

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Gaunt Murdock. Board members Fred Clerici, Jeffrey Frankel, Nancy Miller, Marla Parada and Nancy Rieser were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: David Botta, Debra Brandon, Norma Clerici, Tammy Dempsey, Diane Haydon, Larry Haydon, Dolores Morales, Dan Robertson, John Valentini, Mary Wais.

2 – SWEARING IN OF DIRECTOR, MARLA PARADA

Gaunt Murdock swore in Board member Marla Parada by having her recite the Crockett Community Foundation oath.

3 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dan Robertson reported that the Crockett Lions Club would be hosting their annual corned beef and cabbage dinner on Saturday, February 23, 5:30 to 7:30 PM at the St. Rose Parish Hall. Tickets are \$20.

Fred Clerici thanked Crockett Public Services and Kent Peterson for getting the decorative light pole replaced at the corner at Port and Pomona Streets.

Nancy Rieser announced a Rodeo Town Hall meeting hosted by the Rodeo Citizens Association and Citizens for a Better Environment on Thursday, March 7, 6:00 to 8:30 PM at the Rodeo Hills Auditorium. Discussion will include Phillips 66's plans to expand tar sands refining at the Rodeo facility, and the resulting increased tanker traffic in the Bay, with increased risk of spills, effects on community health and the worsening climate.

4 - CONSIDER MICROGRANT APPROVAL

St. Rose Church is requesting a grant in the amount of \$1,000 for the purchase of seven (30x96 inch) tables for the church hall. Fred Clerici made a motion to make a grant to St. Rose Church in the amount of \$1,000. Nancy Miller seconded the motion, and the motion carried unanimously.

Little Roses Preschool is requesting a grant in the amount of \$650 to pay for an evening with Todd Wanerman. Crockett area families will get the opportunity to learn about the brain science of development and relationships, explore key professional perspectives and practices that can work at home, and also how and why families at home must be different from teachers and schools. Fred Clerici made a motion to make a grant to Little Roses Preschool in the amount of \$650. Marla Parada seconded the motion, and the motion carried unanimously.

5 – FUNDRAISING ASSISTANCE PREAPPROVAL

There were no fundraising preapprovals received in January.

6 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Nancy Rieser made a motion to approve the following fundraising assistance deposits. Fred Clerici seconded the motion, and the motion carried unanimously.

Organization: Quilters of Crockett
 Event: Quilt Raffle & Bazaar
 Amount: \$2,886.71 (includes \$1,000 CCF Contribution)

Organization: Carquinez Toy Train Operating Museum
 Event: Holiday Train Show
 Amount: \$2,180.00 (includes \$1,000 CCF Contribution)

Organization: Carquinez Women's Club
 Event: Tinsel Town Cocktail Party
 Amount: \$4,724.93 (includes \$1,000 CCF Contribution)

Organization: Class of 2019
 Event: Bass Club Crab Feed
 Amount: \$2,500.00 (includes \$1,000 CCF Contribution)

7 – COMMITTEE APPOINTMENTS

Marla Parada made a motion to accept the committee appointments listed below. Jeff Frankel seconded the motion, and the motion carried unanimously.

Rules and Regulations: Nancy Rieser, Mary Wais

Community Outreach: Gaunt Murdock, Deborah Brandon, Joanna Cassese,

Amy Lohr, Aimee Maricich, Erin Mullen-Brosnan, Dolores Morales, Norma Clerici
 Project Funding Committee: Jeffrey Frankel, Nancy Miller, Nancy Rieser, Erin-Mullen
 Brosnan, Dolores Morales, Emma Sutton, Mary Wais, Ron Wilson

Resource & Development Committee: Fred Clerici, Jeff Frankel, Erin Mullen-Brosnan,
 Kent Peterson

Finance: Fred Clerici, Marla Parada, Kent Peterson

Election: Jeff Frankel, Nancy Miller

444 Loring Avenue: Jeff Frankel, Gaunt Murdock, Harold Burnett

It was the consensus of the Board to have individual committees select their own chairperson.

8 – CONSIDER FUNDING OF 2019 CHRISTMAS DECORATIONS

Diane Haydon reported at the January meeting that it would be possible to order 11 more snowflake silhouettes and an additional 5 garland/lights to finish off the decorative poles for 2019 at a considerable discount, if ordered before February 28. The cost for the additional snowflakes and garland is \$5,666.59. Diane estimated that the committee needs an additional \$13,000 to decorate the town for 2019. Larry Haydon thought that

the cost might be slightly higher than \$13,000. After a lengthy discussion Fred Clerici made a motion to allocate \$13,000 for the 2019 Christmas decorations, with the caveat that there may be some hidden costs. Jeff Frankel seconded the motion, and the motion carried unanimously.

9 - TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for January 1 to January 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$17,175.03, which included administration fees paid to EBCF. Total liabilities and equity through January was \$8,745,675.73. Nancy Miller made a motion to approve the January treasurer's report. Jeff Frankel seconded the motion, and the motion carried unanimously.

10 - 444 LORING AVENUE IMPROVEMENTS

Jeff Frankel reported that there has been a request from a neighbor to top some of the trees on 444 Loring Avenue. Jeanne Owens will request a bid from the gardener. Jeff also reported that the gardener has agreed to do hillside clean-up. The costs for this will be \$600.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Miller presented minutes from the January Board meeting. Jeffrey Frankel made a motion to approve the Secretary's report and January minutes, Marla Parada seconded the motion, and the motion carried unanimously.

12 - COMMITTEE REPORTS

Outreach Committee - Deborah Brandon reported that the Outreach Committee will be organizing a donor appreciation event on October 13th at the Old Homestead. The Carquinez Women's Club (CWC) has offered the venue free of charge. After a lengthy discussion Jeffrey Frankel made a motion to pay the CWC for use of the Old Homestead for the CCF event. Nancy Rieser seconded the motion, and the motion passed with 4 ayes and 2 nos. Deborah also asked for input from the Board on what type of event/concept they would like the event to be, (i.e. cocktail party, sit-down dinner, hors d'oeuvres).

Deborah also reported that the committee would still like to publish a newsletter, and that the committee will be looking for Director input. Mary Wais suggested that a survey be included in the newsletter.

Project Funding Committee - Nancy Rieser reported that the committee will be working on streamlining consistency of reporting requirements for all grant programs, and will be reporting back to the Board in the coming months. The committee will also be discussing issues with the fundraising assistance program.

13 - FUTURE AGENDA ITEMS

Report from Crockett Public Services on the Streetlight Replacement and Maintenance Fund, Candidate Interviews, Selection of Candidate, Board Retreat.

14 - BOARD AND PUBLIC COMMENT

There was no board or public comment.

15 - CANDIDATE INTERVIEW

The Board interviewed Chuck Spoon, who had submitted an application for the open Board position. If there are other applicants, they will be interviewed at the March meeting.

16 - ADJOURNMENT TO CLOSED SESSION

Gaunt Murdock adjourned the meeting at 8:45 PM to closed session.

17 - RAY DELTORO CLAIM

Gaunt Murdock reported that Mr. Deltoro rejected the CCF offer of reimbursement for costs associated with the restraining order he filed against William Thomas. It was the consensus of the Board to contact the attorney for next steps.

18 - ADJOURNMENT TO MARCH 7, 2019

Gaunt Murdock adjourned the meeting at 9:00 PM until **MARCH 7, 2019**.

Respectfully submitted,

Jeanne Owens
Office Secretary