

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Dean Kelch. Board members Joanna Cassese, Danielle Fugere, Norma Garza-Black, Mike Kirker, and Nancy Rieser were present. Erin Mullen-Brosnan was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Norma Clerici, Dolores Morales, Kent Peterson, Dan Robertson, Mary Wais.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dean Kelch reported that there was going to be a public forum to discuss waterfront revitalization from Hercules to Oakley. The meeting is Friday, January 10, 9:30 am to 3:30 pm, at the Antioch Community Center, 4701 Lone Tree Way, Antioch.

Mary Wais reported that there was going to be a breakfast meeting with Supervisor Glover on Thursday, January 30, 8:30 am, at the Crockett Community Center.

Kent Peterson reported that the CCSD would be having another free e-waste collection on Saturday, January 11 at 6th & Ceres Street.

3 - PRESIDENT'S REPORT

There was no President's report.

4 - MICROGRANT APPROVAL

There were no microgrants submitted in December.

5 - FUNDRAISING ASSISTANCE APPROVAL

At the December Board meeting, the Project Funding Committee had asked for more information regarding a fundraising deposit submitted by the Carquinez Toy Train Operators for their October Train Show. The Toy Train Operators met with the Project Funding Committee and provided the committee with more information regarding their event. The Project Funding Committee accepted their deposit. Joanna Cassese made a motion to make a grant to the Carquinez Toy Train Operators in the amount of \$2,100. Norma Garza-Black seconded the motion, and the motion carried unanimously.

6 - ELECTION OF OFFICERS

Upon individual motions duly made and seconded, the following persons were elected to the office indicated after the name of each.

Danielle Fugere	Chairperson
Dean Kelch	President
Erin-Mullen Brosnan	Vice-President
Mike Kirker	Treasurer
Nancy Rieser	Secretary

7 - BOARD TRAINING

Kent Peterson will have another training session for the CCF Board members on Saturday, January 18, at 9:00 AM, at the CCF office.

8 - BOARD RETREAT

The Board will hold their annual retreat on February 9, 11:00 AM, at the Dead Fish Restaurant. Jeanne will make reservations.

9 - TREASURER'S REPORT

Mike Kirker presented the Treasurer's report for November. Net income for November was \$-3129.21, expenses were \$4,203.17 and distributions were \$219,177. Total Liabilities & Equity was \$5,816,005.68. Joanna Cassese had concerns regarding a -\$222,306.21 income balance on the monthly profit and loss. Mike Kirker explained that it reflected return to source funds paid out in November. Nancy Rieser made a motion to approve the Treasurer's report. Joanna Cassese seconded the motion, and the motion carried unanimously.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Rieser reported on correspondence received in December, which included a letter from Gary Minor expressing his dismay at the discussion regarding the Gemstone grant considered at the December meeting. Nancy reported that CCF Chairperson, Dean Kelch, had sent a response to Mr. Minor. She also said that the January Crockett Signal had an article which accurately depicted the discussion regarding the Gemstone submission. Nancy asked that Jeanne file both letters, as well as the Crockett Signal article in Gemstone's file. Nancy also presented minutes from the December Board meeting. Mike Kirker made a motion to approve the Secretary's report and December minutes. Dean Kelch seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

Nancy Rieser reported that the Project Funding Committee met to review final reports and fundraising assistance deposits.

12 - FUTURE AGENDA ITEMS

Board Retreat, Committee Appointments, CCF Anniversary Celebration

13 - BOARD AND PUBLIC COMMENT

Mike Kirker thought it might be a good idea for the CCF to partner up with another non-profit for help with putting on a donor event.

Mary Wais informed the Board that if they do not want to do something (i.e. approve a grant), it is not necessary to make a motion opposing it.

14 - ADJOURNMENT TO February 6, 2014.

Danielle Fugere adjourned the meeting at 7:30 PM until February 6, 2014.

Respectfully submitted,

Jeanne Owens
Office Secretary