

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Treasurer Fred Clerici. Board members Nancy Miller, Marla Parada, Nancy Rieser and Chuck Spoon were present. Gaunt Murdock and Jeffrey Frankel were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Steve DeLucchi, Larry Haydon, Anne Mann, Dan Robertson, Mary Wais.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Mary Wais reported that there was going to be an “End of Summer Social” at the Crockett Museum on Sunday, August 24, 5:00 to 7:00 PM.

Dan Robertson reported that on Saturday August 3, the Vallejo Shakespeare in the Park troupe would be performing “Henry V”, at 3:00 PM. Dan also reported that Port Costa would be holding their annual Car Show and BBQ at the Port Costa School, on Sunday, August 4, 10:00 AM to 4:00 PM.

Nancy Miller reported that the Crockett Lions Club would be holding their community BBQ on Sunday, September 8.

3 – CONSIDER MICROGRANT APPROVAL

There were no microgrant requests submitted in July.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

The Port Costa Conservation Society is requesting that they be placed on the CCF fundraising calendar for their August Car Show and BBQ. Nancy Reiser made a motion to approve the PCCS for the August fundraising calendar. Chuck Spoon seconded the motion, and the motion carried with unanimously.

The Carquinez Middle School PTA is requesting that they be placed on the August fundraising calendar for their August Bottles and Bites fundraiser. At the June meeting CMS PTA had submitted this request as a microgrant; however it was the consensus of the Board that the PTA’s request was better suited for the fundraising assistance program. Chuck Spoon made a motion to accept CMS PTA for the August fundraising calendar. Marla Parada seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Nancy Miller made a motion to approve the following fundraising assistance deposits. Nancy Rieser seconded the motion, and the motion carried unanimously.

Organization: Port Costa Conservation Society
Event: Townwide Yard Sale
Amount: \$2,357.00 (includes \$1,000 CCF Contribution)

Organization: Port Costa Museum
Event: Open House/Fundraiser
Amount: \$2,003.00 (includes \$1,000 CCF Contribution)

Organization: JSHS PTA
Event: Bocce Tournament
Amount: \$2139.56 (includes \$1,000 CCF Contribution)

Organization: Contra Costa Resource Conservation District
Event: Pasta with a Purpose Fundraiser
Amount: \$2,427.15 (includes \$1,000 CCF Contribution)

Organization: Crockett Lions Clubs
Event: Pasta Dinner
Amount: \$3,226.93 (includes \$1,000 CCF Contribution)

Organization: Crockett Women's Association
Event: Pampered Chef/Touchstone Crystal Sales
Amount: \$1,437.48 (includes \$718.74 CCF Contribution)

Organization: Carquinez Toy Train Operating Museum
Event: Railroad Days
Amount: \$2,236.00 (includes \$1,000 CCF Contribution)

Organization: Crockett Boy Scouts
Event: Fish Fry
Amount: \$5,939.54 (includes \$1,000 CCF Contribution)

Marla Parada noted that the Contra Costa Resource Conservation District did not list a rental expense for the Crockett Community Center for their fundraiser, and wondered if it had been donated. Jeanne will follow up with CCRCDD regarding this issue

6 - REVIEW/APPROVAL OF FY 2019-20 BUDGET

Fred Clerici presented a draft of the FY 2019-2020 budget for Board approval. Fred reminded the Board that the budget is a guideline and that adjustments can be made for unforeseen costs. Chuck Spoon made a motion to approve the budget. Nancy Rieser seconded the motion, and the motion carried unanimously.

7 - RETURN REFUND FROM CCSD (GRANT #1512005) TO BE USED FOR MODIFIED DECK DESIGN

It was the consensus of the Board to put this on the September agenda when Ron Wilson would be present to answer questions.

8 - APPROVE ESTIMATE FOR FENCE AT 444 LORING AVENUE

Jeanne Owens presented an estimate from Tri-City Fence in the amount of \$1,518.00 to replace the fence at 444 Loring Avenue. Nancy Miller made a motion to move forward with the replacement of the fence. Marla Parada seconded the motion, and the motion carried unanimously. Larry Haydon made a suggestion that the Board contact their insurance company to see if it is possible to be reimbursed for the fence.

9 - TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for June 1 thru June 30, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$5,326.93. Total liabilities and equity through June was \$9,392,166.30. Fred also gave the Treasurer's report for July 1 thru July 31. Various invoices for expenses totaled \$2,999.69. Total liabilities and equity through July totaled \$9,418,486.70. Nancy Miller made a motion to approve the June and July Treasurer reports. Nancy Rieser seconded the motion, and the motion carried unanimously.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Miller reported on correspondence received in June & July, which included a letter from the County Assessor's Office informing the CCF that their share of revenues from Crockett Cogeneration 2019-20 Property tax will be \$132,156. Nancy presented minutes from the June Board meeting. Nancy Rieser made a motion to approve the Secretary's report and June minutes. Chuck Spoon seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

The Project Funding Committee met to review fundraising assistance deposits and final reports.

12 - FUTURE AGENDA ITEMS

Returned refund from CSD to be used for modified deck design; Board Retreat

13 - BOARD AND PUBLIC COMMENT

Mary Wais suggested that the President speak with Loring Avenue neighbors regarding the amount of time staff spends fielding complaints.

14 - ADJOURNMENT TO SEPTEMBER 5, 2019

Fred Clerici adjourned the meeting at 7:30 PM until **SEPTEMBER 5, 2019**.

Respectfully submitted,

Jeanne Owens
Office Secretary