

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Dean Kelch. Board members Harold Burnett, Joanna Cassese, Fred Clerici, Erin Mullen-Brosnan and Nancy Rieser were present. Michael Kirker was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Norma Black, A. Bolton, Joanne Dowell, Marilyn Goike, Sarah Louise Humann, Alicia Johnson, Anne Mann, Frank McCullough, Ken Nelson, Kent Peterson, Dan Robertson, Courtney Wenti, Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Kent Peterson reported that the CCSD would be having another free e-waste collection on Saturday, June 6, at 6th & Ceres Street.

Harold Burnett reported that he would be contacting Gene Pedrotti regarding his offer of the property at 2nd and Flora Streets. Gene had proposed that the property be developed into a community park. Harold would like to see if the Pedrotti family would consider donating the property to the CCF, knowing that the intent would be to create affordable residential units on the property (i.e. Habitat for Humanity).

Joanna Cassese reported that the CCF has had banners made for organizations to put up at events sponsored by the CCF.

3 - MICROGRANT APPROVAL

There were no microgrants submitted in May.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL AND APPROVAL

The John Swett Class of 2016 is requesting that they be placed on the fundraising calendar for their July Sugartown Festival Parking. Harold Burnett made a motion to approve the JS Class of 2016 for the July fundraising calendar. Nancy Rieser seconded the motion, and the motion carried with 5 ayes and Fred Clerici voting no.

The Crockett Historical Society and Museum is requesting that they be placed on the fundraising calendar for their July Festival Booth and their December Night at the Museum. Joanna Cassese made a motion to approve the Crockett Museum and Historical Society for the July and December fundraising calendar. Fred Clerici seconded the motion, and the motion carried with 5 ayes and Erin Mullen-Brosnan abstaining.

St Mark's Church is requesting that they be placed on the fundraising calendar for their November Pasta Dinner. Erin Mullen-Brosnan made a motion to approve St. Mark's Church for the November fundraising calendar, as long as proceeds are used to improve the Church Hall, which is a community meeting space. Nancy Rieser seconded the motion, and the motion carried unanimously.

The John Swett Education Foundation is requesting that they be placed on the fundraising calendar for their July Sugartown lemonade stand. Harold Burnett made a motion to approve the JSEF for the July fundraising calendar. Joanna Cassese seconded the motion, and the motion carried unanimously.

The Port Costa Conservation Society is requesting that they be placed on the fundraising calendar for their July Car Show and BBQ. Harold Burnett made a motion to approve the PCCS for the July fundraising calendar. Nancy Rieser seconded the motion, and the motion carried unanimously.

Harold Burnett made a motion to approve the following fundraising assistance deposits. Nancy Rieser seconded the motion, and the motion carried unanimously.

Organization: Crockett Chamber of Commerce
Event: Townwide Yard Sale
Amount: \$1,097.48

Organization: Crockett Boy Scouts
Event: Fish Fry
Amount: \$4,175.30

Organization: Crockett Women's Association
Event: Pampered Chef
Amount: \$602.42

5 - DISCUSS AND DETERMINE GRANT PACKAGE

A lengthy discussion took place in which Board members gave their opinions on funding for each grant application.

Harold Burnett made a motion to approve a grant in the amount of \$4,531 to the Crockett Chamber of Commerce to be used to fund a summer Farmer's Market. Fred Clerici seconded the motion, and the motion carried with 5 ayes and Nancy Rieser voting no. (Nancy was willing to fund \$3,031, which would exclude the \$500 already expended by the Crockett Chamber for the project.)

Erin Mullen-Brosnan made a motion to make a grant to the John Swett Unified School District in the amount of \$5,000 to be used to help fund the ASSIST project, provided that funds be used for programs at Carquinez School, and that no CCF money is used to fund salaries. Joanna Cassese seconded the motion, and the motion carried unanimously.

Fred Clerici made a motion to make a grant to the Crockett and Port Costa Artist Guild in the amount of \$4,000 to be used to promote and benefit local artists by hosting an open studio event and a Strait Arts Event. Nancy Rieser seconded the motion, and the motion carried unanimously.

Harold Burnett made a motion to make a grant to the Crockett Chamber of Commerce in the amount of \$10,000 for the Sugartown Festival. Nancy Rieser seconded the motion, and the motion carried unanimously.

Fred Clerici asked that in the future applicants apply for grants prior to advertising projects/events to the community.

6 - APPROVE VARIOUS REVISED FUNDING APPLICATIONS

The Project Funding Committee presented changes to the Fundraising Assistance and Microgrant Application forms. Harold Burnett made a motion to accept the changes, Nancy Rieser seconded the motion, and the motion carried unanimously.

7 - BOOTH AT SUGARTOWN FESTIVAL - DOUBLE YOUR DONATION LIMITS

It was the consensus of the Board to have a booth at the Sugartown Festival and to sponsor the "Double Your Donation" program that the CCF had last year. Harold Burnett made a motion to match up to \$1,500 in donations for the day with the match being limited to \$100 per donor. Joanna Cassese seconded the motion, and the motion carried unanimously.

8 - JULY MEETING SCHEDULE

It was the consensus of the board to forego the July meeting.

9 - TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for May 1 to May 31, 2015, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$3,929.69. Total liabilities and equity through May was \$6,859,583.35. Nancy Rieser made a motion to accept the Treasurer's report. Joanna Cassese seconded the motion, and the motion carried unanimously.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Erin Mullen-Brosnan reported on correspondence received in May, which included a postcard from the JSUSD Community-Based Instruction Class trip to Disneyland. Erin also presented the minutes from the May meeting. Fred Clerici made a motion to approve the Secretary's report and May minutes, Harold Burnett seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Project Funding Committee met to review final reports and fundraising assistance deposits.

Joanna Cassese reported that the Community Outreach Committee met to discuss the upcoming community-wide event taking place this fall. The CCF is hosting a free party/open house gathering for the entire community. The committee will also be inviting other non-profit organizations in Crockett and Port Costa to participate and share what they do to support and enrich the community, and also to encourage new volunteers. The event is scheduled for Sunday, October 25th, 2:00 to 5:00 PM, at the Crockett Community Center.

12 - FUTURE AGENDA ITEMS

Tree Maintenance, Property at 2nd and Flora, Return to Fiscal Year, Downtown Upgrade Committee

13 - BOARD AND PUBLIC COMMENT

Frank McCullough spoke regarding the expending of money prior to grant funding, and pointed out that sometimes it is necessary to expend funds ahead of time to get a project off the ground. Frank also reported that Jan Orsi has taken Jerry Epperson's place on the downtown upgrade committee. Frank was advised to contact Michael Kirker to schedule a meeting.

17 - ADJOURNMENT TO AUGUST 6, 2015

Dean Kelch adjourned the meeting at 8:50 PM until **AUGUST 6, 2015**.

Respectfully submitted,

Jeanne Owens
Office Secretary