

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:00 PM by CCF Chairperson Chuck Spoon. Board members Fred Clerici, Nancy Miller, Brian Montgomery, Gaunt Murdock and Marla Parada were present. Jeff Frankel was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Michael Kirker, Nancy Rieser, Dan Robertson, Bob Triglia, Mary Wais, Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Mary Wais reported that the CIA would be hosting a town meeting on April 21 at 7:00 PM, at the Crockett Community Center regarding the proposed property tax. Mary also reported that there is going to be a CIA sponsored town clean-up on April 30.

Dan Robertson reported that the April issue of the Crockett Signal is out, and that it includes an article by Brian Montgomery and an ad submitted by Jeanne Owens.

3 – CONSIDER MICROGRANT APPROVAL

The Crockett Virtus Club (fiscal sponsor is the Crockett Lions Club) is requesting a microgrant in the amount of \$1000.00 to pay for a band for the Memorial Day Concert in Rithet Park. Gaunt Murdock made a motion to approve a grant in the amount of \$1000.00 to the Crockett Lions Club (for the Crockett Virtus Club). Marla Parada seconded the motion, and the motion carried unanimously.

4 – CONSIDER FUNDRAISING ASSISTANCE PREAPPROVAL

The John Swett High School PTSA is requesting to be put on the fundraising calendar for their May 15th Spring Bocce Tournament. Brian Montgomery made a motion to approve the JSHS PTSA for the May fundraising calendar. Marla Parada seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Fred Clerici made a motion to approve the following fundraising assistance deposits. Gaunt Murdock seconded the motion, and the motion carried unanimously.

Organization: Italian Catholic Federation
Event: Corned Beef and Cabbage Dinner
Amount: \$3517.34 (includes \$1000.00 CCF Contribution)

Organization: Crockett Improvement Association
Event: Residential Clean-up
Amount: \$422.00 (includes \$211.00 CCF Contribution)

6 – APPROVE MATCHING FUNDS FOR THE WALK OF HONOR

Ron Wilson reported that the 13TH Annual Walk of Honor is scheduled for May 21th. Half of the proceeds from the event will be given to the CCSD to be used for the restoration of the Memorial Hall. The CCSD is requesting that the CCF Board match local donations again this year. Fred Clerici made a motion to approve a match to the CCSD up to \$5,000 for the Walk of Honor. Nancy Miller seconded the motion and the motion carried unanimously.

7 – ELECTION

Nancy Miller presented election materials which included the election schedule and the nominating petition. Nancy noted that an addition to the rules was that no electronic signatures would be accepted on the petitions. Jeanne urged the Board to review the materials, and let her know if there were any additions or corrections. Jeanne also reported that the League of Woman Voters is willing to assist us with our election again this year. Nancy Miller also asked the Board if we should delay the printing of the “Old Time Pictorial Calendar of Crockett” to include the new Board of Directors, which will not be known until mid-December. It was the consensus of the Board to release the calendar before the election results are in.

8 – DISCUSSION OF GOOD NEIGHBOR AGREEMENT WITH PHILLIPS 66 CONCERNING NEW BIOFUELS PROJECT.

Phillips 66’s Rodeo Renewed Project, which is a modification of the Rodeo refinery into a facility that would process renewable feedstocks into renewable diesel fuel, is close to being approved by the Contra Costa County Board of Supervisors. Gaunt Murdock reported that there is a community benefit agreement that includes Rodeo, but that Crockett is not mentioned in the agreement, even though there is the potential for negative environmental impact to the community. Gaunt stressed the importance of citizens and organizations in Crockett letting the Board of Supervisors know that Crockett’s property and quality of life is an issue. Gaunt reported that CCF has until 5:00 PM Monday, April 11th, to write an appeal letter. After a lengthy discussion it was the consensus of the Board that Brian and Gaunt compose and submit a respectful letter of appeal to be filed by 4/11/22 at 5:00 PM, at a cost of \$250.00. Michael Kirker stressed that the letter should present historical evidence of the CCF distributing mitigation funds. Fred Clerici requested that he have the opportunity to review the letter before it is submitted.

9 – MEETING WITH EAST BAY COMMUNITY FOUNDATION

At the last meeting the Board asked Jeanne to reach out to EBCF requesting a meeting. Laura Choe (EBCF) said that they would be happy to meet with our Board in the coming months, and asked that we let them know the purpose and goals of the meeting so that they can make arrangements for the appropriate EBCF staff to join. The Board came up with the following suggested topics: EBCF 101: what does EBCF do for CCF; EBCF’s fee schedule; information on procedures for distributing endowment funds once cogeneration payments come to an end; development of new revenue streams; clarify EBCF’s definition of lobbying activities. EBCF’s new process for distributing checks. Jeanne asked that if the

Board has additional topics they would like added, to please e-mail them to her on or before April 20. The tentative date for the meeting is May 26.

10 - TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for March 1 thru March 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$3,108.21. Total liabilities and equity through March were \$13,068,718.96. Gaunt Murdock made a motion to approve the March Treasurer's report. Marla Parada seconded the motion, and the motion carried unanimously.

Fred also reported that grant checks mailed from EBCF have not arrived in our PO Box. EBCF is aware of the problem and has cut new checks, which Jeanne picked up in Oakland this week. EBCF is in the process of instituting a new process for issuing checks. Fred spoke with an EBCF representative with his concerns and is looking forward to their new system of issuing checks.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Miller presented correspondence received in March, which included an e-mail from the League of Woman Voters informing us that they would be happy to assist us with our 2022 election. Other incoming mail included 3 grant requests: CCSD/Recreation Department for \$105,046.00 to re-plaster the Crockett swimming pool; Crockett Museum for \$2175.00 to purchase a museum collection management database; Port Costa Museum for \$2300.00 for a new computer. Outgoing mail included a letter of support authored by Brian Montgomery to accompany the Contra Costa Resource Conservation District's grant request to the California Natural Resource Agency's Urban Greening Grant Program. Nancy also reminded Board members to fill out their conflict of interest form and submit it to Jeanne.

Nancy Miller also reported that at the March meeting Gaunt Murdock had asked that the February minutes be amended to reflect a discussion relative to the Brown Act. After listening to the recording of the February meeting, Nancy reported that a discussion regarding the Brown Act had not taken place. Consequently, the minutes could not be amended, and the only correction to the February minutes would be that Brian Montgomery's title would be changed from Vice-President to President. Gaunt reported that there had been a discussion regarding a real estate issue between Little Roses Preschool and the John Swett Unified School District, and that he would like the record to reflect that the Brown Act exempts real estate price discussions. Nancy presented minutes from the March Board meeting. Marla Parada made a motion to approve the Secretary's report and March minutes. Brian Montgomery seconded the motion, and the motion carried unanimously.

12 - COMMITTEE REPORTS

There were no committee reports.

13 - FUTURE AGENDA ITEMS

Oral Grant Presentations, Election, Meeting with EBCF

14 - BOARD AND PUBLIC COMMENT

There was no Board or public comment.

15 - ADJOURNMENT TO MAY 5, 2022.

Chuck Spoon adjourned the meeting at 8:24 PM until **May 5, 2022.**

Respectfully submitted,

Jeanne Owens
Office Secretary