

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Dean Kelch. Board members James Easterday, Danielle Fugere and Mike Kirker were present. Emma Sutton and Erin Mullen-Brosnan were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance were: Fred Clerici, Joanne Dowell, Ruby Nicolino, Nancy Rieser, Dan Robertson, Dee Stewart, Lewis Stewart, Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Gerald Parsons reported that the John Swett Drama Department will be performing the musical “Once upon a Mattress” on April 18, 19, 20 and 21. Tickets are \$15.

Kent Peterson reported that he believes that the Board is using an outdated set of bylaws for revisions. The Board will research.

Mary Wais reported that the CIA will be sponsoring a town wide cleanup on Saturday, April 20, from 9:00 AM to 12:00 PM.

Kent Peterson reported that there will be free e-waste recycling on Saturday, April 13, from 10:00 AM to 2:00 PM. Items can be brought to Ceres and Sixth Street.

3 – PRESIDENT’S REPORT

President Erin Mullen-Brosnan was not present at the meeting, but in her absence had asked Danielle Fugere to give a brief update on the refinery fence line. Danielle had attended a quarterly fence line meeting where it was reported that the refinery has had a 95% up time for the majority of the fence line, which she felt was progress. She reported that the County would like the fence line committee to wrap up all outstanding issues.

4 – CONSIDER MICROGRANT APPROVAL

The Crockett Community Services District is requesting a microgrant in the amount of \$1,000 for bridgehead maintenance. Kent reported that in the future this project may become a tax-supported maintenance program, but until such time, must remain a volunteer effort, seeking donations. Mike Kirker talked about using return to source funds rather than creating a new tax. Kent reported that RTS funds are not earmarked for this project at this time. Danielle Fugere thought it would be interesting to do an analysis on how much money the CCF has spent over the years on maintenance. Danielle Fugere made a motion to make a grant to the Crockett Community Services District in the amount of \$1,000. James Easterday seconded the motion, and the motion carried with 4 ayes and Michael Kirker abstaining.

The Crockett Improvement Association is requesting a microgrant in the amount of \$1,000 to help offset the costs associated with the utilities necessary to operate and maintain the Crockett/Valona Downtown Plaza. Ron Wilson reported that the District owns that property, and has a memorandum of understanding with the Crockett

Improvement Association that the CIA maintains control and maintenance of the property. Ron Wilson was also under the impression that the CCF does not fund on-going maintenance and operating costs. Mike Kirker made a motion to make a grant to the Crockett Improvement Association in the amount of \$1,000, with the suggestion that applicants research alternatives to fund maintenance projects. James Easterday seconded the motion and the motion carried unanimously.

The John Swett High School Drama Club is requesting a grant in the amount of \$1,000 to offset costs associated with the production of the musical "Once upon a Mattress". Danielle Fugere made a motion to approve a grant in the amount of \$1,000 to the John Swett Drama Department. James Easterday seconded the motion, and the motion carried unanimously.

5 – FUNDRAISING ASSISTANCE APPROVAL AND PREAPPROVAL

The Carquinez Model Railroad Society is requesting to be put on the fundraising calendar for the May 4 town wide yard sale and their May 11 National Train Day Open House. James Easterday made a motion to approve the Carquinez Model Railroad for the May fundraising calendar. Danielle Fugere seconded the motion, and the motion carried unanimously.

The Carquinez Middle School PTA is requesting that they be placed on the fundraising calendar for their June 8th Grade Promotion Party. James Easterday made a motion to approve the Carquinez Middle School PTA for the June fundraising calendar. Danielle Fugere seconded the motion, and the motion carried with 3 ayes and Mike Kirker abstaining.

The Crockett Firemen's Association is requesting they be placed on the fundraising calendar for their May "Fill the Boot" donation drive. James Easterday made a motion to approve the Crockett Firemen's Association for the May fundraising calendar. Mike Kirker seconded the motion, and the motion carried unanimously.

The Crockett Swim team is requesting they be placed on the fundraising calendar for their May swim-a-thon and July penny wars fundraiser. Danielle Fugere made a motion to approve the Crockett Swim Team for the June and July fundraising calendar. Mike Kirker seconded the motion, and the motion carried unanimously.

The Crockett Chamber of Commerce is requesting that they be placed on the fundraising calendar for the May town wide yard sale. James Easterday made a motion to approve the Crockett Chamber for the May fundraising calendar. Danielle Fugere seconded the motion, and the motion carried unanimously.

6 – MATCHING FUNDS FOR WALK OF HONOR

The Veterans of Diablo Valley and ConocoPhillips have agreed to give the CCSD half the proceeds from the May 18th Walk of Honor, to be used for restoration of the memorial hall. In 2012 half the proceeds donated totaled \$18,000 with a \$5,000 match from the CCF. The CCSD is requesting that the Board match local donations again this year. James

Easterday made a motion to approve a match to the CSD up to \$5,000 for the Walk of Honor. Danielle Fugere seconded the motion and the motion carried with 3 ayes and Mike Kirker abstaining. The Project Funding Committee has designed parameters for a large scale fundraising program for capital projects, and will meet to put together an application for the program.

7 - ELECTION

Dean Kelch reported that the election date is scheduled for June 15. Candidate's night is scheduled for May 23. Five petitions have been submitted and forwarded to the League of Women Voters for qualification.

8 - BYLAW CHANGE

Dean Kelch presented bylaw changes recommended by the Rules and Regulations committee. Danielle made a correction to Section 5, paragraph 5, first sentence; take out the word "qualified". Kent objected to section 5, paragraph 5, sentence 1; "reduce the number of qualified directors to no less than 5". It was the consensus of the Board to accept the bylaw changes as amended, and deemed this the first reading. This item will be put on the May agenda for the second reading.

9 - TREASURER'S REPORT

Mike Kirker presented the Treasurer's report for February. Net income for February was \$-10,840.64, expenses were \$5,647.66 and distributions were \$5,000. Total Liabilities & Equity was \$4,987,388.29. Danielle Fugere made a motion to approve the Treasurer's report. James Easterday seconded the motion, and the motion carried unanimously.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

James Easterday reported on correspondence received in March. James also presented minutes from the March Board meeting. Mike Kirker made a motion to approve the Secretary's report and March minutes. Danielle Fugere seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

Dean Kelch reported that the Rules and Regulations Committee met to discuss bylaw changes.

12 - FUTURE AGENDA ITEMS

Oral Grant Presentations, Election, Bylaw Change.

13 - BOARD AND PUBLIC COMMENT

Ruby Nicolino reported that there has been crime in her neighborhood. Ruby was advised to attend the Police Liaison meeting at the Crockett Community Center on the first Monday of each month.

14 - ADJOURNMENT TO MAY 2, 2013.

Dean Kelch adjourned the meeting at 8:30 PM until May 2, 2013.

Respectfully submitted,

Jeanne Owens
Office Secretary