

### **1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order by CCF Chairperson Dean Kelch. Board members Danielle Fugere, Mike Kirker and Emma Sutton were present. James Easterday and Erin Mullen-Brosnan were absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance were: Sarah Ament, Joanne Dowell, Ridge Greene, Dee Stewart, Lewis Stewart, Kent Peterson, Dan Robertson, Ron Wilson.

### **2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Joanne Dowell reported that the Crockett Chamber of Commerce is sponsoring a Sugartown Festival King and Queen contest. Non-profit organizations sell raffle tickets to support their candidate, then the Crockett Chamber and the non-profit split the proceeds from the raffle tickets. The winner of the raffle gets a flat screen television.

### **3 – PRESIDENT’S REPORT**

In Erin Mullen-Brosnan’s absence, Vice President Danielle Fugere reported that the CCF Candidate’s Forum went very well, with a great crop of candidates. Although it was advertised, it was not well attended, and Danielle reported that the Board needs to work on getting better attendance in the future.

### **4 – FUNDRAISING ASSISTANCE APPROVAL**

Emma Sutton made a motion to approve the following fundraising assistance deposit. Danielle Fugere seconded the motion, and the motion carried unanimously.

Organization: JS Athletic Boosters  
Event: Texas Hold ‘Em Poker Tournament  
Amount: \$2,112.94

### **5 – DISCUSS AND DETERMINE GRANT PACKAGE**

After a lengthy discussion on grant funding, Emma Sutton made a motion to approve a grant to the Crockett Recreation Department in the amount of \$9,675 for community entertainment. Danielle Fugere seconded the motion, and the motion carried with 3 ayes, and Mike Kirker abstaining.

Emma Sutton made a motion to approve a grant to the Crockett Chamber of Commerce in the amount of \$6,000 for the Sugartown Festival. Danielle Fugere seconded the motion, and the motion carried with three ayes and Mike Kirker abstaining.

Danielle Fugere made a motion to vote on a grant submitted by the Greenbelt Alliance for two environmental and educational outings in the Crockett area during the summer of 2013. Emma Sutton seconded the motion, and motion failed with 3 no’s and Danielle Fugere voting yes.

Emma Sutton made a motion to approve a grant to the Port Costa Conservation Society in the amount of \$10,425 for a community garden. Mike Kirker had concerns that people in the surrounding communities were not aware of the project, and asked the PCCS to do some outreach to everyone in the CCF service area. Danielle Fugere seconded the motion with the condition that the PCCS notify the people in Crockett and Tormey as well as Port Costa, letting them know that they are eligible to participate in the Community Garden. The motion carried unanimously.

Danielle Fugere suggested that the Board have a discussion on conflict of interest vs. perceived conflict of interest, as Board members may be abstaining unnecessarily from votes due to a perceived conflict of interest.

## **6 - ELECTION**

Ballots were mailed out on May 20, and are due back to the League of Women Voters by June 15. Results should be back in in time for the July 11 CCF Board meeting.

## **7 - BYLAW CHANGE**

Dean Kelch presented the bylaw changes recommended by the Rules and Regulations committee, which was read at the May 2 Board meeting. There was a section that will be amended back, which is the inclusion of the names of the original Board members. Kent Peterson reminded the Board that there was to be a provision in the bylaws that in the event the election is postponed, the term length would be three and a half years. It was the consensus of the Board to accept the bylaw changes as amended, and deemed this the second reading. The committee will make the changes. This item will be put on the July agenda for the third and final reading.

## **8 - TREASURER'S REPORT**

Mike Kirker presented the Treasurer's report for April. Net income for April was \$-5,229.70, expenses were \$5,399.70 and distributions were \$3,000. Total Liabilities & Equity was \$5,162,502.37. Danielle Fugere made a motion to approve the Treasurer's report. Emma Sutton seconded the motion, and the motion carried unanimously.

## **9 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

In James Easterday's absence, Jeanne Owens reported on correspondence received in May. Jeanne also presented minutes from the May Board meeting. Mike Kirker made a motion to approve the Secretary's report and May minutes. Danielle Fugere seconded the motion, and the motion carried unanimously.

## **10 - COMMITTEE REPORTS**

Dean Kelch reported that the election committee met to discuss election materials and the format for the candidate's forum.

Danielle Fugere reported that she has scheduled a meeting for the third week of June for the Finance committee to meet with Carolyn Doelling (EBCF) to discuss capping the administrative fees on the endowment. Mike Kirker asked that as Treasurer, he be included in the planning of meetings regarding financial issues.

**11 - FUTURE AGENDA ITEMS**

Swearing in of new directors; election of officers; committee appointments; perceived conflict of interest; bylaw change.

**12 - BOARD AND PUBLIC COMMENT**

Kent Peterson reported that there will be free e-waste recycling on Saturday, July 13, from 10:00 AM to 2:00 PM. Items can be brought to Ceres and Sixth Street. This event is sponsored by Futures Explored and Crockett's Community Services District. Proceeds will be used to fund landscape maintenance around the bridgehead area.

**13 - ADJOURNMENT TO JULY 11, 2013.**

Dean Kelch adjourned the meeting at 8:30 PM until July 11, 2013.

Respectfully submitted,

Jeanne Owens  
Office Secretary