

### **1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order by CCF Chairperson Gaunt Murdock. Board members Jeffrey Frankel, Nancy Miller, Marla Parada and Chuck Spoon were present. Fred Clerici and Nancy Rieser were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Diane Haydon, Jerry Littleton, Larry Haydon, Dolores Morales, Dan Robertson, Mary Wais.

### **2 – PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Dan Robertson reported that the Port Costa Conservation Society would be hosting a talent show on June 20. He reported that there is a planning meeting at the Port Costa School on January 8 for individuals interested in helping with the show.

Larry Haydon thanked the Board for their work in 2019. Gaunt Murdock took the opportunity to thank the various volunteers that were present for their efforts throughout the last year.

### **3 – ELECTION OF OFFICERS**

Upon motions duly made and seconded, the following persons were elected to the office indicated after the name of each.

Jeffrey Frankel	Chairperson
Marla Parada	President
Chuck Spoon	Vice President
Nancy Miller	Secretary
Fred Clerici	Treasurer

### **4 – COMMITTEE APPOINTMENTS**

Gaunt Murdock made a motion to accept the committee appointments listed below. Marla Parada seconded the motion, and the motion carried unanimously.

Rules and Regulations: Gaunt Murdock, Nancy Rieser\*, Mary Wais

Community Outreach: Gaunt Murdock\*, Joanna Cassese, Amy Henry, Aimee Maricich, Dolores Morales, Erin Mullen-Brosnan

Project Funding Committee: Jeffrey Frankel, Nancy Miller, Nancy Rieser, Norma Clerici, Dolores Morales, Emma Sutton, Mary Wais, Ron Wilson

Resource & Development Committee: Fred Clerici, Jeff Frankel\*, Erin Mullen-Brosnan, Kent Peterson

Finance: Fred Clerici\*, Marla Parada, Chuck Spoon, Kent Peterson

Election: Nancy Miller\*, Chuck Spoon, Mary Wais

444 Loring Avenue: Jeff Frankel, Gaunt Murdock\*

## **5 - CONSIDER MICROGRANT APPROVAL**

There were no microgrants received in January.

## **6 – FUNDRAISING ASSISTANCE PREAPPROVAL**

The Crockett Scouts are requesting that they be placed on the CCF fundraising calendar for their February Pancake Breakfast, May Fish Fry and October Mexican Dinner. The Board reminded the Scouts that they are missing a final report on a microgrant, and that the CCF will not be releasing funds for any past or future fundraisers until the report has been submitted by the Scouts and approved by the Project Funding Committee. Gaunt Murdock made a motion to approve the Crockett Scouts for the February, May and October fundraising calendar, contingent on receiving the outstanding final report. Chuck Spoon seconded the motion, and the motion carried unanimously.

The Crockett Bass Club is requesting that they be placed on the CCF fundraising calendar for their January Crab Feed. Gaunt Murdock made a motion to approve the Crockett Bass Club for the January fundraising calendar. Marla Parada seconded the motion, and the motion carried unanimously.

The Crockett Lions Club is requesting that they be placed on the fundraising calendar for their February Corned Beef and Cabbage Dinner. Chuck Spoon made a motion to approve the Crockett Lions Club for the February fundraising calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

## **7 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS**

Nancy Miller made a motion to approve the following fundraising assistance deposits. Chuck Spoon seconded the motion, and the motion carried unanimously.

Organization: John Swett Education Foundation  
Event: Adult Prom  
Amount: \$3,475.72 (includes \$1,000 CCF Contribution)

Organization: Carquinez Toy Train Operating Museum  
Event: Holiday Train Show  
Amount: \$2,075.09 (includes \$1,000 CCF Contribution)

## **8 - DISCUSSION OF POTENTIAL PROPERTY ACQUISITION OF 1 ROLPH PARK DRIVE (HOSSELKUS CHAPEL)**

Gaunt Murdock had nothing new to report on the acquisition of 1 Rolph Park Drive. Gaunt requested that any future reports on the property acquisition be discussed under committee reports.

## **9 - TREASURER'S REPORT**

Nancy Miller gave the Treasurer's report for December 1 to December 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$5,902.92. Total liabilities and equity through December was \$10,004,445.25. Gaunt Murdock made a motion to approve the Treasurer's report. Chuck Spoon seconded the motion, and the motion carried unanimously.

## **10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

Nancy Miller reported on correspondence received in December which included holiday cards and an e-mail from Crockett Recreation informing us that the multipurpose room would not be available for the March 5 Board meeting due to floor refinishing at the Community Center. It was the consensus of the Board to hold the March meeting on the following Thursday (March 12). Nancy also read a draft of a letter that will be accompanying the CCF calendar mailing to CCF membership. Nancy presented minutes from the December Board meeting. Gaunt Murdock made a motion to approve the Secretary's report, December minutes, rescheduling of the March meeting and the letter to accompany the calendar mailing. Marla Parada seconded the motion, and the motion carried unanimously.

## **11 - COMMITTEE REPORTS**

The project funding committee met to review fundraising assistance deposits and final reports.

## **12 - FUTURE AGENDA ITEMS**

Consider Funding of 2020 Christmas Decorations, Discussion with JSUSD Superintendent

## **13 - BOARD AND PUBLIC COMMENT**

Diane Haydon asked for clarification regarding funding for the 2020 Christmas decorations, i.e. is CCF funding the decorations, or does the Crockett Chamber of Commerce need to submit a grant application. This item will be put on the agenda for the February Board meeting.

## **14 - ADJOURNMENT TO FEBRUARY 6, 2020**

Jeffrey Frankel adjourned the meeting at 8:15 PM until **FEBRUARY 6, 2020**.

Respectfully submitted

Jeanne Owens  
Office Secretary