

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Emma Sutton. Board members James Easterday, Danielle Fugere, Dean Kelch, Mike Kirker, Robert Muzinich, and Erin Mullen-Brosnan were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance were: Fred Clerici, Norma Clerici, Dean Colombo, Joanne Dowell, June Gallo, Jay Jenkins, James Perrin, Kent Peterson, Angela Reese, Nancy Rieser, Dan Robertson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Mary Wais reported that there were still tickets available for *Night at the Museum*, which will be held December 7, at the Crockett Museum. The cost of tickets is \$25.00.

Mike Kirker reported that there was still space available in the Chamber Directory. He also thanked the Crockett Carquinez Firefighters Association for the decorating that they did throughout Crockett.

Dan Robertson reported that the Lion's Club would be hosting a free community Dinner on December 14, 5:00 to 7:30 PM, at the Scout Hall. He also reported that the Crockett Christmas Committee will be collecting food and toys for needy families thru December 22.

Norma Clerici reported that on Wednesday, December 12 the Theater Arts Class will present "An Evening of Theater". The show starts at 7:30pm in the JSHS auditorium and is free of charge.

Dean Colombo reported that on Wednesday, December 19, the John Swett music department will present a holiday concert. This program will feature bands from Carquinez Middle School and John Swett High School playing everyone's favorite Holiday music. The show starts at 7:30 PM in the JSHS auditorium and is free of charge.

6 – PRESIDENT'S REPORT

Danielle Fugere commented on the wonderful holiday town events. She also reported that the CCF hosted a successful town meeting, where many people from the community were present to discuss town issues. She also reported that the Crockett Calendars were out and thanked Erin Mullen-Brosnan and Jeanne Owens for their work on the calendars.

8 – FUNDRAISING ASSISTANCE APPROVAL AND PREAPPROVAL

The John Swett Band Boosters are requesting that they be placed on the fundraising calendar for their January Stadium Echoes Concert. Danielle Fugere made a motion to approve the John Swett Band Boosters for the January fundraising calendar. James Easterday seconded the motion, and the motion carried unanimously.

The Crockett Bass Club is requesting that they be placed on the fundraising calendar for their January crab feed. Robert Muzinich made a motion to approve the Crockett Bass

Club for the January fundraising calendar. Dean Kelch seconded the motion, and the motion carried unanimously.

Robert Muzinich made a motion to approve the following fundraising assistance deposits. Dean Kelch seconded the motion, and the motion carried unanimously.

Organization: Carquinez Women's Club
Event: An Afternoon with Jan Wahl
Amount: \$15,665.78

Organization: Crockett Swim Team
Event: Pancake Breakfast
Amount: \$1,880.02

Organization: John Swett Band Boosters
Event: Candy Sale
Amount: \$3,444.55

Organization: John Swett Education Foundation
Event: Giving Campaign
Amount: \$2,259.56

Organization: St. Mark's Church
Event: San Marco Night Spaghetti Dinner
Amount: \$2,844.87

6 - DISCUSS AND DETERMINE GRANT PACKAGE

After a lengthy discussion on grant funding, Dean Kelch made a motion to approve a grant to the Crockett Community Services District in the amount of \$15,000 for the architectural design of the Memorial Hall. The CCSD must use the \$21,000 they already have in their accounts for the project, and the additional funding is contingent upon community support for the project which will be discussed at a town meeting to be held on or around January 2013.

The Carquinez Women's Club requested \$45,000 for removal and replacement of the existing redwood deck at the Old Homestead. Angela Reese reported that the Women's Club had received an additional \$5,000 from C&H for this project, so that the amount requested has decreased by that amount. In considering future community needs and a decrease in Foundation funding sources, the Board inquired into the degree to which the rental of the Homestead covers the capital costs of maintaining the building now and into the future. It was reported that the rental proceeds are almost wholly insufficient to pay the capital costs of maintaining the building. Discussions indicated that the current rental rates are likely substantially below market rates. After a long discussion, a suggestion was made that the Women's Club consider increasing the rates at the Old Homestead, at least for out-of-town renters, to help fund future capital needs. Robert

Muzinich made a motion to approve a grant to the Carquinez Women's Club in the amount of \$41,000. Mike Kirker seconded the motion, and the motion carried unanimously.

7 - ELECTION

Danielle Fugere reported that four candidates turned in applications to serve on the CCF Board; three applicants qualified, the fourth applicant did not qualify due to an insufficient number of signatures on his petition. It was the consensus of the Board that it would not be appropriate for the current Board to appoint three members to the CCF Board, which would be the result of NOT holding an election and appointing the three candidates for the four spots. The Board expressed concern that appointing what would be the majority of directors to the Board, and skipping a public election, is not within the letter or the spirit of the CCF's by-laws, which require that Board Directors be publicly elected. The CCF had consulted an attorney from Eastbay Community Foundation, who gave a tentative statement that the CCF should hold an election, following all signature requirements. The EBCF attorney suggested that the Board follow-up with a California attorney. It was the consensus of the Board to make another good faith attempt to hold an election in June so that the seats could be filled by publicly elected Directors.

Kent Peterson reported that in the past when faced with this situation, the CCF followed the rules for state law by government agencies, that when there are the same number of applicants as seats, there need not be an election and qualified candidates would be appointed. Fred Clerici suggested that the three qualified candidates be appointed; once the candidates are seated the new board should appoint to fill the vacant seat. Fred also expressed concern that bylaws did not allow current Board members to exceed their term limits. The bylaws were read and it was determined that Board members remain in place until a Board Member is elected to fill their seat.

After a lengthy discussion, it was the consensus of the Board to hold a public election and have the new Board members elected by June. Nominating petitions will be due by February 15. Current Board members would remain in place until new Directors were elected and in place. The Rules and Regulations Committee will consider bylaws changes that would address this situation in the future.

Robert Muzinich announced that he did not wish to have his term extended until a Board member is elected to fill his seat and would be resigning his seat on the Board of the Crockett Community Foundation effective January 1. Robert's vacancy will be on the agenda for the January meeting.

8 - TREASURER'S REPORT

Erin Mullen-Brosnan presented the Treasurer's report for October. Net income for October was \$273,947.03, expenses were \$3,330.08 and distributions were \$2,957.18 Total Liabilities & Equity was \$4,790,670.99. Robert Muzinich made a motion to approve the Treasurer's report. Mike Kirker seconded the motion, and the motion carried unanimously.

9 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Robert Muzinich reported on correspondence received in November. Robert also presented minutes from the November Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report. Dean Kelch seconded the motion, and the motion carried unanimously.

10 - COMMITTEE REPORTS

The Project Funding Committee met to go over final reports and fundraising assistance deposits.

Erin Mullen-Brosnan reported that the Community Outreach Committee sent out a community survey, and to date, 117 completed surveys have been returned by mail. Deadline for turning in the survey is January 14. Erin also reported that the fundraising appeal letter went out.

Robert Muzinich reported that the CCF donor event that was scheduled for January 19 has been postponed.

11 - FUTURE AGENDA ITEMS

Election, Board Vacancy, Election of Officers, Approval of 2013 budget, Bylaw Change

12 - BOARD AND PUBLIC COMMENT

Jeanne Owens reported that she would be on vacation December 25 thru January 3.

13 - ADJOURNMENT TO JANUARY 3, 2013.

Emma Sutton adjourned the meeting at 9:50 PM until January 3, 2013.

Respectfully submitted,

Jeanne Owens
Office Secretary