

### **1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order at 7:11 PM by CCF Chairperson Marla Parada. Board members Brian Montgomery, Nancy Miller, Gaunt Murdock and Chuck Spoon were present. Fred Clerici and Jeff Frankel were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Larry Haydon, Anne Mann, Dan Robertson, Emma Sutton, Darcy Trask, and Mary Wais.

### **2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Dan Robertson reported that the May edition of the Crockett Signal features the first in a series of monthly articles about the CCF, written by Brian Montgomery.

### **3 - CONSIDER MICROGRANT APPROVAL**

There were no Microgrants received in April

### **4 – FUNDRAISING ASSISTANCE PREAPPROVAL**

The John Swett Band Boosters (JSBB) are requesting that they be placed on the CCF fundraising calendar for their May Recycle Drive. Chuck Spoon made a motion to approve JSBB for the May fundraising assistance calendar. Nancy Miller seconded the motion, and the motion carried unanimously.

The John Swett Education Foundation (JSEF) is requesting that they be placed on the CCF fundraising calendar for their June Virtual Sweat for Swett Fun Run. Brian Montgomery made a motion to approve JSEF for the June fundraising assistance calendar. Marla Parada seconded the motion, and the motion carried with 4 ayes and Gaunt Murdock abstaining.

The Port Costa Conservation Society (PCCS) is requesting that they be placed on the CCF fundraising calendar for their May Town Wide Yard Sale (parking and vendor spaces). Brian Montgomery voiced concerns that Contra Costa County is still in the orange tier, limiting attendance to 100 people at a public gathering. Anne Mann reported that they were asking for matching funds for parking and outdoor vendor spaces only. After a lengthy discussion Gaunt Murdock made a motion to approve, as written, the PCCS request for matching funds for the May fundraising assistance calendar. Marla Parada seconded the motion, and the motion carried with 4 ayes and Brian Montgomery voting no.

### **5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS**

There were no fundraising assistance deposits received in April.

## **6 – BLUE HORSE RESCUE**

D’Arcy Trask reported that Blue Horse Rescue (a 501c3 organization) was awarded 26 acres of property by Phillips 66, in the Vista Del Rio area in Crockett. Blue Horse Rescue works with animals (in particular horses), and provides them with a safe environment while they heal physically, mentally and emotionally from situations of abandonment, neglect and abuse, with the goal of ultimately finding their forever homes. The rescue will be moving to Crockett this summer, and will be looking for volunteers.

## **7 – CONSIDER MATCH TO JOHN SWETT EDUCATION FOUNDATION TO SALLI SPOON MEMORIAL**

The Crockett Community Foundation currently has a memorial program that will accept donations in memory of friends and loved ones. Donors designate donations to qualified non-profits in Crockett, Tormey or Port Costa. Donations in memory of an individual are matched by CCF up to \$100 per donor and \$1,000 per memorial. The John Swett Education Foundation (JSEF) has set up a scholarship fund where donations can be made in memory of Salli Spoon. JSEF has collected \$1980, and would like to submit one check to CCF for the \$1,000 match. JSEF has provided supporting documentation showing individual donations. Matching these funds would be an exception to our current program. After a lengthy discussion, Brian Montgomery made a motion to accept a check from JSEF comprised of donations from individuals with appropriate documentation, and to match the individual donations according to current CCF Memorial Program guidelines. Nancy Miller seconded the motion, and the motion carried with 4 ayes and Chuck Spoon abstaining.

Nancy Miller asked if other non-profits would be offered the same consideration, and if this was going to be CCF’s policy moving forward. This will be discussed at a future meeting.

## **8 – CCF POLICY ON SCHOLARSHIPS**

Jeanne Owens contacted Jeri Boomgarten, Senior Development Officer at East Bay Community Foundation, who informed her that there is nothing prohibiting CCF from contributing to scholarship programs, as long as the checks are written to a non-profit organization, not an individual.

## **9 – TREASURER’S REPORT**

Nancy Miller gave the Treasurer’s report (for Fred Clerici) for April 1 thru April 30, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation’s operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$3,016.49. Total liabilities and equity through April were \$13,474,426.56. Brian Montgomery made a motion to approve the Treasurer’s report. Chuck Spoon seconded the motion, and the motion carried unanimously.

## **7 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

Nancy Miller reported on correspondence received in April, which included an application for the Walk of Honor. Nancy presented minutes from the April Board meeting. Brian Montgomery made a motion to approve the Secretary's report and April minutes. Chuck Spoon seconded the motion, and the motion carried with 4 ayes and Gaunt Murdock abstaining.

## **8 - COMMITTEE REPORTS**

Nancy Miller reported that the Project Funding Committee met to approve final reports. The committee has been diligent in contacting organizations for outstanding final/interim reports. To date twelve out of fifteen outstanding reports have been submitted and approved.

Brian Montgomery reported that the Resource and Development committee has been collaborating on ways to encourage community support.

## **9 - FUTURE AGENDA ITEMS**

CCF Memorial Program Guidelines

## **10 - BOARD AND PUBLIC COMMENT**

Jeanne Owens reported that Kent Peterson has asked to be taken off all CCF committees.

Chuck Spoon thanked everyone for all the cards, letters and expressions of sympathy upon the loss of his wife, Salli Spoon.

## **11 - ADJOURNMENT TO JUNE 3, 2021**

Marla Parada adjourned the meeting at 8:20 PM until **JUNE 3, 2021**.

Respectfully submitted,

Jeanne Owens  
Office Secretary