

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Gaunt Murdock. Board members Jeff Frankel, Nancy Miller, Marla Parada, Nancy Rieser and Chuck Spoon were present. Fred Clerici was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Scott Bartlebaugh, Dean Colombo, Carla Garbis, Angie Goularte, Diane Haydon, Larry Haydon, Dean Kelch, Farangiz Malikova, Dolores Morales, Maya Nelson, Bonner Odell, Lindsay Pannell, Kent Peterson, Dan Robertson, Suzanna Van Gruden, Mary Wais, Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Diane Haydon thanked the Board for funding the 2019 holiday decorations.

3 – CONSIDER MICROGRANT APPROVAL

There were no microgrants received in November.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

The Class of 2020 is requesting that they be placed on the CCF fundraising calendar for the Bass Club Crab Feed, where they will be paid to serve, bus tables, set up and clean up. Jeff Frankel made a motion to approve the Class of 2020 for the January fundraising calendar. Marla Parada seconded the motion, and the motion carried unanimously.

The John Swett Band Boosters are requesting that they be placed on the CCF fundraising calendar for their February crab feed. Marla Parada made a motion to approve JSBB for the February fundraising calendar. Jeff Frankel seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Marla Parada made a motion to approve the following fundraising assistance deposits: Crockett Boy Scout Mexican Dinner (approval contingent upon receipt and approval of final report on grant #1809001). Chuck Spoon seconded the motion, and the motion carried unanimously.

Organization: Quilters of Crockett
Event: Quilt Bazaar and Raffle
Amount: \$2,064.89 (includes \$1,000 CCF Contribution)

Organization: John Swett High School PTA
Event: Fall Bocce Tournament
Amount: \$2,013.60 (includes \$1,000 CCF Contribution)

Organization: St. Mark's Church
Event: San Marco Night
Amount: \$2,817.23 (includes \$1,000 CCF Contribution)

Organization: Crockett Scouts
Event: Mexican Dinner
Amount: \$4,158.22 (includes \$1,000 CCF Contribution)

Organization: Carquinez Model Railroad Society
Event: Open House
Amount: \$2,210 (includes \$1,000 CCF Contribution)

6 - DISCUSS AND DETERMINE GRANT PACKAGE

A lengthy discussion took place in which Board members gave their opinions on funding for each grant application. Fred Clerici was unable to attend the meeting and submitted his comments and recommendations on each grant. It was the consensus of the Board to allow Jeanne Owens to read Fred's comments.

Jeff Frankel made a motion to make a grant in the amount of \$6,750 to the Crockett Community Services District to pay for retaining wall and stairs engineering plans on Pomona. Nancy Miller seconded the motion, and the motion carried unanimously.

Nancy Rieser made a motion to make a grant in the amount of \$9,952 to CREEC for irrigation and infrastructure care for CREEC nursery. Chuck Spoon seconded the motion and the motion carried with 5 ayes and Gaunt Murdock voting no.

The CIA submitted a grant request in the amount of \$13,100 to be used to address blight conditions on Pomona Street between 7th Avenue and Vista Del Rio. Eventually this would be the site of a "Welcome to Crockett" monument placed among bushes and trees in the midst of brick pavers. Kent has asked the CCF not to act on this request at this time, rather to wait until CIA gets from Cal Trans whatever modifications that they might require that would influence the scale of the project. Chuck Spoon made a motion to support CIA's project, and to write a letter of support for the project to Cal Trans. Jeff Frankel seconded the motion and the motion carried unanimously.

Chuck Spoon made a motion to make a (one-time) grant in the amount of \$11,000 to fund an 18 week "music for minors" program for grades TK-2 during the spring semester at Rodeo Hills Elementary School. Nancy Rieser seconded the motion and the motion carried with 3 ayes and Nancy Miller and Jeff Frankel voting no.

Rodeo Hills Elementary submitted a grant request for \$10,000 to help fund a 4th grade outdoor education field trip at Camp Arroyo in Livermore, California in April 2020. Some of the concerns expressed by the Board regarding this grant were: funding outside of the boundaries of the CCF, financing a large percentage of the project costs while only benefiting a small number (approximately 12%) of Crockett, Port Costa and Tormey

students; project is lacking a volunteer component. After a lengthy discussion Nancy Rieser made a motion to fund \$1,200 (12% of the requested amount). The motion failed for lack of a second. Marla Parada made a motion to fund \$2,760 (12% of the cost of the entire project). The motion failed for lack of a second. Rodeo Hills received no funding for the Camp Arroyo field trip. The Board encouraged Rodeo Hills 4th grade class to participate in the CCF's fundraising assistance program.

7 - DISCUSSION OF POTENTIAL PROPERTY ACQUISITION OF 1 ROLPH PARK DRIVE (HOSSELKUS CHAPEL)

Gaunt Murdock reported that the property at 1 Rolph Park Drive, which was the site of Hosselkus Chapel, is up for sale. The Crockett Community Services District (CCSD) has had discussions with the owner and has found that selling the property to a non-profit would be of considerable benefit. The owners of the property have signed a letter of intent to pursue negotiations for a sale. The property has been appraised and inspected. There is approximately \$300,000 to \$500,000 in repairs.

8 - TREASURER'S REPORT

Nancy Miller presented the Treasurer's report for November 1 thru November 30, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$25,547, which included the final payment on the holiday decorations (\$9224), property taxes on 444 Loring Avenue (\$689.72) and EBCF administration and investment fees (\$12,769.71). Total liabilities and equity through November was \$9,755,405.37. Jeff Frankel made a motion to approve the November Treasurer's report. Chuck Spoon seconded the motion, and the motion carried unanimously.

9 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Miller reported on correspondence received in November. Nancy also presented minutes from the November Board meeting. Chuck Spoon made a motion to approve the Secretary's report and November minutes. Jeff Frankel seconded the motion, and the motion carried unanimously.

The Board discussed dates for a possible retreat. It was the consensus of the Board to have the retreat at 5:00 PM, February 6, at the community center prior to the regular CCF Board meeting.

10 - COMMITTEE REPORTS

The Project Funding Committee met to review fundraising assistance deposits and final reports.

11 - FUTURE AGENDA ITEMS

Election of Officers, Committee Appointments, Discussion of Potential Property Acquisition of 1 Rolph Park Drive.

12 - BOARD AND PUBLIC COMMENT

There was no Board or public comment

13 - ADJOURNMENT TO JANUARY 2, 2020.

Gaunt Murdock adjourned the meeting at 8:30 PM until **JANUARY 2, 2020.**

Respectfully submitted,

Jeanne Owens
Office Secretary