

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:00 PM by CCF Chairperson Marla Parada. Board members Fred Clerici, Jeff Frankel, Nancy Miller, Brian Montgomery, Gaunt Murdock, and Chuck Spoon were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Diane Haydon, Larry Haydon, Donna Hoffman, Dolores Morales, Erin Mullen-Brosnan, Dan Robertson, Mary Wais, Ron Wilson.

2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Alice Ponti, owner of 515 Loring Avenue, reported that wild bushes and trees bordering the Crockett Cogeneration parking lot are obstructing the view from her rental property. The Board suggested that since the area is owned by Crockett Cogeneration, she should contact them.

Marla Parada reported that the Contra Costa County Department of Conservation and Development is holding virtual meetings to address land use, transportation, housing, climate change, environmental justice, and other important issues over the next 20 years. A meeting held on February 3 addressed sustainable economy, homes and jobs. An upcoming meeting on February 10 will address community engagement, transportation and infrastructure, and on February 17th topics will include food, health services, recreation, air quality and hazardous materials. For more information and meeting schedules, visit their website at Envisioncontracosta2040.org

Marla also reported that the Carquinez Women’s Club is selling raffle tickets for a gourmet dinner for 10 people at the Old Homestead. The meal will be prepared by members of the Carquinez Women’s Club. Tickets are \$20 each and can be purchased at Sugar City Pet Supply and on Eventbrite. Proceeds will benefit the Carquinez Women’s Club programs and help to maintain the Old Homestead.

3 - CONSIDER MICROGRANT APPROVAL

The Crockett Community Services District (CCSD) is requesting a microgrant in the amount of \$1000.00 to fund the removal of a tree in Alexander Park. CCSD is also requesting a microgrant in the amount of \$1000.00 to fund the trimming of various trees in Alexander Park. Fred Clerici made a motion to approve two grants in the amount of \$1000.00 each to the CCSD. Brian Montgomery seconded the motion, and the motion carried unanimously.

Marla Parada reported that Little Roses Preschool would like to make a revision to their December microgrant; they would like to purchase building blocks instead of a slide. Chuck Spoon made a motion to allow Little Roses Preschool to revise their grant and purchase the blocks. Gaunt Murdock seconded the motion, and the motion carried unanimously.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

The Italian Catholic Federation (ICF) is requesting that they be placed on the CCF fundraising calendar for their March Drive-Thru Corned Beef and Cabbage Dinner. Jeff Frankel made a motion to approve the ICF for the March fundraising assistance calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Jeff Frankel made a motion to approve the following fundraising assistance deposits. Chuck Spoon seconded the motion, and the motion carried unanimously.

Organization: Carquinez Toy Train Operating Museum
Event: Virtual Train Show
Amount: \$2213.82 (includes \$1000.00 CCF Contribution)

Organization: John Swett Education Foundation
Event: Giving Tuesday
Amount: \$2498.68 (includes \$1000.00 CCF Contribution)

Organization: Little Roses Preschool
Event: Winter Celebration
Amount: \$1530.00 (includes \$765.00 CCF Contribution)

6 – APPROVE BUDGET FOR 2021 HOLIDAY DECORATIONS

Diane Haydon presented a budget for the 2021 holiday decorations in the amount of \$10,524.00, with a 10% contingency (\$1052.00). Jeff Frankel made a motion to fund the 2021 holiday decorations in the amount of \$10,524.00 and a 10% contingency. Gaunt Murdock seconded the motion, and the motion carried unanimously.

7 – BANK OF THE WEST SIGNATURE CARD

It was the consensus of the Board that Fred Clerici, Chuck Spoon, Gaunt Murdock and Jeanne Owens be the signatories for the Bank of the West checking account. Mary Wais asked if CCF had considered moving the CCF checking account to the NorCal Credit Union, which is now located in Crockett. Jeanne will look into what services NorCal credit union has to offer.

8 – FURTHER DISCUSSION OF GENERAL PLAN DESIGNATION

Fred Clerici reported that this agenda item was in response to the County designating the west side of Crockett as disadvantaged. Fred did not feel the CCF had to take an official position at this time, but thought that the designation required more explanation by the County. Gaunt Murdock stated that it might be due to proximity to the oil refinery. Larry Haydon reported that the designation might be advantageous, as it gives the county a mandate to allocate funds to disadvantaged areas.

9 – LORING AVENUE MAINTENANCE

Gaunt Murdock reported that he has hired Villa's Landscaping to clean-up the trash and flammable material on the hillside at 444 Loring Avenue. The cost for the clean-up is \$1100.00. Gaunt has also asked Villa's Landscaping for a bid to remove the dead tree on the property.

10 – TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for January 1 to January 31, 2021, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$3,278.80. Total liabilities and equity through January were \$12,369,143.39. Nancy Miller made a motion to approve the Treasurer's report. Jeff Frankel seconded the motion, and the motion carried unanimously.

Fred also addressed the grant (public election for property tax assessment) made to the Crockett Improvement Association (CIA) that has been held up by EBCF. He asked if the Board would like to keep the grant as an allocated grant, or if CIA should re-apply. It was the consensus of the Board that the CIA should submit a new application.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Miller reported on correspondence received in January, which included a letter from Carquinez Model Railroad Society informing us they would like to pay off their loan. Nancy also presented minutes from the January 7 Board meeting. Jeff Frankel made a motion to approve the Secretary's report and January minutes. Chuck Spoon seconded the motion, and the motion carried unanimously.

12 – COMMITTEE REPORTS

Nancy Miller reported that the Project Funding Committee had a virtual meeting on January 5 to discuss fundraising assistance deposits. The Committee is in the process of reviewing final reports that had been submitted, but due to COVID restrictions, had not been reviewed by the committee. She also reported that Jeanne is working on a spreadsheet detailing outstanding grants.

13 – FUTURE AGENDA ITEMS

Alternative Funding Sources, NorCal Credit Union

14 – BOARD AND PUBLIC COMMENT

Fred Clerici noted that there is a sizable number of dead Elm trees along Rolph Avenue, which need to be addressed.

Jeff Frankel voiced concerns about the sideshows that are occurring in Crockett. The shows are not only annoying and disruptive, but worse, they impact public safety by

keeping emergency services from having access to the town. Marla reported that the Police Liaison Committee is aware of the problem.

15 – ADJOURNMENT TO MARCH 4, 2021

Marla Parada adjourned the meeting at 8:00 PM until **MARCH 4, 2021**.

Respectfully submitted,

Jeanne Owens
Office Secretary