

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Harold Burnett. Board members Fred Clerici, Jeff Frankel, Michael Kirker, Gaunt Murdock and Nancy Rieser were present. Dean Kelch was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Deborah Brandon, Joanne Dowell, Mitch Griffith, Dolores Morales, Dan Robertson, Mary Wais, Cora Young

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

There was no board or public comment.

3 – CONSIDER MICROGRANT APPROVAL

There were no microgrants received in December.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

The John Swett Band Boosters are requesting that they be placed on the CCF fundraising calendar for their February Crab Feed. Fred Clerici made a motion to approve the JSBB for the February fundraising calendar. Jeff Frankel seconded the motion, and the motion carried unanimously.

The Crockett Lions Club is requesting that they be placed on the CCF fundraising calendar for their February Corned Beef and Cabbage Dinner, June Pasta Dinner and September BBQ. Gaunt Murdock made a motion to approve the Crockett Lions Club for the February, June and September fundraising calendar. Michael Kirker seconded the motion, and the motion carried unanimously.

5 – APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

The John Swett Band Boosters submitted a deposit for their winter concert. In the future the Project Funding Committee would like the JSBB to provide receipts, or an itemized list of donated items. Fred Clerici made a motion to make a fundraising grant to the JSBB in the amount of \$825.78. Michael Kirker seconded the motion and the motion carried unanimously.

The John Swett Class of 2018 submitted a deposit for their pancake breakfast. The Project Funding Committee has asked the class of 2018 to come back with receipts for donated items that were purchased with a donation from Phillips 66. Michael Kirker made a motion to approve the JS Class of 2018 for a grant in the amount of \$2,710.60, under the condition receipts are submitted and reviewed by the Project Funding Committee Chair. Nancy Reiser seconded the motion, and the motion carried unanimously.

Fred Clerici suggested that applicants read their applications, and carefully follow the CCF's guidelines for the program.

6 – ELECTION OF OFFICERS

Upon motions duly made and seconded, the following persons were elected to the office indicated after the name of each.

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|----------------|-------------------------------|
| Harold Burnett | Chairperson |
| Gaunt Murdock | President/Assistant Treasurer |
| Dean Kelch | Vice President |
| Nancy Rieser | Secretary |
| Fred Clerici | Treasurer |

7 – COMMITTEE APPOINTMENTS

Fred Clerici made a motion to accept the committee appointments listed below. Michael Kirker seconded the motion, and the motion carried unanimously.

Rules and Regulations: Dean Kelch*, Nancy Rieser, Danielle Fugere, Mary Wais

Community Outreach: Harold Burnett*, Gaunt Murdock, Deborah Brandon, Joanna Cassese, Amy Lohr, Aimee Maricich, Dolores Morales, Erin Mullen-Brosnan

Project Funding Committee: Nancy Rieser*, Jeff Frankel, Erin-Mullen Brosnan, Dolores Morales, Emma Sutton, Mary Wais, Ron Wilson

Resource & Development Committee: Jeff Frankel, Dean Kelch*, Danielle Fugere, Chris Goehe, Erin Mullen-Brosnan, Kent Peterson

Finance: Fred Clerici*, Mike Kirker, Gaunt Murdock, Danielle Fugere, Kent Peterson

Election: Gaunt Murdock, Jeff Frankel*, Mary Wais

444 Loring Avenue: Harold Burnett*, Dean Kelch, Mike Kirker, Chuck Dell, Chris Goehe

8 – DOWNTOWN LIGHTING

Gaunt Murdock reported that the cost to convert the downtown decorative lights to LEDs would cost approximately \$9,675 (based on 20 lights), which includes a 5 year warranty. There was a lengthy discussion on the color of the lights, and Harold suggested that the color be decided upon by committee. Fred Clerici made a motion to allocate up to \$12,000 for downtown lights to be converted to an acceptable LED. Gaunt Murdock seconded the motion, and the motion carried unanimously.

9 – BOARD RETREAT

It was the consensus of the Board to place this item on the February agenda.

10 - TREASURER'S REPORT

Fred Clerici presented the Treasurer's report for December 1 thru December 31, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$5,833.63. Total liabilities and equity through December was \$8,773,498.03. Michael Kirker made a motion to approve the December Treasurer's report. Nancy Rieser seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Rieser reported on correspondence received in December. Nancy also presented minutes from the December Board meeting. Dean Kelch made a motion to approve the Secretary's report and December minutes. Michael Kirker seconded the motion, and the motion carried unanimously.

12 - COMMITTEE REPORTS

There were no committee reports for December.

13 - FUTURE AGENDA ITEMS

Possible Funding for CERT Team, Board Retreat

14 - BOARD AND PUBLIC COMMENT

Mary Wais suggested two possible agenda items for the upcoming Board retreat: Discuss how new tax scheme will affect charitable donations and fundraising; alternatives with respect to Crockett Cogeneration.

Deborah Brandon offered her assistance in relaying information to the schools regarding new guidelines and accounting procedures that the Board will be implementing.

Fred Clerici asked that the Board come up with suggestions for CCF funded Board projects.

15 - ADJOURNMENT TO FEBRUARY 1, 2018.

Harold Burnett adjourned the meeting at 8:30 PM until **FEBRUARY 1, 2018.**

Respectfully submitted,

Jeanne Owens
Office Secretary