred Clerici reported that the Budget and Finance Committee met to review CCF financial procedures.

13 - FUTURE AGENDA ITEMS

Meeting with EBCF, Election

14 - BOARD AND PUBLIC COMMENT

Dave Tateosian reported on the status of the Carquinez Model Railroad Society's (CMRS) building repair/rehabilitation project at 645 Loring Avenue. Dave reported that CMRS has received the final proposal from the contractor, Universe Painting and Construction. In the amount of \$275,000. CMRS has approximately \$200,000, and has until June 1 to come up with the remainder of the money. Expected start date is June 27, with a completion date in late August. Pending approval of the final bid, CMRS would like CCF to release the grant check in the amount of \$48,132.62.

Marla Parada reported that she had received a request from Heidi Petty for a letter of support from the CCF to accompany her grant request for an urban greening grant. It was the consensus of the Board to send a generalized letter showing how CCF has supported the community with similar projects in the past.

15 - ADJOURNMENT TO APRIL 7, 2022.

Chuck Spoon adjourned the meeting at 8:39 PM until **APRIL 7, 2022.**

Respectfully submitted,

Jeanne Owens
Office Secretary