

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Gaunt Murdock. Board members Fred Clerici, Jeffrey Frankel, Nancy Miller, Marla Parada, Nancy Rieser and Chuck Spoon were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Julie Dees, Margaret Faria, Larry Haydon, Trudi Jensen, Jerry Littleton, Anne Mann, John Mann, Dolores Morales, Sophia Ramos, Dan Robertson, Will Taylor, Kent Peterson, Suzanne Statler, Diane Stewart, Ron Wilson, Carrie Wong.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dan Robertson reported on earth day celebrations in Crockett and Port Costa on April 20. There will be a plant sale and planting party for kids, family activities, and a tour of proposed waterfront projects at the CREEC Greenhouse, 10:00 AM to 2:00 PM. Port Costa will be participating in coastal clean-up from 9:00 AM to 12:00 PM, and includes free coffee and snacks.

Margaret Faria reported that there is a petition from the Chamber of Commerce circulating to keep the railroad crossing open at the Nantucket site, in hopes that a new restaurant can open there. Petitions are available at Gauge Point Calibration during business hours.

Margaret also reported that the Crockett town wide yard sale is May 11, and signup forms are available at J&L, Club Tac, Sugar City Pet Supply and Funky Frog.

3 – SWEARING IN OF DIRECTOR, CHUCK SPOON

Jeffrey Frankel swore in Board member Chuck Spoon by having him recite the Crockett Community Foundation oath.

4 - CONSIDER MICROGRANT APPROVAL

A microgrant was received from the Crockett Carquinez Fire Protection District, but there was not a representative present.

5 – FUNDRAISING ASSISTANCE PREAPPROVAL

Fred Clerici reported that if the Board chooses to fund all the fundraising assistance requests being presented, they would need to move \$10,000 into the fundraising assistance budget for the remainder of this fiscal year. Jeffrey Frankel made a motion to move \$10,000 out of the “other donor funds” budget in the “fundraising assistance” budget. Chuck Spoon seconded the motion, and the motion carried unanimously.

The Crockett Women’s Association is requesting that they be placed on the CCF fundraising calendar for their May Pampered Chef/Touchstone Crystal Sales. Fred Clerici made a motion to approve the Crockett Women’s Association for the May fundraising calendar. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

The John Swett High School PTA is requesting that they be placed on the CCF fundraising calendar for their April bocce tournament. Nancy Rieser made a motion to approve the JSHS PTA for the April fundraising calendar. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

The Crockett Boy Scouts are requesting that they be placed on the CCF fundraising calendar for their April casino fun trip and their May fish fry. Fred Clerici made a motion to approve the Crockett Boy Scouts fish fry for the May fundraising calendar. Nancy Rieser seconded the motion, and the motion carried unanimously. Chuck Spoon made a motion to approve the Crockett Boy Scouts casino trip for the April fundraising calendar. Jeffrey Frankel seconded the motion, and the motion carried with 4 ayes and Nancy Miller, Gaunt Murdock and Nancy Rieser voting no.

The Carquinez Toy Train Operating Museum is requesting that they be placed on the CCF fundraising calendar for their June, October and December train shows. Marla Parada made a motion to approve the CTTOM for the June, October and December fundraising calendar. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

The Port Costa Museum is requesting that they be placed on the CCF fundraising calendar for their May wine and cheese reception. Jeffrey Frankel made a motion to approve the Port Costa Museum for the May fundraising calendar. Fred Clerici seconded the motion, and the motion carried unanimously.

The Crockett Chamber of Commerce is requesting that they be placed on the CCF fundraising calendar for their May town wide yard sale. Fred Clerici made a motion to approve the Crockett Chamber of Commerce for the May fundraising calendar. Chuck Spoon seconded the motion, and the motion carried unanimously.

The Class of 2019 is requesting that they be placed on the CCF fundraising calendar for their May car wash. Chuck Spoon made a motion to approve the Class of 2019 for the May fundraising calendar. Marla Parada seconded the motion, and the motion carried unanimously.

