

### **1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order at 7:00 PM by CCF Chairperson Harold Burnett. Board members Fred Clerici, Jeffrey Frankel, Michael Kirker, Gaunt Murdock and Nancy Rieser were present. Dean Kelch was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Joe Costa, Paul Davis, Joanne Dowell, Diane Haydon, Larry Haydon, Vicky Ayala, Dolores Morales, Dan Robertson, Bob Triglia, Mary Wais, Ron Wilson.

### **2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Mary Wais reported that the Carquinez Women’s Club (CWC) would be having a garden lighting reveal on Thursday, May 11, at 8:00 PM at the Old Homestead. The CWC will also be hosting an event on August 25 for all donors to the Old Homestead Garden Project.

### **3 - CONSIDER MICROGRANT APPROVAL**

The Crockett Virtus Club is requesting a microgrant in the amount of \$1,000 to pay for a band for the Memorial Day Concert in Rithet Park. Michael Kirker made a motion to approve a grant in the amount of \$1,000 to the Crockett Virtus Club. Nancy Rieser seconded the motion, and the motion carried unanimously.

### **4 – FUNDRAISING ASSISTANCE PREAPPROVAL**

The Port Costa Conservation Society (PCCS) is requesting that they be placed on the CCF fundraising calendar for their May 28 town wide yard sale. Fred Clerici made a motion to approve the PCCS for the May fundraising calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

The John Swett Education Foundation is requesting that they be placed on the CCF fundraising calendar for their May 21 “Sweat for Swett” Fun Run. Jeffrey Frankel made a motion to approve the John Swett Education Foundation for the May fundraising calendar. Fred Clerici seconded the motion, and the motion carried unanimously.

The Crockett Lions Club is requesting that they be placed on the CCF fundraising calendar for their June Pasta Dinner and September Town BBQ. Fred Clerici made a motion to approve the Crockett Lions Club for the June and September fundraising calendar. Gaunt Murdock seconded the motion, and the motion carried unanimously.

### **5 – CONSIDER APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS**

Michael Kirker made a motion to approve the following fundraising assistance deposits. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

Organization: John Swett Band Boosters  
Event: Crab Feed  
Amount: \$4,092.19 (including \$1,000 CCF match)

Organization: John Swett Band Boosters  
Event: Memorial Hall Yard Sale  
Amount: \$2,511.00 (including \$1,000 CCF match)

## **6 - ORAL GRANT PRESENTATIONS**

Grant applicants were given the opportunity to give a presentation on their application for grant money. After their presentation, Board members had the opportunity to ask questions. The Board will make final decisions on grant funding at the June 1 Board meeting held at the Port Costa School.

### ***Crockett CSD, Maintenance Department - Hazardous Materials Abatement***

The Crockett Community Services District is requesting \$18,540 to pay for the removal of asbestos-containing materials and lead paints from the interior of the Memorial Hall.

### ***Crockett Chamber of Commerce - 2017 Christmas Decorations***

The Crockett Chamber of Commerce is requesting \$5,000 to provide holiday decorations, including banners, garland and bows, in the downtown area. This includes installation, removal and storage of Christmas lights for the Community Center tree and the Edwards Street tree.

## **7 - SUGARTOWN FESTIVAL BOOTH**

After a lengthy discussion, it was the consensus of the Board to not participate in the Sugartown Festival. Nancy Rieser suggested that the Board find something interesting to sell at a booth at the 2018 Festival.

## **8 -BOARD RETREAT**

Jeanne Owens reported that the Board Retreat is scheduled for Sunday, May 21 at 1:00 PM. Dean Kelch had proposed that the venue be in a private room at the Deadfish or Bull Valley Roadhouse. Jeffrey Frankel reported that Dean had mentioned at a committee meeting that he had secured a venue. Jeanne will follow-up with Dean.

## **9 - TREASURER'S REPORT**

Fred Clerici gave the Treasurer's report for April 1 to April 30, 2017, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$14,814.70 (this included \$12,311.10 in EBCF administration and investment fees). Total liabilities and equity through April was \$7,518,124.01. Fred also reported that our tax returns have been completed. Michael Kirker made a motion to approve the Treasurer's report. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

## **10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

Nancy Rieser reported on correspondence received in April. Nancy also presented minutes from the April Board meeting. Gaunt Murdock made a motion to approve the Secretary's report and April minutes, Jeffrey Frankel seconded the motion, and the motion carried unanimously.

## **11 - COMMITTEE REPORTS**

The Project Funding committee met to review final reports and fundraising assistance deposits. Nancy Rieser reported that the committee had approved the final report from Little Roses Preschool and the John Swett High School Drama Department for their Spring Musical.

Jeffrey Frankel reported that the Resource and Development Committee met on April 24 to discuss the Legacy Council. The committee is going to plan a small event to introduce the legacy council's proposals to the community.

## **12 - FUTURE AGENDA ITEMS**

Discuss and Determine Grant Package, Report on Board Retreat

## **13 - BOARD AND PUBLIC COMMENT**

Jeanne Owens reminded everyone that the June meeting will be held at the Port Costa School.

Ron Wilson offered to conduct a tour of Memorial Hall to interested parties.

## **14 - ADJOURNMENT TO JUNE 1, 2017**

Harold Burnett adjourned the meeting at 8:05 PM until **JUNE 1, 2017 at the PORT COSTA SCHOOL.**

Respectfully submitted,

Jeanne Owens  
Office Secretary