

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:00 PM by CCF Chairperson Jeff Frankel. Board members Fred Clerici, Nancy Miller, Gaunt Murdock, Marla Parada, Nancy Rieser and Chuck Spoon were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Scott Bartlebaugh, Larry Haydon, Monica Johnston, Dolores Morales, Kent Peterson, Heidi Petty, Heather Posner, Dan Robertson, Mary Wais.

2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Marla Parada reported she has registered for a seminar that the Cal Nonprofits organization is hosting on December 16th, 11:00 AM TO 12:15 PM to discuss Assembly Bill 5. This bill requires employers, including nonprofits, to convert certain independent contractors to employees unless they fit into one of the exceptions to the law. This is pertinent for CCF since Jeanne Owens is an independent contractor.

3 - CONSIDER MICROGRANT APPROVAL

The Bay Area Community Exchange Timebank is requesting a microgrant in the amount of \$1,000 to fund outreach and advertising to Crockett, Tormey and Port Costa. The intent is to promote timebanking to individual residents and leaders of the various non-profits in the CCF service area to utilize volunteers. There was a lengthy discussion. As there was no motion, it was the consensus of the Board to not fund the Bay Area Community Exchange Timebank's request.

Little Roses Preschool is requesting \$1,000 to purchase outdoor supplies (Castle Climber, Scooter Sets and a vertical storage shed). Nancy Rieser made a motion to make a grant in the amount of \$1,000 to Little Roses Preschool. Chuck Spoon seconded the motion, and the motion carried unanimously.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

Little Roses Preschool is requesting that they be placed on the CCF fundraising calendar for their December Virtual Winter Celebration family event. Nancy Rieser made a motion to approve Little Roses for the December fundraising assistance calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Gaunt Murdock made a motion to approve the following fundraising assistance deposits. Nancy Miller seconded the motion, and the motion carried unanimously.

Organization: John Swett Band Boosters
Event: Recycle Drive
Amount: \$1,757.18 (includes \$878.59 CCF Contribution)

Organization: St. Rose Church
Event: Drive-thru Thanksgiving Dinner
Amount: \$3,695.79 (includes \$1,000 CCF Contribution)

6 – DISCUSS AND DETERMINE GRANT PACKAGE

A lengthy discussion took place in which Board members gave their opinions on funding for each grant application.

Fred Clerici made a motion to make a grant to Little Roses Preschool in the amount of \$18,600 to pay for janitorial, PPE supplies and back rent. Nancy Miller seconded the motion, and the motion carried with 6 ayes and Jeff Frankel abstaining. Nancy Reiser encouraged Little Roses Preschool to apply for a grant in the future to cover the costs of their garden project.

Nancy Rieser made a motion to make a grant in the amount \$20,950 to the Crockett Improvement Association to cover costs of a public election on a new property tax assessment for town maintenance. Nancy Miller seconded the motion, and the motion carried with 4 ayes and Gaunt Murdock, Chuck Spoon and Jeff Frankel abstaining.

The Contra Costa Resource Conservation District was requesting \$3,490 to fund the children's activity and entertainment area at the May 2021 Shoreline Festival. Unfortunately, due to COVID-19 restrictions Heidi Petty is postponing the festival. She will reapply for this grant when the festival has been rescheduled. Heidi reported that she will be attempting to hold a drive-in movie night at the Crockett waterfront in May 2021, to celebrate watershed awareness month.

The Contra Costa Resource Conservation District is also requesting \$264,335 to fund the Union Pacific Railroad crossing arm to allow for pedestrian traffic across the railroad line located at Dowrelio Drive in Crockett. The hope is to renovate the site as a learning and recreation area. Since there is going to be a public meeting on December 9 to discuss this project and perhaps gauge public opinion, it was the consensus of the Board to hold a special meeting on December 17 at 7:00 PM to discuss and determine whether CCF will fund CCRCD's request.

7 – ELECTION

Jeanne Owens reported that the League of Women Voters of Solano County held a successful candidate's forum on November 12. Jeanne was informed by the League that 220 out of the 2500 ballots that were mailed to registered voters in Crockett, Tormey and Port Costa have been returned. The deadline to mail in ballots is December 4. The League of Women Voters will report the results no later than December 18.

8 – CCF WEBSITE

Jeff Frankel reported that issues with the website have been resolved. Jeanne reported that she would be adding CCF's financial reports to the site.

9 – CLEAN-UP AT 444 LORING AVENUE

Gaunt Murdock reported that a 444 Loring Avenue neighbor had concerns regarding trash and burnable material on our hillside. Gaunt is recommending that CCF either have a work party or hire our landscaper to do the work. It was the consensus of the Board to hire an insured contractor to do this work. Gaunt has requested a bid from Villa's landscaping for the hillside clean-up.

Gaunt also reported that he has received a new bid in the amount of \$1,835 from Villa's Landscaping to replace the irrigation system at 444 Loring Avenue. Heidi Petty suggested that CREEC take a look at the system before we make any decisions on the irrigation. She will visit the office next week with representatives from CREEC to look at the system.

10 – TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for November 1 to November 30, 2020, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$16,611.94 (this included administration and investment fees from EBCF). Total liabilities and equity through November were \$11,972,149.32. Nancy Miller made a motion to approve the Treasurer's report. Chuck Spoon seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Miller reported on correspondence received in November, which included a letter of support from Lindsay Pannell on the waterfront project. Nancy also presented minutes from the November Board meeting. Fred Clerici made a motion to approve the Secretary's report and November minutes. Marla Parada seconded the motion, and the motion carried unanimously.

12 – COMMITTEE REPORTS

There were no committee reports.

13 – FUTURE AGENDA ITEMS (1/7/20)

Swearing in of New Board Members, Election of Officers, Committee Appointments, Alternative Funding Sources.

14 – BOARD AND PUBLIC COMMENT

There was no Board or public comment.

15 – ADJOURNMENT TO DECEMBER 17, 2020

Jeff Frankel adjourned the meeting at 9:10 PM until **DECEMBER 17, 2020.**

Respectfully submitted

Jeanne Owens
Office Secretary