

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chair Dean Kelch. Board members Harold Burnett, Joanna Cassese, Fred Clerici, Michael Kirker, Erin Mullen-Brosnan and Nancy Rieser were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Debra Brandon, Joanne Dowell, Larry Haydon, Dolores Morales, Frank McCullough, Dennis McWhorter, Greg Ockander, Dan Robertson, Jelani Tyler, Mary Wais, Dick Zampa.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dan Robertson reported that the Crockett Lions Club would be holding their annual corned beef and cabbage dinner on February 28, 5:00 to 7:30 PM, at the Crockett Scout Hall. Dan also reported that the Carquinez Strait Talkers would be meeting on Saturday, February 14, 1:00 to 3:30 pm at the Crockett Library. The subject is, "I Love My Library".

Nancy Rieser reported that on February 3 the Board of Supervisors passed the EIR for the propane and butane recovery project at the Phillips 66 refinery. For more information on the hearing, you can visit the crockettrodeounited.com website. There was also discussion of a community benefits package in the amount of 4.25 million dollars that will go into a fund to be controlled and distributed by Supervisor Federal Glover. Coincidentally, the benefits package is almost the same amount of money that was given to the communities of Crockett and Rodeo as a result of the catacarb spill, as per the Good Neighbor Agreement.

Jelani Tyler, Secretary for the Crockett Chamber of Commerce, assured the Board that the funds would be divided equitably between the communities of Crockett and Rodeo. He also reported some of the money might be used to fund crosswalk improvements in Crockett.

3 - SWEARING IN OF RE-ELECTED BOARD MEMBER

Harold Burnett swore in re-elected Board member Dean Kelch by having him recite the Crockett Community Foundation oath.

4 - PRESIDENT'S REPORT

Harold Burnett reported that he has been doing maintenance at the CCF office.

5 - MICROGRANT APPROVAL

There were no microgrants received in January.

6 – FUNDRAISING ASSISTANCE PREAPPROVAL AND APPROVAL

The John Swett High School Class of 2015 is requesting that they be placed on the fundraising calendar for the March Fundraising Week. Michael Kirker made a motion to approve the Class of 2015 for the March fundraising calendar. Erin Mullen-Brosnan seconded the motion, and the motion carried unanimously.

The Crockett Lions Club is requesting that they be placed on the fundraising calendar for their February Corned Beef Dinner, June Pasta Feed and their September Community BBQ. Harold Burnett made a motion to approve the Crockett Lions Club for the February, June and September fundraising calendar. Nancy Rieser seconded the motion, and the motion carried unanimously.

Fred Clerici made a motion to approve the following fundraising assistance deposits. Joanna Cassese seconded the motion, and the motion carried unanimously.

Organization: John Swett Band Boosters
Event: iPad Raffle
Amount: \$2,319.00

Organization: John Swett Education Foundation
Event: Winter Prom
Amount: \$6,559.10

7 – CARQUINEZ MODEL RAILROAD SOCIETY – CCF LOAN

The Carquinez Model Railroad Society had previously requested a grant to fund a badly needed roof for the Odd Fellows Hall building, which the Board did not fund. The CMRS is asking about the possibility of securing a loan to fund the replacement of the roof. Greg Ockander stressed that a CCF loan is a only back-up plan. Michael Kirker stated that although the CCF did loan the money to the CMRS to purchase the building, it is not normally something that the CCF does. Harold Burnett suggested that the current loan be extended. It was the consensus of the Board that an ad hoc committee be formed to work with the CMRS. Michael Kirker and Nancy Rieser volunteered to serve on the committee. The committee will have a report for the March meeting.

8 – FUNDING FOR STREET LIGHT REPAIR

Michael Kirker reported that 10 decorative street lights are in need of repair. The cost to repair the 10 lights could run as high as \$9,000. Crockett Public Services has \$635 in the lighting fund, and \$5,992 in a revolving fund that is used to maintain the streetlights located in the downtown area. Michael Kirker made a motion to make a grant in the amount of \$6,000 to Crockett Public Services for downtown lighting repairs. Michael also asked that Kent not wait until multiple lights are out before fixing them. Harold Burnett seconded the motion, and the motion carried unanimously. Larry Haydon (Crockett Chamber of Commerce) suggested that someone look at retrofitting the lights so that repairs might be more inexpensive. Michael will ask Kent to look into retrofitting the lights before he has them repaired.

Fred Clerici suggested that the funding for the light repairs come out of the Unocal Settlement Fund, which is to be used for downtown revitalization projects. The Unocal Settlement Fund Advisory Committee must meet to approve all expenditures that come out of that account. Jeanne will look into the rules for administering the Unocal Settlement Fund.

Larry Haydon reported that the Chamber of Commerce feels the downtown business district is in need of revitalization, and will be looking to the CCF for funding in the future. He did not feel the funds in the Unocal Settlement Fund should be used for decorative light maintenance.

9 - BOARD RETREAT

The Board retreat is scheduled for February 15, 11:00 AM, at the Dead Fish Restaurant. Erin Mullen-Brosnan encouraged the Board to review the agenda prior to the meeting.

10 - TREASURER'S REPORT

Fred Clerici reported the Treasurer's report for January 1 to January 31, 2015, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$6,515.14. Total liabilities and equity thru January were \$6,430,475.40. Erin Mullen-Brosnan made a motion to accept the Treasurer's report. Joanna Casesse seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Erin Mullen-Brosnan reported on correspondence received in January, which included a packet from Contra Costa County with applications to become a grand juror; a letter from EBCF introducing their new client relations manager, Sarah Lehmen; a letter from Port Costa Conservation Society informing us that we can hold our June meeting at the Port Costa School. Erin also presented minutes from the January Board meeting. Michael Kirker made a motion to approve the Secretary's report and January minutes, Fred Clerici seconded the motion, and the motion carried unanimously.

12 - 444 LORING AVENUE

Harold Burnett suggested that we hire a service to maintain the landscaping at 444 Loring Avenue. Harold found a service (Tie Dye Landscaping) that will charge \$500 for the initial clean-up if we agree to a monthly maintenance fee of \$75. Fred Clerici made a motion to expend funds for landscape maintenance for one year. Michael Kirker seconded the motion, and the motion carried unanimously. Nancy Rieser asked that weed killer not be used on the property.

13 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Project Funding Committee met to review final reports and fundraising assistance deposits. Harold Burnett read the special conditions on the Memorial Hall Grant. Harold read through the conditions. Nancy Rieser made a motion to approve the language in the special conditions section of the Memorial Hall grant agreement. Erin Mullen-Brosnan seconded the motion, and the motion carried with 6 ayes and Michael Kirker abstaining.

14 - FUTURE AGENDA ITEMS

Funding for Odd Fellows Hall Roof, Report on Board Retreat, Newsletter, Walk of Honor Match, Unocal Settlement Account.

15 - BOARD AND PUBLIC COMMENT

Erin Mullen-Brosnan reported that the deadline for the Spring Grant Cycle is March 31.

Harold Burnett reported that the Crockett Boy Scouts would be holding their annual pancake breakfast on Sunday, February 8.

16 - ADJOURNMENT TO MARCH 5, 2015

Dean Kelch adjourned the meeting at 8:30 PM until **MARCH 5, 2015**.

Respectfully submitted,

Jeanne Owens
Office Secretary