

**1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order by CCF Chairperson Gaunt Murdock. Board members Fred Clerici, Jeffrey Frankel, Nancy Miller, Marla Parada, Nancy Rieser and Chuck Spoon were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Julie Dees, Larry Haydon, Jerry Littleton, Dolores Morales, Dan Robertson, Suzanna Van Gruden, Mary Wais, Ron Wilson.

**2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Dan Robertson reported that the Crockett Lion's Club would be holding their annual BBQ on Sunday, September 8 at the Old Homestead.

**3 – CONSIDER MICROGRANT APPROVAL**

There were no microgrant requests submitted in August.

**4 – FUNDRAISING ASSISTANCE PREAPPROVAL**

CREEC is requesting that they be placed on the CCF fundraising calendar for their September Native Butterfly Plant Sale and Lemonade Social. Fred Clerici made a motion to approve CREEC for the September fundraising calendar. Chuck Spoon seconded the motion, and the motion carried unanimously.

The Crockett Scouts are requesting that they be placed on the October fundraising calendar for their annual Mexican Dinner. Fred Clerici made a motion to accept the Crockett Boy Scouts for the October fundraising calendar. Nancy Miller seconded the motion, and the motion carried unanimously.

The John Swett High School PTA is requesting that they be placed on the October fundraising calendar for their Fall Bocce Tournament. Chuck Spoon made a motion to accept the JSHS PTA for the October fundraising calendar. Marla Parada seconded the motion, and the motion carried unanimously.

**5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS**

Fred Clerici made a motion to approve the following fundraising assistance deposits. (Approval for Crockett Swim Team is conditional upon submission of receipt from event venue). Chuck Spoon seconded the motion, and the motion carried unanimously.

Organization: CREEC  
Event: Summer Solstice Plant Sale  
Amount: \$1,650.00 (includes \$850 CCF Contribution)

Organization: Crockett Swim Team  
Event: Pancake Breakfast  
Amount: \$4,436.81 (includes \$1,000 CCF Contribution)

Fundraising deposits received from the Port Costa Conservation Society (PCCS) and the Carquinez Model Railroad Society (CMRS) will be returned; PCCS needs to correct their accounting and CMRS needs to provide an itemized list of donations received.

#### **6 - RETURN REFUND FROM CCSD (GRANT #1512005) TO BE USED FOR MODIFIED DECK DESIGN**

The Crockett Community Services District was awarded a grant to be used for the design of a deck at the Crockett Community Center. As the plan progressed it became obvious that the project was going to be too expensive due to County restrictions. CCSD representative Ron Wilson filed a final report and returned the unused grant funds to the CCF. Since that time the architect involved has come back with an idea for a modified plan that may be more cost effective. The CCSD would like to know if it is possible for the CCF to release the funds that were paid back, so that they could be used to pay the architect to follow through with the new design. Jeffrey Frankel made a motion to make the funds (\$8,494.00) available to Ron if/when needed for the architect to proceed with a modified design. Fred Clerici seconded the motion and the motion carried unanimously.

#### **7 - DISCUSSION OF POTENTIAL PROPERTY ACQUISITION OF 1 ROLPH PARK DRIVE (HOSELKUS CHAPEL)**

Gaunt Murdock reported that the property at 1 Rolph Park Drive, which was the site of Hosselkus Chapel, is up for sale. The Crockett Community Services District (CCSD) has had discussions with the owner and has found that selling the property to a non-profit would be of considerable benefit. Ron Wilson reported that the CCSD might be interested in purchasing the building. Gaunt suggested that the CCSD and representatives of the CCF Board form an ad hoc committee, since the CCF is a possible funding source to CCSD for the purchase, or the possibility that the CCF might be interested in co-ownership. Jeffrey Frankel, Gaunt Murdock and Larry Haydon volunteered to be on the committee. This will be put on the agenda for the October meeting.

#### **8 - BOARD RETREAT**

It was the consensus of the Board that the Retreat be scheduled for January 2020.

#### **9 - TREASURER'S REPORT**

Fred Clerici gave the Treasurer's report for August 1 thru August 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$17,000.82, which included EBCF 4<sup>th</sup> quarter administration and investment fees. Total liabilities and equity through August was \$9,225,139.89. Nancy Miller made a motion to approve the August Treasurer's report. Jeff Frankel seconded the motion, and the motion carried unanimously.

#### **10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

Nancy Miller reported on correspondence received in September. Nancy also presented the minutes from the August Board Meeting. Marla Parada made a motion to approve the Secretary's report and August minutes. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

### **11 - COMMITTEE REPORTS**

The Project Funding Committee met to review fundraising assistance deposits and final reports.

Gaunt Murdock reported that the Outreach Committee is in the process of planning the donor event scheduled for October 13 at the Old Homestead. The committee will be meeting with the caterer for a tasting party.

### **12 - FUTURE AGENDA ITEMS**

Discussion of potential property acquisition of 1 Rolph Park Drive.

### **13 - BOARD AND PUBLIC COMMENT**

Dolores Morales asked the Board if they would support a grant from the Crockett Improvement Association to hire a landscaper for a one time clean-up of various areas in town, including the Wanda Street bypass and the bridgehead. It was the consensus of the Board that the CIA submit their grant for consideration during the fall grant cycle. Fred Clerici reminded Dolores that the deadline for the fall grant cycle is September 30.

Jeff Frankel reported that the contractor (Tri-City Fence) will be starting the fence repair soon at 444 Loring Avenue

Mary Wais reported that the driveway at 444 Loring Avenue is hazardous due to lifting concrete that presents a tripping hazard.

### **14 - ADJOURNMENT TO OCTOBER 3, 2019**

Gaunt Murdock adjourned the meeting at 8:05 PM until **OCTOBER 3, 2019**.

Respectfully submitted,

Jeanne Owens  
Office Secretary