

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chair Danielle Fugere. Board members Norma Garza-Black, Dean Kelch, Mike Kirker, Erin Mullen-Brosnan and Nancy Reiser were present. Joanna Cassese was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Fred Clerici, Virginia Crum-Ross, Joanne Dowell, Greg Ockander, Kent Peterson, Dan Robertson, William Thomas, Mary Wais, and Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dan Robertson reported that the Crockett Lions Club would be holding their Bridge Walk for Diabetes Awareness on October Sunday, October 5.

Fred Clerici encouraged everyone to attend the John Swett High School football game on Friday, October 3. The John Swett Varsity football team is currently undefeated.

3 - PRESIDENT'S REPORT

Dean Kelch reported the Resource and Development Committee is in the process of establishing a legacy council for people who would like to include the CCF in their legacy or have given \$5,000 in a calendar year. Dean reported that the CCF has received a bequest in the amount of \$4,800 from Marilyn Pezzuto. Dean prepared an acknowledgement to Mrs. Pezzuto's family, and encouraged everyone associated with an organization that has gotten funding from the CCF to sign the card.

4 - MICROGRANT APPROVAL

There were no microgrants submitted in September.

5 - FUNDRAISING ASSISTANCE APPROVAL AND PREAPPROVAL

Norma Garza Black made a motion to approve the following fundraising assistance deposits. Nancy Reiser seconded the motion, and the motion carried with 5 ayes and Erin-Mullen Brosnan abstaining.

Organization: Crockett Historical & Museum Society
Event: T-Shirt Sales
Amount: \$1,240.00

Organization: Crockett Historical & Museum Society
Event: Paint-Out
Amount: \$2,007.35

Organization: Port Costa Conservation Society
Event: Pamela Slim Body of Work
Amount: \$3,686.00

The Crockett Historical and Museum Society are requesting that they be placed on the fundraising calendar for their December Night at the Museum Event. Michael Kirker made a motion to approve the Crockett Historical and Museum Society for the December fundraising calendar. Dean Kelch seconded the motion, and the motion carried with 5 ayes and Erin Mullen-Brosnan abstaining.

The Crockett Recreation Department is requesting that they be placed on the fundraising calendar for their November Veterans' Day Concert at Toot's Tavern. Erin Mullen-Brosnan made a motion to approve the CRD for the November fundraising calendar. Dean Kelch seconded the motion, and the motion carried with 5 ayes and Michael Kirker abstaining.

The John Swett Band Boosters are requesting that they be placed on the fundraising calendar for their November iPad raffle. Nancy Reiser made a motion to approve the JSBB for the November fundraising calendar. Dean Kelch seconded the motion, and the motion carried with 5 ayes and Michael Kirker abstaining.

6 - 444 LORING AVENUE BOUNDARIES

A survey was conducted by CCF confirming the property lines shown on the original survey.

Danielle Fugere reported that the CCF attorney has gone through the CCF's property and other related documents. The attorney further drafted a letter requesting that the neighbor remove all personal property from the CCF property. A process server attempted to personally serve the letter, but was unsuccessful. The letter was therefore posted on the CCF property.

The Board agreed that when the items are eventually removed from CCF's property, a fence will be placed on the CCF property lines. The 444 Loring committee will move forward by obtaining bids for the fence. Nancy Reiser suggested plantings instead of a fence, but it was agreed that a permanent fence was necessary to avoid future problems.

Michael Kirker reported that the county has been receiving complaints about some items stored on the CCF property, and the property adjacent to the CCF. A representative from the Contra Costa County Code Enforcement Department visited the site, and has sent a letter to the CCF asking that the items be removed within 10 days. It was agreed that the County would be informed that these items do not belong to the CCF.

The neighbor whose personal property is stored on CCF's property made a public statement that he considers the property in question to belong to him and that the CCF should remain away from his property.

7 - PROPOSAL FOR FUNDING OF ODD FELLOWS HALL ROOF

The Carquinez Model Railroad Society had previously requested a grant to fund a new roof for the Odd Fellows Hall building, which the Board did not fund. Fred Clerici proposed that the CCF consider funding the CMRS request with some part of the

approximately \$10,000 that had been left in the Loring Avenue fund (money that was to be spent exclusively for improvements to Loring Avenue), and the \$35,000 left in the Unocal settlement fund, (money that was to be spent on downtown upgrades). Fred also suggested that the funding be conditional on the CMRS painting the building. Greg Ockander reported that the CMRS is working on getting funding to replace the roof, but asked if the CCF would be willing to help with costs associated with painting. It was the consensus of the Board that they would be willing to consider funding costs associated with the painting of the building.

8 - DISCUSS GEMSTONE GRANT

The Gemstone Foundation received a grant in the amount of \$10,000 to provide a visual skills assessment and intervention summer program for students in the John Swett Unified School District. Nancy Reiser reported that the program that was funded did not have IRB approval and that only two students, not the promised 20 students, were enrolled in the program. Consequently the program did not take place. Nancy was concerned because CCF was not apprised of the situation, and felt the funds should be returned.

Maureen Powers (Gemstone Foundation) gave an update on the project. She reported that they now have IRB approval and are moving forward with the project with 12 students currently enrolled in the program, which will take place during the 2014-2015 school year.

Dean Kelch made a motion for a no-cost extension to Gemstone to continue their vision screening program in the John Swett Unified School District. Mike Kirker seconded the motion, and the motion carried with 5 ayes and Nancy Reiser voting no. Dr. Powers will give a report to the Board at the January board meeting. Dr. Powers further agreed to provide notice to the Board if the project was delayed in the future or if other problems arose.

7 - CCF ANNIVERSARY CELEBRATION

Erin Mullen-Brosnan reported that the CCF anniversary celebration will be held at the Old Homestead on November 2, 2:00 to 5:00 PM. Invitations have been sent out to past Board members, founding Board members and current CCF members.

8 - ELECTION

Mary Wais reported that all eight candidate petitions received the necessary 20 signatures of registered voters, and that candidates have sent in proof of residence. Mary did suggest that the Rules and Regulations Committee clarify guidelines for proof of residency for future elections.

9 - FUNDRAISING ASSISTANCE PROGRAM REVIEW

It was the consensus of the Board to discuss this item at a future meeting.

Mary Wais reported that the Napa Valley Community Foundation is assisting individuals and families recovering from the August earthquake, and thought the Board might consider putting a program in place to assist individuals in case of emergency.

12 - TREASURER'S REPORT

Mike Kirker presented the Treasurer's report for August. August expenses were \$3,011.24 distributions were \$33,251.18 and total liabilities and equities were 6,370,265.86. Nancy Reiser made a motion to approve the Treasurer's report. Dean Kelch seconded the motion, and the motion carried unanimously.

13 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Reiser reported on correspondence received in September Board meeting. Nancy also presented minutes from the September Board meeting. Dean Kelch made a motion to approve the Secretary's report and August minutes. Michael Kirker seconded the motion, and the motion carried unanimously.

14 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Project Funding Committee met to review final reports and fundraising assistance deposits. Dean Kelch reported that the Resource Development Committee has a draft of the appeal letter to be sent out in November.

15 - FUTURE AGENDA ITEMS

Oral Grant Presentations, Election, Endowment Contribution, 444 Loring Avenue Boundaries, Tree Escrow Account.

16 - BOARD AND PUBLIC COMMENT

There was no Board or Public comment.

17 - ADJOURNMENT TO NOVEMBER 6, 2014

Danielle Fugere adjourned the meeting at 8:40 PM until **NOVEMBER 6, 2014**.

Respectfully submitted,

Jeanne Owens
Office Secretary