

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Harold Burnett. Board members Fred Clerici, Jeff Frankel, Dean Kelch, Michael Kirker and Gaunt Murdock were present. Nancy Rieser was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Jim Gardner, Dan Robertson, Robert Rodgers, Emma Sutton, John Valentini, Suzanna Vangruden, Mary Wais, and Ron Wilson

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

There was no board or public comment.

3 – CONSIDER MICROGRANT APPROVAL

The Crockett Boy Scouts are requesting a grant in the amount of \$1,000 to build a block retaining wall on Rolph Avenue. Funds will be used to purchase materials for this project. This will be an Eagle project for Bremer Porter. Harold reminded Bremer to keep track of his expenses for a final report.

St. Rose of Lima Church is requesting a grant in the amount of \$1,000 to purchase new tables for the parish hall. Fred Clerici made a motion to make a grant to St. Rose in the amount of \$1,000. Michael Kirker seconded the motion, and the motion carried unanimously.

CREEC is requesting a grant in the amount of \$1,000 to cover expenses for a series of four informational community meetings put on by the Recover the Waterfront committee. Jeffrey Frankel made a motion to make a grant to CREEC in the amount of \$1,000. Gaunt Murdock seconded the motion, and the motion carried unanimously.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

The John Swett High School PTA is requesting that they be placed on the CCF fundraising calendar for their April Bocce Ball tournament. Nancy Rieser made a motion to approve the John Swett PTA for the April fundraising calendar. Dean Kelch seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

There were no fundraising assistance deposits submitted in February.

6 – FUNDING FOR CERT PROJECT

Harold Burnett informed Mr. Gardner to find a fiscal sponsor and submit a microgrant application if more money is needed to continue the CERT program. Mr. Gardner presented a picture of his first graduating class from the CERT program.

7 - BOARD RETREAT

Harold Burnett gave a report on the Board Retreat, which was held on Sunday, February 18 at the Old Homestead. Nancy Rieser also gave a progress report on the proposed Dog Park.

8 - APPROVE MATCHING FUNDS FOR THE WALK OF HONOR

Ron Wilson reported that the 10TH Annual Walk of Honor is scheduled for May 19th. Half of the proceeds from the event will be given to the CCSD to be used for the restoration of the Memorial Hall. The CCSD is requesting that the CCF Board match local donations again this year. Ron also reported that they will be honoring three men from Crockett that were killed in Vietnam. Dean Kelch made a motion to approve a match to the CCSD up to \$5,000 for the Walk of Honor. Fred Clerici seconded the motion and the motion carried unanimously.

9 - APPROVE FUNDING FOR CONCERTS IN THE PARK

At the request of the CCF Outreach Committee, the Crockett Recreation Department has agreed to coordinate two concerts in the park. The concerts are scheduled for July 22 and August 19, courtesy of the Crockett Community Foundation. Ron Wilson reported that the total cost for the bands is \$6,000. Ron will work with Jeanne on the signs and banner to promote the event (at the CCF's expense). Crockett Recreation will handle the concessions for the two events. Harold would like to send an invitation to CCF members with a ticket for a free drink at the concert. The CCF will reimburse Crockett Recreation for the drinks. Gaunt Murdoch made a motion to expend \$6,000 for two summer concerts. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

10 - APPROVE FUNDING FOR CHRISTMAS DECORATIONS WITH POSSIBLE JOINT FUNDING FROM P66

Harold Burnett reported that at their retreat, the Board had discussed funding the 2018 Christmas decorations. Harold has since been in discussions with Phillips 66 regarding joint funding, with the Crockett Chamber of commerce coordinating the project. There was some discussion regarding additional lighting on the decorative light poles. It was the consensus of the Board to fund the 2018 Christmas decorations.

11 - ELECTION - MAILING TO MEMBERSHIP TO ATTRACT CANDIDATES

It was the consensus of the Board to send out an informational mailing regarding our election to all CCF members. Dean Kelch also asked that Board members get out and generate interest in running for a Board position.

12 - MEMORIAL PROGRAM

The rules of the memorial program state that a donation will be matched up to \$100 per donor. Jeanne Owens reported that a check representing five individuals for \$500 was given in memory of Pat Contestable, with a request that the CCF match in the amount of \$500. It was the consensus of the Board that unless each donor writes individual checks for \$100, the match will be \$100.

13 - TREASURER'S REPORT

Fred Clerici presented the Treasurer's report for February 1 thru February 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$14,448.18 (this included quarterly EBCF administration and investment fees). Total liabilities and equity through January was \$8,933,752.72. Michael Kirker made a motion to approve the February Treasurer's report. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

14 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Rieser reported on correspondence received in February. Nancy also presented minutes from the February Board meeting. Michael Kirker made a motion to approve the Secretary's report and February minutes. Jeff Frankel seconded the motion, and the motion carried unanimously.

15 - PROPERTY ISSUE

It was the consensus of the Board that any property issues that arise be handled through CCF's legal counsel and the CCF President.

16 - COMMITTEE REPORTS

The Project Funding Committee met to review final reports.

17 - FUTURE AGENDA ITEMS

Election, Funding for Christmas Decorations

18 - BOARD AND PUBLIC COMMENT

Michael Kirker requested that the two groups (Crockett Recreation and Crockett Chamber of Commerce) need to present the projects, (summer concerts/Christmas Decorations), request funding, and give an accounting upon completion of the project.

Harold agreed that the groups need to provide an accounting after the project is completed, but since they are doing these projects at the CCF's request, it is not necessary for them to provide a formal request for funding. It was the consensus of the Board that each group provide, in writing, a budget for their project.

19 - ADJOURNMENT TO APRIL 5, 2018.

Harold Burnett adjourned the meeting at 8:30 PM until **APRIL 5, 2018.**

Respectfully submitted,

Jeanne Owens
Office Secretary