

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chair Danielle Fugere. Board members Joanna Cassese, Dean Kelch, Mike Kirker, and Erin Mullen-Brosnan were present. Norma Garza-Black and Nancy Rieser were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Harold Burnett, Bud Burlison, Karen Christianson, Joanne Dowell, Beverly Hill, Alicia Johnson, Dale McDonald, Dolores Morales, Dan Robertson, Will Thomas, Mary Wais, and Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Danielle Fugere thanked everyone who attended the CCF's 20th anniversary party at the Old Homestead, and also thanked the committee for planning such a nice event. Many current and former board members came and enjoyed visiting with each other.

Ron Wilson reported that there was going to be a benefit concert at Toot's Tavern on Veterans Day (November 11th); starting at 4:00 PM. Proceeds will go toward the restoration of the Memorial Hall.

Beverly Hill reported that the John Swett Education Foundation would be holding their annual prom on November 8. Tickets can be purchased at J&L. There is also an online auction for the prom.

Dan Robertson reported that there would be a meeting on November 8, 2:00 PM, at the Scout Hall to discuss changing the mascot at John Swett High School.

Mary Wais reported that there will be a parade on Veterans Day (Tuesday, November 11). The JSHS band will march down Pomona beginning at 10:00 AM, down Rolph Avenue, to the Crockett Museum where refreshments will be served.

3 - PRESIDENT'S REPORT

Dean Kelch reported that the CCF would be hosting a candidate's forum on Wednesday, November 12, at 7:30 PM.

Dean gave a special thanks to the Community Outreach Committee for planning the 20th anniversary celebration.

4 - MICROGRANT APPROVAL

The Crockett Carquinez Firemen's Association is asking for a microgrant in the amount of \$992.45 to purchase commercial grade Christmas light bulbs for the Alexander Park tree. Bulbs left over from previous years might be used on the Edwards Street tree. Erin Mullen-Brosnan made a motion to approve a grant in the amount of \$992.45 to the Crockett Carquinez Firemen's Association. Mike Kirker seconded the motion, and the motion carried unanimously.

5 - FUNDRAISING ASSISTANCE APPROVAL AND PREAPPROVAL

Erin Mullen-Brosnan made a motion to approve the following fundraising assistance deposit. Joanna Cassese seconded the motion, and the motion carried unanimously.

Organization: Carquinez Women's Association
Event: 100th Anniversary Tea Party and Fashion Show
Amount: \$2,486.31

6 - ORAL GRANT PRESENTATIONS

Crockett Community Services District – Ron Wilson

The Crockett Community Services District is requesting \$673,194. Funds will be used to begin the seismic retrofit of Memorial Hall. The project includes the removal of hazardous materials, the final engineering design phase, seismic retrofit, micropiles, shotcrete, and the fiber reinforced polymer phases. Asbestos and lead paint must be removed before any other work can commence. The engineers and architect will prepare the final design and construction documents. This project will strengthen the building from further damage due to earthquakes and settling. The basement floor will be removed and micropiles will be drilled into the soil to reinforce the foundation. The final phase, installation of the fiber reinforced polymer, will secure the structure for public use.

Intended beneficiaries of the project include residents of Crockett and Port Costa. It could also be used as a facility that offers veteran's services. Ron also stressed that a commitment of funding from the CCF would be helpful to use as leverage to obtain outside funding.

Danielle Fugere suggested that the Board look into a creating 10 year assessment of community needs.

7 - 444 LORING AVENUE BOUNDARIES

Danielle Fugere reported that the county had sent a letter of abatement for items on CCF and County property. Items were removed by the County on Monday, November 3, and a new temporary fence was installed on the CCF property lines. A permanent fence will be installed later this month.

The neighbor whose personal property was removed made a public statement that he considers the property in question to belong to him, and that he has retained an attorney.

Bud Burlison asked that the Board provide an explanation to their membership as to why it has taken eight years and public money to rectify the 444 Loring Avenue boundary situation. He admitted that the boundary situation began during his tenure on the board, as that was when CCF purchased the building.

8 - ELECTION

Joanne Cassese reported that the ballots for the 4 board spots had been mailed out to each registered voter in Crockett/Tormey/Port Costa earlier in the day. She thanked Mary Wais, Jeff Wells, Erin Mullen-Brosnan, Aime Maricich, Dolores Morales, Ron Wilson, Susan Witshci, Jackie Brasesco, Jeanne Owens, Kellie Owens, Chris Owens, and Mike and David Kirker for their help folding and stuffing.

9 - ENDOWMENT CONTRIBUTION

Dean Kelch made a motion to transfer \$200,000 to the endowment from the CCF CRO2 account for 2014. Mike Kirker seconded the motion, and the motion carried unanimously.

10 - TREASURER'S REPORT

Mike Kirker presented the Treasurer's report for September. September expenses were \$3,518.73, distributions were \$3,168 and total liabilities and equities were \$6,363,355.16. Joanne Cassese made a motion to approve the Treasurer's report. Dean Kelch seconded the motion, and the motion carried unanimously.

11 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

In Nancy Rieser's absence, Danielle Fugere reported on correspondence received in October, which included correspondence from the County regarding 444 Loring Avenue. Danielle also presented minutes from the October Board meeting. Joanne Cassese noted a correction in section 8, paragraph 2; Ms. Powers should be changed to Dr. Powers. Dean Kelch made a motion to approve the Secretary's report and October minutes as amended. Michael Kirker seconded the motion, and the motion carried unanimously.

12 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Project Funding Committee met to review final reports and fundraising assistance deposits. Dean Kelch reported that the Resource Development Committee has a draft of the appeal letter to be sent out in November.

13 - FUTURE AGENDA ITEMS

Discuss and Determine Grant Package, Return to Source Resolution, 2015 Budget, Tree Escrow Account, and Election

14 - BOARD AND PUBLIC COMMENT

Karen Christiansen was concerned that one of the CCF Board candidates had been asked to provide additional documentation for proof of residence. Joanne Cassese explained that the election committee had in fact done their due diligence in verifying that all the candidates met the residency requirements for CCF Directors, not just one. Karen also

spoke to the property issue surrounding the 444 Loring Avenue boundaries, and stated that she felt it had been handled poorly.

15 - ADJOURNMENT TO DECEMBER 4, 2014

Danielle Fugere adjourned the meeting at 9:00 PM until **DECEMBER 4, 2014**.

Respectfully submitted,

Jeanne Owens
Office Secretary