

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Danielle Fugere. Board members Joanna Cassese, Norma Garza-Black, Dean Kelch, Mike Kirker, Erin Mullen-Brosnan and Nancy Rieser were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Joe Costa, Dolores Morales, Kent Peterson, Dan Robertson, Mary Wais.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Kent Peterson asked when the Board wanted to schedule the next training session. It was the consensus of the Board to limit training sessions to one or two per year.

Erin Mullen-Brosnan reported that on March 15 the Historical Society would be having a docent training meeting at the Crockett Museum at 10:00 AM. At 2:00 PM the Library will be having a presentation on Crockett History and a party to celebrate the Library's 100th birthday.

Dan Robertson reported that the Crockett Lions Club would be having their annual Corned Beef & Cabbage dinner on February 22, St. Rose Hall, 5:30 – 7:30 PM.

3 – PRESIDENT'S REPORT

Dean Kelch reported that he attended the public forum to discuss waterfront revitalization, hosted by the County Supervisors and various agencies. He reported that the plan is very well produced, but has limited scope, only addressing industry; petroleum in particular. Mary Wais reported that they are forming a working group to address parks and recreation aspects of the plan.

Dean also reported that the Board would be having its annual retreat on Sunday, February 9, at the Dead Fish.

4 – MICROGRANT APPROVAL

There were no microgrants submitted in January.

5 - FUNDRAISING ASSISTANCE APPROVAL

The Crockett Lion's Club is requesting that they be placed on the fundraising calendar for the February Corned Beef & Cabbage Dinner, May Pasta Feed and September Town BBQ. Erin Mullen-Brosnan made a motion to approve the Crockett Lions Club for the February, May and September fundraising calendar. Dean Kelch seconded the motion, and the motion carried unanimously.

Dean Kelch made a motion to approve the following fundraising assistance deposits. Mike Kirker seconded the motion, and the motion carried unanimously. Erin Mullen-Brosnan abstained from the Crockett Museum fundraiser.

Organization: Al Zampa Memorial Bridge
 Event: Crab Feed
 Amount: \$6,922

Organization: Quilters of Crockett
 Event: Quilt Raffle and Bazaar
 Amount: \$1,612.96

Organization: Crockett Museum & Historical Society
 Event: Night at the Museum
 Amount: \$2,387.62

Erin Mullen-Brosnan reported that there was one more deposit from the John Swett Education Foundation that the Project Funding Committee did not have a chance to finish reviewing, as it had many receipts. It will be put on the agenda for the March meeting.

6 – COMMITTEE APPOINTMENTS

The following individuals have agreed to serve on the committees listed below:

Rules and Regulations: Danielle Fugere*, Dean Kelch, Fred Clerici, Karen Peterson,
 Mary Wais

Community Outreach: Erin Mullen-Brosnan*, Joanna Cassese, Mike Kirker, Chris Goehe,
 Aime Maricich, Dolores Morales, Karen Peterson

Project Funding Committee: Erin Mullen-Brosnan*, Nancy Rieser, Emma Sutton,
 Fred Clerici, Dolores Morales, Mary Wais, Ron Wilson

Resource & Development Committee: Danielle Fugere*, Dean Kelch, Chris Goehe,
 Karen Peterson, Kent Peterson

Finance: Danielle Fugere, Mike Kirker*, Erin Mullen-Brosnan, Fred Clerici, Kent Peterson

Election: Joanna Cassese*, Dean Kelch, Nancy Rieser, Chris Goehe, Mary Wais

444 Loring Avenue: Mike Kirker*, Dean Kelch, Chuck Dell, Chris Goehe

Joanna Cassese volunteered to write an article on the CCF committees, in an effort to recruit new committee members.

7 – DONOR EVENT

It was the consensus of the Board to host a donor event to celebrate the CCF's 20th anniversary. Mary Wais suggested that the party be held at the Crockett pool. The Board will discuss the donor event at the Director's retreat.

8 - BOARD RETREAT

The Board will hold their annual retreat on February 9, 11:00 AM, at the Dead Fish Restaurant. Dean Kelch distributed a draft agenda for the retreat to the Board, and asked that each Board member come to the meeting with one idea for outreach.

9 - TREASURER'S REPORT

Mike Kirker presented the Treasurer's report for December. Net income for December was \$-10,263.95, expenses were \$5,196.48 and distributions were \$5,786.65. Total Liabilities & Equity was \$5,816,005.68. Erin Mullen-Brosnan made a motion to approve the Treasurer's report. Dean Kelch seconded the motion, and the motion carried unanimously. Danielle Fugere asked Mike to give a report on the TIF (endowment) at the March meeting, showing how much was earned in 2013, along with the most recent balance.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Rieser reported on correspondence received in January. Nancy also presented minutes from the January Board meeting. Danielle Fugere noted a correction in Section 14, paragraph 1: replace Dean Kelch with Danielle Fugere. Erin Mullen-Brosnan made a motion to approve the Secretary's report and January minutes as amended. Dean Kelch seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Project Funding Committee met to review final reports and fundraising assistance deposits. They also discussed creating a form for larger matching grants (i.e. Walk of Honor), but felt that more information was needed from the Board. After a lengthy discussion it was the consensus of the Board that larger matching grants become part of the regular grant process, as the matching fund aspect will enhance the desirability of the grant. This will be put on the agenda for approval at the March meeting.

The Board will consider the Walk of Honor matching funds request this year at the March meeting as well. It will be too late for the CSD to submit a grant request during the regular grant cycle, since the decision would not be made until June.

Jeanne Owens reported that \$3,520 has come in as a result of our December appeal letter.

12 - FUTURE AGENDA ITEMS

Walk of Honor Match, Consider Making Larger Matching Grants Part of the Regular Grant Cycle, Donor Event, Director's Retreat, Election Schedule.

13 - BOARD AND PUBLIC COMMENT

Mary Wais reported that the JSUSD Board of Education will be having a school board meeting to determine the fate of Carquinez Middle School on February 26, 6:30 PM, in the Carquinez Middle School gym.

14 - ADJOURNMENT TO March 6, 2014.

Danielle Fugere adjourned the meeting at 8:15 PM until March 6, 2014.

Respectfully submitted,

Jeanne Owens
Office Secretary