

## **1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order at 7:00 PM by CCF Chairperson Marla Parada. Board members Jeff Frankel, Nancy Miller, Gaunt Murdock and Chuck Spoon were present. Fred Clerici and Brian Montgomery were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included J.T. Johnson, Dolores Morales, Dan Rinaldi, Dan Robertson and Mary Wais.

## **2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Dan Robertson reported that the July edition of the Crockett Signal features a Foundation article written by Brian Montgomery.

Marla Parada reported that the Carquinez Women’s Club would be having a BBQ dinner fundraiser at the Old Homestead on July 18.

Dan Robertson reported that the Crockett Swim Team would be having a pancake breakfast at the Boy Scout Hall on July 18.

## **3 - CONSIDER MICROGRANT APPROVAL**

There were no Microgrants received in June.

## **4 – FUNDRAISING ASSISTANCE PREAPPROVAL**

The Carquinez Women’s Club (CWC) is requesting that they be placed on the CCF fundraising calendar for their July BBQ. Chuck Spoon made a motion to approve the CWC for the July fundraising assistance calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

The Crockett Lions Club is requesting that they be placed on the CCF fundraising calendar for their September 19<sup>th</sup> BBQ. Gaunt Murdock made a motion to approve the Crockett Lions Club for the September fundraising assistance calendar. Nancy Miller seconded the motion, and the motion carried unanimously.

## **5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS**

Jeff Frankel made a motion to approve the following fundraising assistance deposits. Nancy Miller seconded the motion, and the motion carried unanimously.

Organization: Carquinez Toy Train Operating Museum  
Event: Train Show  
Amount: \$2,166.74 (includes \$1,000 CCF Contribution)

Organization: John Swett Band Boosters  
Event: Recycle Drive  
Amount: \$2,177.52 (includes \$1,000 CCF Contribution)

Organization: Port Costa Conservation Society  
Event: Town Wide Yard Sale Parking & Booths  
Amount: \$2,765.00 (includes \$1,000 CCF Contribution)

## **6 – MATCHING FUNDS FOR RELAY FOR LIFE**

At the June CCF Board meeting Dolores Morales had requested that “Relay for Life” Team Manuel and Marcie, be placed on the CCF fundraising calendar for the August “Relay for Life” benefitting the American Cancer Society. At that meeting the Board voted to accept the “Relay for Life” provisionally, assuming there is a mechanism for CCF to receive net proceeds.

J.T Johnson, a representative from the American Cancer Society, explained that the Cancer Society would not be able to provide net proceeds.

After a lengthy discussion, Marla Parada made a motion to not accept Relay for Life for CCF’s fundraising assistance program, as it does not fit the criteria of the Fundraising Assistance Program. Gaunt Murdock seconded the motion, and the motion carried with 4 ayes and Jeff Frankel voting no.

## **7 – CCF MEMORIAL PROGRAM GUIDELINES**

At the May CCF Board meeting the Board voted to accept and match (up to \$1,000), “bundled” donations from the John Swett Education Foundation, in memory of Salli Spoon. CCF’s current memorial program guidelines allows CCF to match up to \$100 **per donor**. It has been asked if other non-profits would be offered the same consideration, and if this was going to be CCF’s policy moving forward.

Gaunt Murdock reported that the CCF Rules and Regulations Committee met, and are recommending no change to the current program. Gaunt Murdock made a motion that CCF not accept bundled donations in the future. Chuck Spoon seconded the motion, and the motion carried unanimously.

## **8 – REVIEW CROCKETT COGENERATION FUND AGREEMENT**

Gaunt Murdock reported that Mike Kirker was approached by the Manager at Crockett Cogeneration, asking his opinion on postponing CCF’s biannual payment. Nancy Miller pointed out that the fund agreement is between Contra Costa County and Crockett Cogeneration, and that notices, requests and demands go through the County. It was the consensus of the Board that CCF not take action, since there has been no actual communication between Crockett Cogeneration and the CCF, and that any requests would have to go through the County.

## **9 – TREASURER’S REPORT**

Nancy Miller gave the Treasurer’s report (for Fred Clerici) for June 1 thru June 30, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation’s operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$5,896.42. Total liabilities and equity through June were \$13,784,38.02. Jeff Frankel made a motion to approve the Treasurer’s report. Chuck Spoon seconded the motion, and the motion carried unanimously.

## **10 - SECRETARY’S REPORT AND APPROVAL OF MINUTES**

Nancy Miller reported on correspondence received in June, which included a letter from Contra Costa County informing us that CCF’s share of tax revenue from Crockett Cogeneration would be \$132,812. Nancy presented minutes from the June Board meeting. Marla Parada made a motion to approve the Secretary’s report and June minutes. Gaunt Murdock seconded the motion, and the motion carried unanimously.

## **11 – COMMITTEE REPORTS**

Gaunt Murdock reported that the dead pine tree on CCF’s property at 444 Loring Avenue has been successfully removed.

Gaunt also reported that the irrigation system at 444 Loring Ave needs to be replaced since it is not working and many of the plants are dying. Marla Parada made a motion to approve up to \$2,000 for the replacement of the irrigation system at 444 Loring Avenue. Chuck Spoon seconded the motion, and the motion carried unanimously.

## **12 – FUTURE AGENDA ITEMS**

Return to Pre-COVID Standards, Approval of FY 2021-2022 budget.

## **13 – BOARD AND PUBLIC COMMENT**

Mary Wais suggested that if CCF is going to be represented in print, that it contain factual information, as there were some errors in the June Signal article. Marla will request the Board review articles before they are submitted.

Marla reported that she would be on vacation on August 5<sup>th</sup>, and the Chuck Spoon would be chairing the August meeting.

Jeanne Owens reported that she would also be going on vacation, and that the office would be closed the week of August 7.

**14 - ADJOURNMENT TO AUGUST 5, 2021**

Marla Parada adjourned the meeting at 8:10 PM until **AUGUST 5, 2021**.

Respectfully submitted,

Jeanne Owens  
Office Secretary