The Port Costa Conservation Society is requesting that they be placed on the CCF fundraising calendar for their May town wide yard sale. Fred Clerici made a motion to approve the PCCS for the May fundraising calendar. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

The Carquinez Model Railroad Society is requesting that they be placed on the CCF fundraising calendar for their June, October and December Train Shows. Jeffrey Frankel made a motion to approve the CMRS for the June, October and December fundraising calendar. Nancy Rieser seconded the motion, and the motion carried unanimously.

The Crockett Improvement Association is requesting that they be placed on the CCF fundraising calendar for their festival booth and (3 month) merchandise sales. Chuck Spoon made a motion to approve the CIA for the July festival booth and hat sales. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

Fred reminded applicants to be sure to acknowledge CCF's matching funds in some way at their event. Signs are available to borrow from the CCF office.

6 - APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Fred Clerici made a motion to approve the following fundraising assistance deposit. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

Organization: Crockett Lions Club
Event: Corned Beef & Cabbage Dinner
Amount: \$3,142.51 (includes \$1,000 CCF Contribution)

There was also an incomplete submission from the John Swett Band Boosters. Their paperwork will be returned to them, and they will have the opportunity to amend their submission.

7 - APPROVE MATCHING FUNDS FOR THE WALK OF HONOR

Ron Wilson reported that the 11TH Annual Walk of Honor is scheduled for May 18th. Half of the proceeds from the event will be given to the CCSD to be used for the restoration of the Memorial Hall. The CCSD is requesting that the CCF Board match local donations again this year. Jeffrey Frankel made a motion to approve a match to the CCSD up to \$5,000 for the Walk of Honor. Nancy Miller seconded the motion and the motion carried unanimously.

8 - CONSIDER PURCHASE OF REPLACEMENT LIGHT POLES

This item will be moved to the May meeting agenda.

9 - BOARD RETREAT

Jeffrey Frankel would like to schedule a board retreat. An e-mail will be sent out with proposed dates. He asked the board to submit agenda items to him.

10 - TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for March 1 to March 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of

allocated grants. Various invoices for expenses totaled \$2,950.73. Total liabilities and equity through March was \$8,912,146.18. Jeffrey Frankel made a motion to approve the March treasurer's report. Marla Parada seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Miller reported on mail received in March. Nancy also presented minutes from the March Board meeting. Fred Clerici made a motion to approve the Secretary's report and February minutes, Jeffrey Frankel seconded the motion, and the motion carried unanimously.

12 - COMMITTEE REPORTS

Outreach Committee: Gaunt Murdock reported that the Outreach Committee is in the process of planning the 2019 donor appreciation event to be held on October 13, 3:00 to 6:00 PM, at the Old Homestead. Ideas for the event include cocktails, appetizers, commemorative wine glass, music, etc. Gaunt also reported that the committee is considering the use of volunteers from Crockett non-profits to serve at the event. Fred suggested that the committee continue their work and come back to the Board with a definite plan as far as cost. Fred reported that there is \$2,000 left in the outreach budget for the 2018/2019 fiscal year. The Outreach Committee's next meeting is scheduled for May 1. Jeffrey Frankel asked to be invited so that he can discuss the newsletter with the Committee.

Project Funding Committee: Nancy Rieser reported that the project funding committee met to review final reports. They also reviewed the 4 grant submissions received for the spring grant cycle.

13 - FUTURE AGENDA ITEMS

Oral Grant Presentations, Consider the purchase of additional light pole(s); Board Retreat.

14 - BOARD AND PUBLIC COMMENT

Gina Leibrecht had submitted a microgrant request in the amount of \$400 on behalf of the Crockett Carquinez Fire Protection District for the screening of a documentary "Wilder than Fire". There was no representative at the meeting to present their request. After a lengthy discussion Marla Parada made a motion to approve a grant to the Crockett Carquinez Fire Protection District in the amount of \$400. Jeffrey Frankel seconded the motion, and the motion carried with 4 ayes and Fred Clerici, Nancy Miller and Nancy Rieser voting no. Fred Clerici wants applicants to be aware that if you are going to ask for money from CCF, you should always have a representative from your organization present at the meeting. It was suggested that this be put on all applications.

15 - ADJOURNMENT TO MAY 2, 2019

Gaunt Murdock adjourned the meeting at 8:20 PM until **MAY 2, 2019**.

Respectfully submitted,

Jeanne Owens
Office Secretary