

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Dean Kelch. Board members Danielle Fugere, Erin Mullen-Brosnan, Mike Kirker and Emma Sutton were present. James Easterday was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance were: Cole Adams, Sarah Ament, Joanne Cassese, Mike Dempsey, Joanne Dowell, Tammy Glassey, Ridge Green, Kent Peterson, Dan Robertson, Michael Schmutz, Kristin Schmutz, Dee Stewart, Lewis Stewart, Pat Vargen, Pete Ward, Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dean Kelch reported that Crockett's townwide yard sale is Saturday, May 4.

Dee Stewart reported that the Port Costa town-wide yard sale is Saturday, May 11.

It was reported that May 12 and 13 is National Train Day at the Crockett Railroad Museum.

Dan Robertson reported that there was presently an art show at the Crockett Library which would run thru May 25. Dan also reported that there would be a mail carrier food drive on Saturday, May 11.

3 – PRESIDENT'S REPORT

President Erin Mullen-Brosnan thanked the Crockett Firefighters for taking down the holiday banners. She reported that the CCF Newsletter would be in mailboxes soon. She also announced that the CCF candidate's nights is May 23 at 7:00 PM, at the Crockett Community Center

4 – CONSIDER MICROGRANT APPROVAL

The Crockett Museum and Historical Society is requesting a microgrant in the amount of \$800 for a band for the Memorial Day celebration in Rithet Park. Emma Sutton made a motion to approve a grant in the amount of \$800 to the Crockett Museum and Historical Society. Mike Kirker seconded the motion, and the motion carried with 4 ayes and Erin Mullen-Brosnan abstaining.

The Crockett Library is requesting a grant in the amount of \$1,000 for the purchase of juvenile picture books for the Crockett branch. Mike Kirker made a motion to approve a grant to the Crockett Library in the amount of \$1,000. Emma Sutton seconded the motion, and the motion carried unanimously.

5 – FUNDRAISING ASSISTANCE APPROVAL AND PREAPPROVAL

The Port Costa Conservation Society is requesting that they be placed on the fundraising calendar for their August 4 car show. Danielle Fugere made a motion to approve the Port

Costa Conservation Society for the August fundraising calendar. Emma Sutton seconded the motion, and the motion carried unanimously.

The Quilters of Crockett are requesting that they be placed on the fundraising calendar for their quilt raffle. Danielle Fugere made a motion to approve the Quilters of Crockett for the December fundraising calendar. Mike Kirker seconded the motion, and the motion carried unanimously.

The Carquinez Model Railroad Society is requesting that they be placed on the fundraising calendar for their July 6-7 Railroad Days. Mike Kirker made a motion to approve the Carquinez Model Railroad Society for the July fundraising calendar. Danielle Fugere seconded the motion, and the motion carried unanimously.

The Crockett Boy Scouts are requesting that they be placed on the fundraising calendar for their May Fish Fry. Emma Sutton made a motion to approve the Crockett Boy Scouts for the May fundraising calendar, under the condition that funds not be released until they submit their outstanding final report for a previous grant. Erin Mullen-Brosnan seconded the motion, and the motion carried unanimously.

Danielle Fugere made a motion to approve the following fundraising assistance deposits. Emma Sutton seconded the motion, and the motion carried unanimously.

Organization: Crockett Lions Club
 Event: Corned Beef and Cabbage Dinner
 Amount: \$3,091.67

Organization: John Swett High School Band Boosters
 Event: Crab Feed
 Amount: \$8,838.62

Organization: Carquinez Toy Train Operating Museum
 Event: Open House
 Amount: \$2,209.64

6 – ORAL GRANT PRESENTATIONS

Port Costa Conservation Society

The Port Costa Conservation Society is requesting \$10,425 for a Community Garden Project designed to become an accessible community garden for residents and friends of Port Costa, Crockett and surrounding communities.

Crockett Chamber of Commerce

The Crockett Chamber of Commerce is requesting \$6,000 to be used to fund the July Sugartown Festival and Street Fair. The Crockett Chamber was asked to resubmit a corrected event budget.

Crockett Recreation Department

The Crockett Recreation Department is requesting \$9,675 to be used to fund free community entertainment with their summer concert series.

Greenbelt Alliance

The Greenbelt Alliance is requesting \$1,500 for two environmental and educational outings in the Crockett area in the summer of 2013. The Board pointed out that the Greenbelt Alliance proposed budget did not comply with the ccf budget guidelines, as it was to cover salaries. The Greenbelt Alliance was encouraged to re-structure and re-submit their budget.

7 - ELECTION

Dean Kelch reported that the election date is scheduled for June 15. Four of the five candidates have been qualified. The League of Women voters are working to qualify the fifth candidate. Ballots will be going out May 20, and candidate's night is scheduled for May 23, 7:00 PM at the Crockett Community Center. The election committee will be meeting with the League of Woman Voters on May 7 to go over election materials and the format for the candidate's forum.

8 - BYLAW CHANGE

Dean Kelch presented bylaw changes recommended by the Rules and Regulations committee. Kent Peterson asked if there was a provision in the bylaws that in the event the election is postponed 6 months, the term length would be three and a half years. The committee will make the addition. Kent Peterson also had concerns about which version of the bylaws is currently with the Secretary of State. Jeanne Owens will contact the Secretary of State to see which version of the bylaws is on file. It was the consensus of the Board to accept the bylaw changes as amended, and deemed this the first reading. This item will be put on the June agenda for the second reading.

9 - TREASURER'S REPORT

Mike Kirker presented the Treasurer's report for March. Net income for March was \$-2,930.14, expenses were \$2,830.19 and distributions were \$2,000. Total Liabilities & Equity was \$4,982,458.15. Mike also reported that he and Jeanne have been working on the taxes, which should be finished before the May 15 deadline. Danielle Fugere made a motion to approve the Treasurer's report. Emma Sutton seconded the motion, and the motion carried unanimously.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Jeanne Owens reported on correspondence received in April. Jeanne also presented minutes from the April Board meeting. Mike Kirker made a motion to approve the

Secretary's report and April minutes. Danielle Fugere seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

Dean Kelch reported that the Rules and Regulations Committee met to discuss bylaw changes. Emma Sutton reported that the Project Funding Committee met to look over grant requests, final reports and fundraising deposits. Erin Mullen-Brosnan reported that the Community Outreach Committee met to discuss the upcoming newsletter and the Sugartown Festival Booth. Jeanne Owens reported that the election committee would be meeting on May 7. She also reported ballots would be going out on May 20, and she would need a lot of help getting them ready. Mike Kirker suggested using a group in town made up of students aged 18 thru 22 years old, that would provide assistance at no charge.

12 - FUTURE AGENDA ITEMS

Discuss and determine grant package, election, bylaw change.

13 - BOARD AND PUBLIC COMMENT

Kent reported that he has used the students at Willow High School for assistance with mailings.

14 - ADJOURNMENT TO JUNE 6, 2013.

Dean Kelch adjourned the meeting at 8:40 PM until June 6, 2013 at the **PORT COSTA SCHOOL**.

Respectfully submitted,

Jeanne Owens
Office Secretary