

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chair Dean Kelch. Board members Harold Burnett, Joanna Cassese, Fred Clerici, Michael Kirker, Erin Mullen-Brosnan and Nancy Rieser were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Troy Belton, David Black, Carol Buckley, Jeremy Burmeister, Teagan Clive, Joanne Dowell, James Hardcastle, Trudy Jenson, Alicia Johnson, Greg Ockander, Dan Robinson, Betty Vargas, Ron Wilson, Wendy Wilson, Dick Zampa.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

David Black requested the Board members share their philosophy on grant funding to the John Swett Unified School District, in particular whether the Board feels that funding should be proportional to the amount of Crockett residents enrolled in the District. Harold Burnett reported that the CCF has always funded projects that augment programs at the school. This will be put on the agenda for the April meeting.

Mary Wais reported that she was approached by a constituent who asked her to let the CCF Board know that he would like to see more money put into the endowment. He also expressed that he does not want money spent on the Memorial Hall or the Crockett Community Services District.

Dan Robertson reported that on Saturday March 14 at 12:00 PM the Library will be hosting classic Irish music performed by Chris Waltz and Shelly Crouse-Monarez, playing guitar, fiddle, Irish flute and tin whistle. Refreshments will be provided by the Friends of the Library. This is a free event. Dan also reported there is going to be a grant writing workshop at the Community Center on Wednesday March 11, 8:00 AM to 4:30 PM. Attendees must sign up in advance.

Nancy Rieser reported that Communities for a Better Environment (CBE) has filed a lawsuit against Phillips66 and Contra Costa County, alleging illegal approvals of a tar sands refining project that could worsen pollution, climate, refinery and rail explosion hazards, and an Environmental Impact Report (EIR) that hid the project from the public and failed to mitigate its significant environmental impacts. Nancy also reported that CalEPA is hosting a forum on Thursday, March 26, 6:00 to 8:00 PM at the Crockett Community Center to discuss the community warning system and transportation of petroleum by rail and other means. There are also going to be public workshops put on by the The Bay Area Air Quality Management District in Benicia, Richmond, Martinez and San Francisco to discuss proposed refinery emissions tracing rule and a proposed refinery emissions mitigation rule. For more information visit their website at www.baaqmd.gov/refine.

Tegan Clive thanked the CCF for a grant that was awarded to the Community Working Group in 2013 for EIR review by Communities for a Better Environment. She also reported that the community benefits package in the amount of \$4,225,000 that was to be controlled and distributed by Supervisor Federal Glover will be locked up until law

suits are settled. Tegan asked about future funding from the CCF to Communities for a Better Environment, and was told it had been only for the EIR review.

3 – PRESIDENT’S REPORT

Harold Burnett reported that he met with Paul Adler regarding the distribution of the \$4,225,000 community benefits package that will go into a fund to be controlled and distributed by Supervisor Federal Glover, and obtained a copy of the agreement and conditions of approval. Harold was hoping that the CCF could be the entity to distribute the funds to the Crockett, Tormey and Port Costa areas, using the system that is currently used to distribute return to source funds. It was the consensus of the Board that Harold draft a letter to the Supervisor informing him that the CCF is willing to help with the distribution of those funds.

4 – MICROGRANT APPROVAL

The Crockett and Port Costa Artist Guild (CAPCAG) is requesting \$1,000 to be used to purchase promotional materials for CAPCAG events. Michael Kirker suggested that they use a portion of the funds to purchase a banner for the swimming pool fence. Joanna Cassese made a motion to make a grant to the Crockett and Port Costa Artist Guild in the amount of \$1,000. Nancy Rieser seconded the motion, and the motion carried unanimously.

5 – FUNDRAISING ASSISTANCE PREAPPROVAL AND APPROVAL

The Crockett Chamber of Commerce is requesting that they be placed on the fundraising calendar for the May Townwide Yard Sale, and their July Sugartown Festival Raffle. Michael Kirker made a motion to approve the Crockett Chamber for the May and April fundraising calendar. Fred Clerici seconded the motion, and the motion carried unanimously.

The Crockett Women’s Association is requesting that they be placed on the fundraising calendar for their April Pampered Chef Sale. Harold Burnett made a motion to approve the Crockett Women’s Association for the April fundraising calendar. Erin Mullen-Brosnan seconded the motion, and the motion carried unanimously.

The John Swett Athletic Boosters is requesting that they be placed on the fundraising calendar for their April Oakland A’s fundraiser. Harold Burnett made a motion to approve the John Swett Athletic Boosters for the April fundraising calendar. Nancy Rieser seconded the motion, and the motion carried unanimously.

