

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF President Gaunt Murdock. Board members Fred Clerici, Jeff Frankel, Michael Kirker and Nancy Rieser were present. Harold Burnett and Dean Kelch were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Deborah Brandon, Barbara Cardwell, Jennifer Cesmet, Dean Colombo, Julie Dees, Anne Mann, John Mann, Dolores Morales, Marla Parada, Dan Robertson and Suzanna Van Gruden.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dan Robertson reported that on Saturday, August 4, at 3:00 PM, the Vallejo Shakespeare in the Park troupe would be performing *Measure for Measure* at Rithit Park. Dan also reported that on Sunday August 19, Port Costa would be hosting their Annual Car Show and BBQ, 10:00 AM – 3:00 PM at the Port Costa School.

Dolores Morales reported that on Sunday, August 19, from 3:00 – 6:00 PM, there will be a free summer concert at the Community Center Gazebo, featuring *The Cheeseballs*. This event is courtesy of Crockett Recreation and the Crockett Community Foundation.

Kent Peterson reported that recently three light poles have been damaged. A pole on 4th Street has been damaged for the second time, and will not be replaced (the bolts have been cut). Another pole has been replaced, exhausting the supply of extra poles. Kent reported that he does have CCF funds for streetlight maintenance available, but asked the Board if they would like to use the money to replace the pole. Kent informed the Board that the company that manufactured the current pole makes a similar style of pole, but not the exact style of the existing poles. Mike Kirker suggested taking the far pole and replacing it in the middle of the traffic area, allowing us to work our way with new poles from one end to the other. Kent will get prices for the cost of new poles and installation. The 444 Loring Avenue Committee will meet with Kent to go over costs of the poles and installation on Thursday, August 9th, 6:00 PM at the CCF office. Kent will also be pursuing reimbursement through the insurance process.

3 – CONSIDER MICROGRANT APPROVAL

There were no microgrants received in July.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL

The Port Costa Conservation Society is requesting that they be placed on the CCF fundraising calendar for their August Car Show & BBQ. Michael Kirker made a motion to approve the PCCS for the August fundraising calendar. Jeff Frankel seconded the motion, and the motion carried unanimously.

St. Mark's Church is requesting that they be placed on the CCF fundraising calendar for their October San Marco Night. Jeff Frankel made a motion to approve St. Mark's for the

October fundraising calendar. Fred Clerici seconded the motion, and the motion carried unanimously.

The John Swett High School PTA is requesting that they be placed on the CCF fundraising calendar for their September Bocce Tournament. Michael Kirker made a motion to approve the John Swett PTA for the September fundraising calendar. Jeff Frankel seconded the motion, and the motion carried unanimously.

CREEC is requesting that they be placed on the CCF fundraising calendar for their September Native and Butterfly Plant Sale. Fred Clerici made a motion to approve CREEC for the September fundraising calendar. Jeff Frankel seconded the motion, and the motion carried unanimously.

The John Swett Band Boosters are requesting that they be placed on the CCF fundraising calendar for their September Recycle Drive. Fred Clerici made a motion to approve the JSBB for the September fundraising calendar. Jeff Frankel seconded the motion, and the motion carried unanimously.

The Quilters of Crockett are requesting that they be placed on the CCF fundraising calendar for their December Bazaar and Quilt Raffle. The Board also gave them permission to sell raffle tickets in advance. Michael Kirker made a motion to approve the Quilters of Crockett for the December fundraising calendar. Nancy Rieser seconded the motion, and the motion carried unanimously.

5 - APPROVAL OF FUNDRAISING ASSISTANCE DEPOSITS

Michael Kirker made a motion to approve the following fundraising assistance deposits. Jeff Frankel seconded the motion, and the motion carried unanimously.

Organization: Port Costa Conservation Society
Event: Town Wide Yard Sale
Amount: \$2,625.19 (includes \$1,000 CCF Contribution)

Organization: John Swett High School PTA
Event: Spring Bocce Tournament
Amount: \$2,221.51 (includes \$1,000 CCF Contribution)

Organization: Crockett Swim Team
Event: Pizza Card Sales
Amount: \$6,210.00 (includes \$1,000 CCF Contribution)

Organization: Carquinez Toy Train Operating Museum
Event: Railroad Days
Amount: \$2279.00 (includes \$1,000 CCF Contribution)

Organization: John Swett Band Boosters
Event: Festival Snow Cone Sales
Amount: \$1546.96 (includes \$1,000 CCF Contribution)

Organization: Crockett Lion's Club
Event: Pasta Feed
Amount: \$3,137.72 (includes \$1,000 CCF Contribution)

Organization: Crockett Swim Team
Event: Conditioning Circuit
Amount: \$2,410.00 (includes \$1,000 CCF Contribution)

Organization: Crockett Swim Team
Event: Pancake Breakfast
Amount: \$3,179.99 (includes \$1,000 CCF Contribution)

Organization: CREEC
Event: Summer Solstice Ice Cream Social
Amount: \$2,563.96 (includes \$1,000 CCF Contribution)

The Crockett Boy Scouts had submitted a deposit for their annual fish fry, but their submission was missing proof of advertising CCF support. It was the consensus of the Board to approve the Boy Scout submission after they turn in their proof of advertising.

