

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order at 7:00 PM by CCF Chairperson Jeff Frankel. Board members Fred Clerici, Nancy Miller, Gaunt Murdock, Marla Parada, Nancy Rieser and Chuck Spoon were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Scott Bartlebaugh, Cherie Bellecci, Destinee Dixon, Diane Haydon, Larry Haydon, Sid Jenson, Dolores Morales, Kent Peterson, Heidi Petty, Heather Posner, Dan Robertson, Mary Wais.

2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Larry Haydon reported that Lucia’s Craft Sandwich Shop has opened at 611 2nd Avenue. He also reported that a lease has been signed for a restaurant/bakery with a projected opening in January, in the old bakery building on the corner of 2nd and Wanda Streets. Larry also reported on additional businesses opening soon: Gallerie Valerie at Valona Square (628 2nd Avenue); a relocation of the Funky Frog and Passionate Feast to 1314 Pomona Street.; Flowers Fresco Florist shop at Valona Square (628 2nd Avenue) will be opening sometime in December.

Diane Haydon reported that the Holiday decorations would be going up in Crockett the week of November 16, and the lights would be put on the Alexander and Edwards Street trees on November 21.

3 - CONSIDER MICROGRANT APPROVAL

The Carquinez Women’s Club is requesting a microgrant in the amount of \$1,000 to fund a Christmas Decorating Contest in Crockett. Nancy Miller made a motion to approve a grant in the amount of \$1,000 to the Carquinez Women’s Club. Chuck Spoon seconded the motion, and the motion carried unanimously.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

The John Swett Education Foundation is requesting that they be placed on the CCF fundraising calendar for December Giving Tuesday. Chuck Spoon made a motion to approve JSEF for the December fundraising assistance calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

St. Rose Church is requesting that they be placed on the CCF fundraising calendar for their November Thanksgiving Dinner. Marla Parada made a motion to approve St. Rose for the November fundraising assistance calendar. Chuck Spoon seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Chuck Spoon made a motion to approve the following fundraising assistance deposits. Nancy Miller seconded the motion, and the motion carried unanimously.

Organization: Crockett Lions Club
 Event: No Show Event
 Amount: \$2,994.78 (includes \$1,000 CCF Contribution)

Organization: Carquinez Toy Train Open House
 Event: Virtual Open House
 Amount: \$2,707.92 (includes \$1,000 CCF Contribution)

Organization: Carquinez Women’s Club
 Event: Drive-thru Rib Dinner
 Amount: \$5,739.48 (includes \$1,000 CCF Contribution)

Organization: ICF Drive-thru BBQ
 Event: Drive-thru Chicken Dinner
 Amount: \$4,276.55 (includes \$1,000 CCF Contribution)

Organization: John Swett Band Boosters
 Event: Crab Feed
 Amount: \$ (includes \$1,000 CCF Contribution)

6 – ORAL GRANT PRESENTATIONS

Grant applicants were given the opportunity to give a presentation on their application for grant money. After their presentation, Board members had the opportunity to ask questions. The Board will make final decisions on grant funding at the December 3 Board meeting.

Contra Costa Resource Conservation District – Union Pacific Railroad Crossing Arm

The Contra Costa Resource District is requesting \$264,335 to fund the Union Pacific Railroad crossing arm to allow for pedestrian traffic across the railroad line located at Dowrelio Drive in Crockett. The hope is to renovate the site as a learning and recreation area. There was much discussion on the grant request; it was the consensus of the Board to hold a special meeting on November 19 at 7:00 PM to discuss the CCRCD’s request further.

Contra Costa Resource Conservation District – Children’s Activity Section at Shoreline Festival

The Contra Costa Resource District is requesting \$3,490 to fund the children’s activity and entertainment area at the Shoreline Festival.

Little Roses Preschool – Garden Program and Cleaning Expenses

Little Roses Preschool is requesting \$25,995 to fund cleaning expenses and the garden program at the preschool.

Crockett Improvement Association – Public Election on Property Tax Assessment

The Crockett Improvement Association is requesting \$20,950 to be used to fund a public election for a property tax assessment for a new town maintenance program.

7 - APPROVE RESOLUTION 2020-1 – ALLOCATION OF PROPERTY TAXES

The CCF has been working with the various tax-based entities to distribute Crockett Cogeneration property taxes for immediate needs in Crockett. Fred Clerici reported that there is \$123,637 available for distribution at this time. Fred presented a draft of Resolution 2020-1 recommending the allocation of these funds as follows. Crockett Library - \$20,000; Crockett Recreation Department \$42,182; Crockett Carquinez Fire Department \$29,637; Crockett Sanitary Department \$31,818. Chuck Spoon made a motion to accept the recommendations to allocate funds as described in Resolution No. 2020-1. Gaunt Murdock seconded the motion, and the motion carried with 6 ayes and Jeff Frankel abstaining.

8 – ELECTION

Jeanne Owens reported that the ballots were mailed out on November 4. Fred Clerici took the opportunity to thank all the volunteers that assisted with the mailing. Chuck Spoon reported that a virtual candidates’ forum has been scheduled for November 12 at 7:00 PM. The election committee will be meeting on November 9 at 2:00 PM to discuss the format for the forum, and to come up with questions for the candidates.

9 – FUNDRAISING SUPPORT FOR LOCAL NONPROFITS – CONSIDER INCREASING NUMBER OF FUNDRAISING ASSISTANCE GRANTS

At the October Board meeting it had been suggested that CCF increase the number of fundraising assistance grants to non-profits. It was the consensus of the Board to address this on a case by case basis.

10 – TREASURER’S REPORT

Fred Clerici gave the Treasurer’s report for October 1 to October 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation’s operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$12,831.68. Total liabilities and equity through October were \$10,935,612.26. Chuck Spoon made a motion to approve the Treasurer’s report. Gaunt Murdock seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Miller presented minutes from the October Board meeting. Fred Clerici made a motion to approve the Secretary's report and October minutes. Chuck Spoon seconded the motion, and the motion carried unanimously.

12 - BANK OF THE WEST SIGNATURE CARD

Jeanne Owens suggested that we wait until after the election to determine who will be authorized as signatories on the Bank of the West signature card.

13 - COMMITTEE REPORTS

Gaunt Murdock reported that he met with our gardener, Villa's Landscaping, regarding a bid for the irrigation (sprinklers or a drip system) at 444 Loring Avenue. He also asked for an additional bid for erosion material and plants. Since we are contracted with Villa's Landscaping, Gaunt did not feel it was necessary to obtain an additional bid, unless Villa's bid is too high.

14 - FUTURE AGENDA ITEMS

Election, Discuss and Determine Grant Package.

15 - BOARD AND PUBLIC COMMENT

There was no Board or public comment.

16 - ADJOURNMENT TO DECEMBER 3, 2020

Jeff Frankel adjourned the meeting at 9:30 PM until **DECEMBER 3, 2020**.

Respectfully submitted

Jeanne Owens
Office Secretary