Fred Clerici made a motion to approve the following fundraising assistance deposits. Joanna Cassese seconded the motion, and the motion carried unanimously, with Erin Mullen-Brosnan abstaining from the Crockett Museum fundraising submission.

Organization: Crockett Historical Society
Event: Night at the Museum
Amount: \$2,527.62

Organization: Crockett Boy Scouts
Event: Boy Scout Pancake Breakfast
Amount: \$2,822.15

6 – CONSIDER WALK OF HONOR MATCH

Ron Wilson reported that the Walk of Honor is on May 16th, and that half of the proceeds from the event will be given to the CCSD to be used for the restoration of the Memorial Hall. The CCSD is requesting that the Board match local donations again this year. Ron reported that the CCSD's anticipated share will be \$20,000. Harold Burnett made a motion to approve a match to the CCSD up to \$5,000 for the Walk of Honor. Nancy Rieser seconded the motion and the motion carried with 6 ayes and Michael Kirker abstaining.

7 – FUNDING FOR ODD FELLOWS HALL ROOF

Greg Ockander from the Carquinez Model Railroad Society reported that CMRS has raised \$45,000 out of the \$75,000 needed to replace the roof at Odd Fellows Hall. They currently have enough money to replace the upper roof, and will begin work in late March.

8 – REPORT ON BOARD RETREAT

Erin Mullen-Brosnan reported that the annual Board retreat was held on February 15 at the Dead Fish Restaurant. The Board reviewed the 2015 action plan calendar; discussed outreach (events to bring in large donors, membership receptions); discussed ways to distinguish the CCF from other entities in the community; reviewed existing financial sources and potential new sources; briefly talked about staff and considered scheduling an additional retreat. Harold Burnett suggested that the next retreat be held at the CCF office instead of the Dead Fish, as it was difficult to hear, and there were too many distractions.

9 – UNOCAL SETTLEMENT FUND – APPOINT CCF REPRESENTATIVE TO UNOCAL SETTLEMENT ADVISORY COMMITTEE

It was the consensus of the Board to appoint Michael Kirker as the CCF representative to the Unocal Settlement Advisory Committee.

10 - TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for February 1 to February 28, 2015, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$2,795.43. Total liabilities and equity thru February were \$6,759,859.83. Nancy Rieser made a motion to accept the Treasurer's report. Harold Burnett seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Erin Mullen-Brosnan reported on correspondence received in February, which included a thank you note from Alison McKee for the \$1,000 microgrant to the Crockett Library and a refund from the Carquinez Women's Club for an inadvertent accounting error on a grant. Erin also presented minutes from the January Board meeting. Michael Kirker made a motion to approve the Secretary's report and January minutes, Fred Clerici seconded the motion, and the motion carried unanimously.

12 - NEWSLETTER

Erin Mullen-Brosnan reported that she will begin working on the newsletter, and hopes to mail it out in May.

13 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that we received a bid in the amount of \$500 to replace the panel on our office alarm, making it compatible with voice over IP phones, which will save approximately \$100 every month on phone and internet costs. Michael Kirker reported that there is a better alternative, and made a motion to change out the alarm panel. Harold Burnett seconded the motion, and the motion carried unanimously.

Joanna Cassese reported that the Community Outreach Committee met. The committee wants to create a marketing program to let residents know what the Foundation does, so they might take ownership of it, participate as a volunteer and how they can participate financially. They also discussed outreach by creating talking points and developing handouts. They would also use "snail mail" and social media for outreach. The committee discussed scheduling events, possibly hosting quarterly town hall meetings where participants from all organizations come together in one place and volunteers can "shop" for opportunities. Michael Kirker encouraged Joanna to get in touch with Aimee Lohr, as she may already facilitate quarterly meetings with organizations in the community. The committee is also considering staffing a booth at the potential Crockett Farmer's Market. Lastly, the committee came up with a tag line, "The Crockett Community Foundation, making Crockett a great place to live, one volunteer at a time".

14 - FUTURE AGENDA ITEMS

Discussion on Funding for the John Swett Unified School District.

15 - BOARD AND PUBLIC COMMENT

Harold Burnett suggested that the CCF look into purchasing a lighted marquee at the entrance to town to advertise events. Harold will research and report back at the April meeting.

Dick Zampa told the Board that they are doing a good job, and to not underestimate themselves.

16 - ADJOURNMENT TO APRIL 2, 2015

Dean Kelch adjourned the meeting at 8:30 PM until **APRIL 2, 2015**.

Respectfully submitted,

Jeanne Owens
Office Secretary