

## **1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order by CCF Chairperson Harold Burnett. Board members Fred Clerici, Jeff Frankel, Dean Kelch, Michael Kirker and Gaunt Murdock were present. Nancy Rieser was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Deborah Brandon, Norma Clerici, Larry Haydon, Dan Robertson, Robert Rodgers, Mary Wais.

## **2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

There was no board or public comment.

## **3 – CONSIDER MICROGRANT APPROVAL**

There were no microgrants received in January.

## **4 – FUNDRAISING ASSISTANCE PREAPPROVAL**

There were no fundraising assistance preapprovals submitted in January.

## **5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS**

Jeff Frankel made a motion to approve the following fundraising assistance deposits. Michael Kirker seconded the motion, and the motion carried unanimously.

Organization: Carquinez Toy Train Operating Museum  
Event: Train Show  
Amount: \$2,139.00 (includes \$1,000 CCF Contribution)

Organization: John Swett Education Foundation  
Event: Annual Prom  
Amount: \$6,737.12 (includes \$1,000 CCF Contribution)

## **6 – BOARD RETREAT**

It was the consensus of the Board to hold the Board Retreat on Sunday, February 18, at 1:00 PM. Jeanne Owens reported that the Carquinez Women’s Club would let the CCF use the Old Homestead at no charge. Harold asked the Board to e-mail any agenda items to Jeanne.

## **7 – FUNDING FOR CERT TEAM**

Harold Burnett reported that he has not yet received a request for funding from the CERT team. Jeffrey Frankel reported that the first CERT training session will be held on Saturday, March 3, 8:00 AM to 1:00 PM, at the Firehouse on Loring Avenue.

## **8 - TREASURER'S REPORT**

Fred Clerici presented the Treasurer's report for January 1 thru January 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$4,831.31. Total liabilities and equity through January was \$9,141,068.51. Michael Kirker made a motion to approve the January Treasurer's report. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

## **9 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

Jeanne Owens reported on correspondence received in January. Jeanne also presented minutes from the January Board meeting. Fred Clerici made a motion to approve the Secretary's report and January minutes. Michael Kirker seconded the motion, and the motion carried unanimously. Michael Kirker noted that the minutes included two agenda items for the Board Retreat suggested by Mary Wais.

Jeanne Owens reported that William Thomas came by the office to inform the CCF that he would be taking possession of the property which is part of the 444 Loring Avenue parcel on Friday, February 2. Legal counsel informed Harold and Jeanne that if he tries to take possession of the property to call the police. Harold will check on the property and make sure that the "no trespassing" signs are still up.

Mary Wais asked that the 444 Loring Avenue Committee consider removing the dead redwood tree on the property and to address the uneven pavement on the CCF driveway.

## **10 - COMMITTEE REPORTS**

Harold Burnett reported on the Community Outreach Committee events scheduled for 2018:

- Ice Cream Social in Alexander Park on the opening weekend of the Crockett Pool.
- Free pancake breakfast at St. Marks on the morning of the Sugartown Festival.
- Reinstating the Summer Concert Series in conjunction with the Crockett Recreation Department.

In an effort to disseminate information in town, the Outreach Committee is proposing that the CCF consider installing a marquee sign at the corner of Pomona and Rolph. The sign would be managed by Crockett Recreation and for a minimal fee, groups could advertise their events. Harold Burnett suggested that as part of the project, the stairs leading to the pool be reinstalled, with the marquee being placed at the entrance to the pool, above the stairs. Harold presented a conceptual drawing to the Board. There was a lengthy discussion on the merits of having a marquee in Crockett. Gaunt Murdock was in favor of restoring the stairs, but was not in favor of the marquee. Fred Clerici asked that the project be approached with input from the public. It was the consensus of the Board

that Harold move forward with his concept, and report back at a future meeting. Robert Rodgers offered to get an estimate on the price of the sign.

**11 - FUTURE AGENDA ITEMS**

Funding for CERT Program, Property Issue

**12 - BOARD AND PUBLIC COMMENT**

There was no Board or public comment.

**13 - ADJOURNMENT TO MARCH 1, 2018.**

Harold Burnett adjourned the meeting at 8:30 PM until **MARCH 1, 2018.**

Respectfully submitted,

Jeanne Owens  
Office Secretary