

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Harold Burnett. Board members Fred Clerici, Dean Kelch and Michael Kirker were present. Jeff Frankel, Gaunt Murdoch and Nancy Rieser were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Deborah Brandon, Jim Gardner, Angie Goularte, Diane Haydon, Larry Haydon, Sarah Humann, Anne Mann, John Mann, Dolores Morales, Dan Robertson, Ryan Sanchez, Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

There was no board or public comment.

3 – CONSIDER MICROGRANT APPROVAL

Rodeo Hills Elementary School is requesting a grant in the amount of \$1,000 to help fund an outdoor education camp for fourth grade students. Fred Clerici made a motion to make a grant to Rodeo Hills Elementary in the amount of \$1,000. Michael Kirker seconded the motion, and the motion carried with 3 ayes and Dean Kelch voting no.

The Port Costa Town Wide Yard Sale Committee (Crockett Chamber is their fiscal sponsor) is requesting a grant in the amount of \$701.64 to cover expenses for portable bathrooms and hand washing stations for their Town Wide Yard Sale. Dean Kelch made a motion to make a grant to the Crockett Chamber of Commerce for the Yard Sale Committee in the amount of \$701.64. Michael Kirker seconded the motion, and the motion carried unanimously.

The Crockett Boy Scouts are requesting a grant in the amount of \$900 for safety improvements to Alexander Park. Funds will be used to purchase materials for this project. This will be an Eagle project for Ryan Sanchez. Fred Clerici made a motion to make a grant to the Crockett Boy Scouts in the amount of \$900. Dean Kelch seconded the motion, and the motion carried unanimously.

The Crockett Virtus Club (Crockett Lions Club is their fiscal sponsor) is requesting a microgrant in the amount of \$1,000 to pay for a band for the Memorial Day Concert in Rithet Park. Michael Kirker made a motion to approve a grant in the amount of \$1,000 to the Crockett Lions for the Crockett Virtus Club. Dean Kelch seconded the motion, and the motion carried unanimously.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

The Port Costa Conservation Society is requesting that they be placed on the CCF fundraising calendar for their May Town Wide Yard Sale. Michael Kirker made a motion to approve the PCCS for the May fundraising calendar. Dean Kelch seconded the motion, and the motion carried unanimously.

The Crockett Chamber of Commerce is requesting that they be placed on the CCF fundraising calendar for their May Town Wide Yard Sale and July Sugartown Festival. Dean Kelch made a motion to approve the Crockett Chamber of Commerce for the May and July fundraising calendar. Fred Clerici seconded the motion, and the motion carried unanimously.

The Crockett Community Services District is requesting that they be placed on the CCF fundraising calendar for the May Town Wide Yard Sale. Dean Kelch made a motion to approve the CCSD for the May fundraising calendar. Fred Clerici seconded the motion, and the motion carried unanimously.

The Carquinez Toy Train Operating Museum is requesting that they be placed on the CCF fundraising calendar for their June, October and December Train Shows. Dean Kelch made a motion to approve the CTTOM for the June, October and December fundraising calendar. Fred Clerici seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Dean Kelch made a motion to approve the following fundraising assistance deposits. Fred Clerici seconded the motion, and the motion carried unanimously.

Organization: Crockett Striped Bass Club
Event: Train Show
Amount: \$7,381.54 (includes \$1,000 CCF Contribution)

Organization: Crockett Boy Scouts
Event: Pancake Breakfast
Amount: \$2,381.52 (includes \$1,000 CCF Contribution)

Organization: Crockett Lions Club
Event: Corned Beef & Cabbage Dinner
Amount: \$3,738.16 (includes \$1,000 CCF Contribution)

Organization: John Swett Band Boosters
Event: Crab Feed
Amount: \$2,295.84 (includes \$1,000 CCF Contribution)

6 – CONSIDER FUNDING FOR CHRISTMAS DECORATIONS

At the March CCF Board meeting it had been the consensus of the Board to fund the 2018 Christmas decorations as a Crockett Chamber of Commerce project. The Board asked the Chamber of Commerce to research the cost for additional lighting on the decorative light poles. The Crockett Chamber submitted a proposal with two options for Christmas decorations. The Chamber reported that there would be an extra cost for the required installation of electrical outlet connections on the decorative light poles for the additional lights. Michael Kirker suggested that the connections might be put on during the LED conversion/upgrade to the downtown decorative lights. Fred Clerici reported that the CCF has budgeted \$14,000 for Christmas decorations. Michael Kirker made a motion to

appropriate up to \$14,000 for the Christmas Decorations. Dean Kelch seconded the motion, and the motion carried unanimously. Harold told the Chamber they could come back for additional funding for the electrical outlet connections if necessary.

7 - ELECTION

There was nothing to report on the election.

8 - CONSIDER REMOVAL OF TREE AT 444 LORING AVENUE

Harold reported that he has gotten a bid to remove the diseased redwood tree at 444 Loring Avenue. The estimate is \$650 to cut down the tree and an additional \$300 to grind the stump. Dean Kelch made a motion to allocate \$950 to remove the tree and grind the stump. Fred Clerici seconded the motion, and the motion carried unanimously.

9 - TREASURER'S REPORT

Fred Clerici presented the Treasurer's report for March 1 thru March 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$2,996.38 Total liabilities and equity through January was \$8,615,879.61. Dean Kelch made a motion to approve the March Treasurer's report. Michael Kirker seconded the motion, and the motion carried unanimously.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Jeanne Owens presented minutes from the March Board meeting. Michael Kirker asked Harold Burnett if he had made contact with Phillips 66 regarding joint funding of the Christmas decorations. Harold Burnett, Michael Kirker and Larry Haydon have all spoken with Paul Adler regarding joint funding. Larry thought that Phillips 66 and C&H may donate some money toward the decorations. Michael Kirker made a motion to approve the Secretary's report and March minutes. Dean Kelch seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

There were no committee reports for March.

12 - FUTURE AGENDA ITEMS

Oral Grant Presentations, Election

13 - BOARD AND PUBLIC COMMENT

Dean Kelch reported that the Recover the Waterfront Committee has had the opportunity to apply for a substantial grant. It was the consensus of the Board that Dean draft a letter in support of the project and the possibility of future monetary support from the CCF.

14 - ADJOURNMENT TO MAY 3, 2018.

Harold Burnett adjourned the meeting at 8:15 PM until **MAY 3, 2018.**

Respectfully submitted,

Jeanne Owens
Office Secretary