

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Emma Sutton. Board members James Easterday, Danielle Fugere, Dean Kelch, Mike Kirker and Erin Mullen-Brosnan were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance were: John April, Norma Clerici, Greg, Okander, Kent Peterson, Nancy Reiser, Dan Robertson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Mary Wais noted that at the December meeting the Board voiced concerns about subsidizing the Carquinez Women's Club and the Old Homestead. She asked that the Board keep those concerns in mind when they are repeatedly asked to subsidize the 87% of students from the John Swett Unified School District, who are not Crockett or Port Costa residents.

Kent Peterson reported that the Community Services District is doing a series of fundraising events to support Bridgehead Maintenance. The first event is electronic waste recycling on January 12, from 10:00 AM -2:00 PM, at Sixth and Ceres Streets.

Greg Okander reported that the Carquinez Model Railroad Society has upgraded the electrical service panel at the Odd Fellows Hall. They are planning to hold several fundraisers in 2013. Proceeds will go toward a new roof for their building. Greg also introduced representatives from the Carquinez Toy Train Operating Museum.

Mike Kirker reminded the Board that the CCF Retreat is scheduled for Sunday, January 27, at 1:00 PM. He also reported that the Community Services District is having a dinner dance fundraiser on February 9, with proceeds going toward Memorial Hall restoration. Mike suggested that since the CCF is not having a donor event, the CCF partner with the memorial hall committee for this event.

3 - PRESIDENT'S REPORT

Danielle Fugere did not have anything to report.

4 - CONSIDER MICROGRANT APPROVAL

There were no microgrants submitted in December.

5 - FUNDRAISING ASSISTANCE APPROVAL AND PREAPPROVAL

The Crockett Recreation Department is requesting that they be placed on the fundraising calendar for their February 9, USO themed dinner dance. The Memorial Hall Committee hopes to have illustrations of proposed plans for the Hall available at the event. Dean Kelch made a motion to approve the Crockett Recreation Department for the February fundraising calendar. Danielle Fugere seconded the motion, and the motion carried with 5 ayes and Michael Kirker abstaining.

The John Swett Band Boosters is requesting that they be placed on the fundraising calendar for their February 23 Crab Feed. Danielle Fugere made a motion to approve the John Swett Band Boosters for the February fundraising calendar. Mike Kirker seconded the motion, and the motion carried unanimously.

Dean Kelch made a motion to approve the following fundraising assistance deposit. James Easterday seconded the motion, and the motion carried unanimously.

Organization: Carquinez Model Railroad Society
 Event: Train Show/Open House
 Amount: \$1,170.00

6 - ELECTION OF OFFICERS

Upon individual motions duly made and seconded, the following persons were elected to the office indicated after the name of each. This is for a 6 month term.

Dean Kelch	Chairperson
Erin Mullen-Brosnan	President
James Easterday	Secretary
Mike Kirker	Treasurer
Danielle Fugere	Vice President

7 - ELECTION

Dean Kelch reported that the election schedule is as follows: Petitions are due February 15; candidates will be notified no later than March 25, 2013 of their eligibility to run for a Director position; a candidate's forum will be held in late May at the Crockett Community Center; election date will be established in mid-June 2013.

Jeanne Owens reported that she has contacted the League of Women Voters to see if they are interested in running the election. They are bringing it to their Board for a vote, and will let us know. Kent Peterson suggested that if the League of Women Voters does not want to handle the election, a group be formed from various representatives of local organizations to handle the task.

Mike Kirker wanted to make clear that even if you have served two terms (consecutive or otherwise) as a CCF director, as long as there is a break in service, you are eligible to serve on the Board again. Kent Peterson reported that it was made clear when the bylaws were written, that two consecutive terms are the maximum a person can serve. Danielle felt that the way the bylaws read, there is no prohibition against a person running for a third term, as long as there has been a break in service. This issue will be discussed by the rules and regulations committee.

Nancy Reiser voiced concerns about what this Board will do if they do not have enough candidates to hold an election. Dean Kelch explained that the rules and regulations

committee will propose changes in the bylaws that will make clear what the Board will do in the event they do not have enough candidates to fill the vacant seats.

Mike Kirker also felt that the Board should have a clear qualification process in place in the case of Director Appointments. It was suggested that it might be a good idea to do background checks on candidates.

8 - BOARD VACANCY

It was the consensus of the Board to go forward with 6 Directors until the new Board is seated in July.

9 - APPROVE 2013 BUDGET

Danielle Fugere reported that the budget will be presented for approval at the February Board meeting.

10 - TREASURER'S REPORT

Erin Mullen-Brosnan presented the Treasurer's report for November. Net income for November was \$202,666.00, expenses were \$3,936.97 and distributions were \$3,803.00. Total Liabilities & Equity was \$4,985,597.02. Danielle Fugere made a motion to approve the Treasurer's report. Mike Kirker seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

James Easterday reported on correspondence received in December. James also presented minutes from the December Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report. Emma Sutton seconded the motion, and the motion carried unanimously.

12 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Community Outreach Committee will present a report on the results of the community survey at the February meeting.

Dean Kelch reported that the Rules and Regulations Committee met to discuss bylaw changes regarding elections. They will have proposed changes to present at the February meeting.

13 - FUTURE AGENDA ITEMS

Approval of 2013 Budget, Election, Committee Appointments, Bylaw Change, Town Survey.

14 - BOARD AND PUBLIC COMMENT

There was no Board or public comment.

15 - ADJOURNMENT TO FEBRUARY 7, 2013.

Dean Kelch adjourned the meeting at 8:30 PM until February, 2013.

Respectfully submitted,

Jeanne Owens
Office Secretary