6 - NEWSLETTER

It was the consensus of the Board to move forward with a newsletter. Fred Clerici suggested that the newsletter reflect what the CCF has funded this past fiscal year. Michael Kirker suggested using a visual that would reflect a "trickledown effect" of CCF funding. The Outreach Committee will assist Erin Mullen-Brosnan in preparing the newsletter. Directors were encouraged to supply content for the newsletter.

7 - ELECTION

Jeanne Owens reported that three petitions have been turned in. Applicants are Nancy Miller, Fred Clerici and Marla Parada. The petitions will be sent to the League of Women Voters in Benicia for verification. Since there are only three candidates for four seats, there will not be an election. It was the consensus of the Board to seat the qualified candidates in January, and appoint the remaining candidate in February or March.

8 - DISCUSS APPROVAL OF MINDFUL LIFE GRANT WITH RESPECT TO FUNDING SALARIES

Nancy Rieser had concerns that the June approval of the Mindful Life grant proposal may have reflected a change in Foundation guidelines, which state that the CCF does not pay for staff salaries. Nancy asked the board to review that funding decision and decide if the vote may have set precedence, or if it did not set precedence, the Board should acknowledge the mistake, and state for the record that CCF funding policies have not changed. After a lengthy discussion the majority of the Board was in agreement that the funding of the mindful life grant paid for a project, not individual salaries.

Nancy Rieser made a motion to assign the job of writing this discussion up for Board review at the September meeting. The motion was not seconded; the motion failed.

9 - VALDELISM OF CCF PROPERTY AT 444 LORING AVENUE

It was the consensus of the Board to move agenda item #9 to closed session after agenda item #14.

10 - REVIEW/APPROVAL OF FY 2018-19 BUDGET

Fred Clerici presented a draft of the FY 2018-2019 budget for Board approval. Fred reminded the Board that the budget is a guideline and that adjustments can be made for unforeseen costs. Michael Kirker asked that Fred add a specific line item for the Christmas Decorations. Michael Kirker made a motion to approve the budget, as amended. Fred Clerici seconded the motion, and the motion carried unanimously.

11 - TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for June 1 thru June 30, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$3,399.76. Total liabilities and equity through June was \$8,773,152.26. Fred also gave the Treasurer's report for July 1 thru July 31. Various invoices for expenses totaled \$16,300.89, which included EBCF 4th quarter administration and investment fees. Total liabilities and equity through July totaled \$8,879,592.50. Michael Kirker made a motion to approve the June and July Treasurer reports. Jeffrey Frankel seconded the motion, and the motion carried unanimously.

12 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Rieser reported on mail received in June and July. Nancy also presented minutes from the June Board meeting. Fred Clerici made a motion to approve the Secretary's report and June minutes. Michael Kirker seconded the motion, and the motion carried unanimously.

13 - COMMITTEE REPORTS

Deborah Brandon reported that the Outreach Committee had hosted two events in July; July 15th was the free pancake breakfast and July 29 was Sunday Sundaes. Both events were successful and well attended. Deborah thanked everyone on the Outreach Committee for their work on the events.

Michael Kirker reported that there is a new regime at Phillips 66, and that it might be an opportune time to approach them for funding. There was a lengthy discussion. Gaunt Murdock suggested that the Resource and Development committee meet and come back to the Board with a recommendation on how to proceed.

14 - FUTURE AGENDA ITEMS

Light Pole Update, Election, Newsletter, Ongoing Funding from Phillips 66,

15 - BOARD AND PUBLIC COMMENT

Fred Clerici recommended reading the book Fallout. This is a book written Scott Hall, an attorney involved in the suit against Unocal during the Catacarb Spill.

16 - ADJOURNMENT TO CLOSED SESSION.

Gaunt Murdock adjourned the meeting at 8:30 PM to closed session.

17 - CLOSED SESSION - VANDELISM OF CCF PROPERTY AT 444 LORING AVENUE

Gaunt Murdock reported that in early June, the furthest east portions of the fence at 444 Loring Avenue were taken down and thrown down the hill. It was vandalized again that same day while Gaunt, in the process of repairing the fence, had left the site to purchase supplies. The fence was damaged again 3 or 4 weeks later, Gaunt stretched the fence again. When Gaunt returned 2 days later the fence had been vandalized again, this time the damage was irreparable.

There were various suggestions on how to deal with the vandalism problem. The 444 Loring Avenue Committee will meet to discuss security upgrades. Gaunt Murdock will work with our attorney to discuss legal steps to prevent further damage to CCF property.

18 - ADJOURNMENT TO SEPTEMBER 6, 2018.

Gaunt Murdock adjourned the meeting at 9:00 PM until September 6, 2018.

Respectfully submitted,

Jeanne Owens
Office Secretary