

### **1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order at 7:04 PM by CCF Chairperson Harold Burnett. Board members Fred Clerici, Gaunt Murdock and Nancy Rieser were present. Dean Kelch and Michael Kirker were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Deborah Brandon, Kelli Bremer, Connie Cameron, Treavor Cross, Jeffrey Frankel, Jim Gardner, Dan Robertson, Mary Wais, Ron Wilson.

### **2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Dan Robertson reported that the March issue of the *Crockett Signal* features an article about Harold Burnett and his retirement from the Crockett Carquinez Fire Protection District after 40 years of service.

### **3 - CONSIDER MICROGRANT APPROVAL**

The Crockett Historical Society and Museum is requesting a microgrant in the amount of \$1,000 to purchase signage, marketing materials, refreshments and a bag pipe band for the April 8, World War I Centennial Celebration. Fred Clerici made a motion to approve a grant in the amount of \$1,000 to the Crockett Historical Society and Museum. Gaunt Murdock seconded the motion, and the motion carried unanimously.

### **4 – FUNDRAISING ASSISTANCE PREAPPROVAL**

The Crockett Women’s Association is requesting that they be placed on the fundraising calendar for their March “spring organizing 31” sales. Gaunt Murdock made a motion to approve the Crockett Women’s Association for the March fundraising calendar. Fred Clerici seconded the motion, and the motion carried unanimously.

The Crockett Community Services District is requesting that they be placed on the fundraising calendar for their March Yard Sale. Nancy Rieser made a motion to approve the CCSD for the March fundraising calendar. Fred Clerici seconded the motion, and the motion carried unanimously.

### **5 – FUNDRAISING ASSISTANCE APPROVAL**

Nancy Rieser made a motion to approve the following fundraising assistance deposit. Gaunt Murdock seconded the motion, and the motion carried unanimously.

Organization: Crockett Boy Scouts  
Event: Pancake Breakfast  
Amount: \$3,594.11 (including \$1,000 CCF match)

## **6 - SCHEDULE BOARD ROUNDTABLE/RETREAT**

Since Dean Kelch was not present at the meeting, it was the consensus of the Board to place this item on the April agenda.

## **7 - TREASURER'S REPORT**

Fred Clerici gave the Treasurer's report for February 1 to February 28, 2017, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$15,407.86 (which included EBCF administrative and investment fees). Total liabilities and equity through January was \$7,389,900.76. Nancy Rieser made a motion to approve the Treasurer's report. Gaunt Murdock seconded the motion, and the motion carried unanimously.

## **8 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

Nancy Rieser reported on correspondence received in February. Nancy also presented minutes from the February Board meeting. Fred Clerici made a motion to approve the Secretary's report and February minutes, Gaunt Murdock seconded the motion, and the motion carried unanimously.

Fred reported that Little Roses Preschool has closed, and had concerns since the CCF had granted them \$15,000 for start-up costs. Nancy Rieser reported that Tammy Glassy, a Crockett resident that has 15 years experience as a preschool teacher and director will be taking over as director. While the school is closed during this transition period, all the supplies purchased with Foundation funds are being stored at Little Roses Preschool, and will be ready for the next group of children when school reopens for its summer or fall session.

## **9 - COMMITTEE REPORTS**

Gaunt Murdock reported that the election committee (Mary Wais, Fred Clerici and Gaunt Murdock) reviewed the candidate applications, which were all in order. The committee agreed on a series of 6 questions to be asked by individual Board Members. Candidates will be interview separately.

## **10 - FUTURE AGENDA ITEMS**

Discuss Board Roundtable/Retreat; Swearing in of New Board Member

## **11 - BOARD VACANCY/CANDIDATE INTERVIEWS**

Harold Burnett reported that we had received 3 applications for the open Board position; Savannah Snow, Connie Cameron and Jeff Frankel. Savannah Snow withdrew her application due to family obligations, and Connie Cameron had not arrived due to traffic problems. The Board conducted an interview with Jeffrey Frankel. The Board took a 10 minute recess, hoping that Ms. Cameron would arrive in time to be interviewed, which she did not. Gaunt Murdock made a motion to appoint Jeffrey Frankel as a Director on

the CCF Board. After a lengthy discussion, it was the consensus of the Board to hold over Ms. Cameron's interview until the April meeting. Gaunt Murdock withdrew his motion.

Ms. Cameron arrived prior to the adjournment of the meeting and it was the consensus of the board to conduct an interview with her. After the interview, the Board voted, using a point system, which resulted in a tie. Ms. Cameron withdrew her application. The Board encouraged Ms. Cameron to get involved with the CCF through committee work, and to think about running in our 2018 election.

Fred Clerici made a motion to appoint Jeffrey Frankel for the open position on the CCF Board. Nancy Rieser seconded the motion, and the motion carried unanimously. Jeffrey Frankel will complete the term ending December, 2020.

## **12 - BOARD AND PUBLIC COMMENT**

There was no board or public comment.

## **13 - ADJOURNMENT TO APRIL 6, 2017**

Harold Burnett adjourned the meeting at 8:45 PM until **APRIL 6, 2017**.

Respectfully submitted,

Jeanne Owens  
Office Secretary