

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Dean Kelch. Board members Joanna Cassese, Danielle Fugere, Mike Kirker, Erin Mullen-Brosnan and Nancy Rieser were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance were: Joanne Dowell, Greg Ockander, Dan Robertson, and Mary Wais.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dan Robertson reported that the Lions Club walk across the Zampa Bridge for diabetes awareness is scheduled for September 8. Registration is at 9:00 AM at the Crockett Scout Hall, and the walk is from 10:00 to 11:00 AM. Following the walk the Lions will be hosting a free barbecue lunch at the Old Homestead from 11:00 AM to 1:00 PM to commemorate their 85th anniversary in Crockett.

It was also reported that there would be a special Town Hall meeting to share ideas about how the Contra Costa Library system can better serve the community. The meeting is on Wednesday, October 2, 7:00 to 8:30 PM at the Crockett Community Center multi-purpose room. This event is sponsored by the Crockett Chamber of Commerce.

Dean Kelch reported that the Coastal Clean-up is on Saturday, September 21 at 9:00 AM at the Eckley Pier. There will be a free lunch for all volunteers at 12:00 PM. Dean also reported that CREEC is hosting a “wine and weed” evening on the second Wednesday of each month at the Crockett Greenhouse from 6:00 to 8:30 PM.

Mike Kirker reported that there was going to be another town-wide clean-up on October 19.

Mary Wais reported that there is another breakfast meeting with Supervisor Federal Glover scheduled on October 17, at 8:30 AM at the Crockett Community Center. Danielle Fugere reported that this would be a good opportunity to show support for Karen Peterson’s reappointment to the Contra Costa County planning committee.

Joanne Cassese reported that St. Mark’s Church would be hosting their third annual pasta dinner on Saturday, September 28, 5:00 to 7:30 PM.

Erin-Mullen Brosnan reported there is a free concert featuring cover band "*The Cheese Balls*," Sunday, September 22, 3:00 PM to 6:00 PM, at the Community Center Gazebo.

3 – PRESIDENT’S REPORT

Erin Mullen-Brosnan reported on the following items: Erin and Jeanne will begin working on the 2014 calendar, so that it will be finished in time for the holidays; the Sugartown Fair “double your donation” checks were mailed out to recipients; Erin and Danielle prepared and mailed a letter to the County with comments on the Phillips 66 D-EIR; the CBE review and comments on the Phillips 66 DEIR, which the Foundation

funded, can be found on-line at crgna.org; and the deadline for the CCF fall grant cycle is September 30.

4 - FUNDRAISING ASSISTANCE APPROVAL

The Crockett Boy Scouts are requesting that they be placed on the fundraising calendar for their October Mexican Dinner. Erin Mullen-Brosnan made a motion to approve the Crockett Boy Scouts for the October fundraising calendar. Mike Kirker seconded the motion, and the motion carried unanimously.

Saint Marks Church is requesting that they be placed on the September fundraising calendar for their annual pasta dinner. Danielle Fugere made a motion to accept Saint Marks Church for the September fundraising calendar. Mike Kirker seconded the motion, and the motion carried with 5 ayes and Joanna Cassese abstaining.

Danielle Fugere made a motion to approve the following fundraising assistance deposits. Erin Mullen-Brosnan seconded the motion, and the motion carried unanimously.

Organization: Swim Team
Event: Swim-a-thon
Amount: \$3,388.47

Organization: Carquinez Model Railroad Society
Event: National Train Day
Amount: \$886.00

Organization: Carquinez Toy Train Operators
Event: National Train Day
Amount: \$2,452.00

5 - PHILLIPS 66 PROPANE EXPANSION PROJECT

Dean Kelch reported that the CCF funded a microgrant to the Community Working Group (sponsored by the Lions) that paid for Communities for a Better Environment to review the 500+ page DEIR, relating to the proposed Phillips 66 Propane Recovery Project. The 23 page response, which provided technical analysis and written comments, was completed and comments were turned in to the County by the August 9 deadline. The report concluded that: the DEIR fails to include sufficient information to meet CEQA's purpose of promoting informed decision making and public participation; the project description and environmental setting is inadequate under CEQA because it is unclear, inconsistent and incomplete; the DEIR does not adequately analyze significant environmental impacts; the DEIR does not adequately mitigate significant environmental impacts; the DEIR inadequately discusses project alternatives; and that the DEIR should be redrafted and recirculated.

Danielle Fugere reported that there is an additional document which was prepared by a CBE staff scientist that provides additional scientific data. This declaration will be submitted soon.

Dean Kelch reported that the County is in the planning stages of a broad strategic plan for the entire waterfront, which includes more heavy industry, particularly petroleum based industry.

6 - BOARD TRAINING

Mike Kirker reported that Kent Peterson has prepared an extensive amount of material for Board training. Danielle Fugere felt that the Board should work with Kent on what material the Board needs to work on, and suggested that a committee be formed to work with Kent on a training outline. Erin Mullen-Brosnan, Mike Kirker and Danielle Fugere agreed to be on the committee.

7 - TREASURER'S REPORT

Mike Kirker presented the Treasurer's report for July. Net income for July was \$42.21, expenses were \$2,092.06 and distributions were \$0. Total Liabilities & Equity was \$5,369,256.66. Danielle Fugere had questions regarding how the bi-annual payment from Crockett Cogeneration was distributed into the various CCF account categories. Mike will follow up with Crockett Bookkeeping. Erin Mullen-Brosnan made a motion to approve the Treasurer's report. Nancy Rieser seconded the motion, and the motion carried unanimously.

8 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Rieser reported on correspondence received in August. Nancy also presented minutes from the August Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report and August minutes. Joanna Cassese seconded the motion, and the motion carried unanimously.

9 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Project Funding Committee met to look over final reports and fundraising assistance deposits. She also reported that the Community Outreach Committee would meet to discuss the annual report/appeal letter that should go out at the end of November.

Danielle Fugere reported that the Finance Committee would meet to discuss endowment fees and the endowment contribution.

Mike Kirker reported that the Return to Source committee is scheduled to meet on September 26, at 7:00 PM, at the CCF office.

10 - FUTURE AGENDA ITEMS

Board Training, refinery/waterfront plan, conflict of interest, endowment.

11 - BOARD AND PUBLIC COMMENT

There was no Board or public comment.

12 - ADJOURNMENT TO OCTOBER 3, 2013.

Dean Kelch adjourned the meeting at 8:45 PM until October 3, 2013.

13- CLOSED SESSION - SELECTION OF CANDIDATE

The Board conducted an interview with Norma Black, the candidate for the open position on the CCF Board. After careful consideration, the Board determined that Norma Black would complete James Easterday's term, which ends in December 2014.

Respectfully submitted,

Jeanne Owens
Office Secretary