

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF President Dean Kelch, and CCF Chair Danielle Fugere took over the gavel after she arrived. Board members Norma Garza-Black, Mike Kirker, Erin Mullen-Brosnan and Nancy Rieser were present. Joanna Cassese was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included John Bengston, Jean Bodeaux, Karen Christiansen, Fred Clerici, Norma Clerici, Kristine Hangartner, Gurjeet Khahera, Carol Lampson, Anne Mann, Greg Ockander, Kent Peterson, Maureen Powers, Dan Robertson, Dee Stewart, Lewis Stewart, William Thomas, John Valentini, and Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Dean Kelch reported that CREEC is continuing their 1st Saturday each month volunteer day at the CREEC Greenhouse from 10 AM to 1:00 PM, beginning Saturday June 7.

Nancy Rieser reported that *Idle No More* is sponsoring the third of four “connect the dot” healing walks along the refinery corridor in Northeast San Francisco Bay on Saturday, June 14. The walk begins at the 9th Street Park in Benicia (Valero Refinery) at 8:00 AM and ends at Lone Tree Park in Rodeo (Phillips 66 Refinery) at 4:00 PM.

Mike Kirker reported that there is an opening on the Port Costa Sanitary Commission, and urged residents of Port Costa to apply for the open spot.

Dean Kelch reported that the CCF is accepting applications for 4 Board seats that will be vacant in January. Applications must be turned in on or before July 31.

William Thomas reported that he has paperwork that establishes his ownership of the property next to the CCF office. As this was not an agenda item and he did not want to leave the paperwork, Norma Garza-Black photographed the documents with her mobile phone, for review at a later time.

3 – PRESIDENT’S REPORT

Dean Kelch reported that the CCF is interested in establishing a bequest program in an attempt to increase legacy giving. This will be discussed further under committee reports.

4 – MICROGRANT APPROVAL

The Crockett Swim Team is requesting \$1,000 to be used to pay for lane lines for the Crockett pool. Mike Kirker made a motion to make a grant to the Crockett pool in the amount of \$1,000. Dean Kelch seconded the motion, and the motion carried unanimously.

5 - FUNDRAISING ASSISTANCE APPROVAL

The Carquinez Toy Train Operating Museum turned in net proceeds of \$1,108.82 for their Crockett Train Days Open House. Erin Mullen-Brosnan reported that it appears that they have included membership dues as part of their proceeds, which is not in the spirit of the fundraising assistance program. They also received donations over the \$100 limit per donor rule. Jeanne will contact the CTTOM for more information. This will be put on the agenda for the next CCF meeting.

The Crockett Women's Association had been awarded a fundraising assistance grant in the amount of \$597.00 at our May meeting. Since that time they realized they had actually made an additional \$190 in proceeds on their Pampered Chef sales, and would like the Board to match that as well. Erin Mullen-Brosnan recommended that since they are within their 60 day time limit, the Board should match their additional proceeds. Mike Kirker made a motion to match the additional \$190 in net proceeds turned in by the Crockett Women's Association. Nancy Rieser seconded the motion, and the motion carried unanimously.

6 - DISCUSS AND DETERMINE GRANT PACKAGE

A lengthy discussion took place in which Board members gave their opinions on funding for each grant application. Mike Kirker reported that there was \$37,500 available for grants. There was also an additional \$115,000 available for capital grants.

Mike Kirker made a motion to approve a grant in the amount of \$8,175 to the Crockett Recreation Department to be used to fund free community entertainment with its summer concert series. Dean Kelch seconded the motion, and the motion carried with 5 ayes and Norma Garza-Black voting no.

Dean Kelch made a motion to make a grant to the Memorial Hall Park Neighborhood Group in the amount of \$6,500 to be used to begin renovations at the park around the Memorial Hall. Erin Mullen-Brosnan seconded the motion, and the motion carried unanimously. Funds will come out of the capital grants account.

Mike Kirker made a motion to approve a grant to the Gemstone Foundation in the amount of \$5,000. The motion failed as there was no second. Dean Kelch made a motion to make a grant to the Gemstone Foundation in the amount of \$10,000 to be used to fund a program to improve learning-related visual skills in students who are struggling readers. Norma Garza-Black seconded the motion and the motion passed with 4 ayes and Nancy Rieser and Erin Mullen-Brosnan voting no.

Mike Kirker made a motion to make a grant to the John Swett Band Boosters in the amount of \$22,000 to purchase a large cache of musical instruments that would be used by the John Swett High School Band. Nancy Rieser seconded the motion, and the motion carried unanimously.

It was the consensus of the Board to not fund a grant to the Carquinez Model Railroad Society for a new roof for the Odd Fellows Hall. CMRS may come back at a later time to discuss other funding options for replacement of the roof at their club facility.

7 – CCF ANNIVERSARY CELEBRATION

Erin Mullen-Brosnan reported that the Community Outreach Committee is planning to hold the CCF anniversary celebration at the Old Homestead on November 2 at 3:00 PM.

8 – ELECTION

Erin Mullen-Brosnan gave an election report in the absence of Election Committee chair Joanna Cassese. She reported that two people have taken out petitions. It was also suggested we put another full or half page ad in the July issue of the Signal and post fliers in local businesses. Erin reported that there are signs placed throughout town, and a banner on the fence at the pool. The Board discussed sending out a town mailer, but due to the cost, the consensus was not to send out a mailer. Danielle Fugere suggested that each Board member approach potential candidates personally.

9 – BOOTH AT SUGARTOWN FESTIVAL

It was the consensus of the Board to have a booth at the Sugartown Festival and to sponsor the “Double Your Donation” program that the CCF had last year. Dean Kelch made a motion to match up to \$1,500 in donations for the day with the match being limited to \$20 per donor. Mike Kirker seconded the motion, and the motion carried unanimously.

10 - TREASURER’S REPORT

Mike Kirker presented the Treasurer’s report for March and April. Total Liabilities & Equity through April was \$6,041,251.16. Mike also reported that he has been making progress in recovering \$10,000 that had been taken by the County from an escrow account that had been set aside for long term maintenance of trees that were planted with funds from a grant to the CCF. Dean Kelch made a motion to approve the Treasurer’s report. Norma Garza-Black seconded the motion, and the motion carried unanimously.

11 - SECRETARY’S REPORT AND APPROVAL OF MINUTES

Nancy Rieser reported on correspondence received in May which included a postcard from the John Swett Community Based Instruction Class. The class had been given a fundraising assistance grant for a trip to Disneyland/Universal Studios. Nancy also presented minutes from the May Board meeting. Dean Kelch made a motion to approve the Secretary’s report and May minutes. Mike Kirker seconded the motion, and the motion carried unanimously.

12 - COMMITTEE REPORTS

Dean Kelch reported that the Resource and Development Committee had met twice to discuss legacy giving. They had a conference with Carolyn Doelling (EBCF) where they discussed how to set up a legacy giving program, and an acceptance policy for donations.

Erin Mullen-Brosnan reported that Joanna Cassese would like to offer a donation of T-Shirts to all Board members that would include the CCF logo and "BOARD MEMBER" in an appropriate location. She was hoping that the Outreach Committee could agree on a design and have the shirts printed in time for the Festival in July. Dean Kelch suggested that the CCF pay for the shirts and Joanna write back a check for the amount, in the form of a donation.

13 - JULY MEETING SCHEDULE

It was the consensus of the Board to forgo the July meeting.

14 - FUTURE AGENDA ITEMS

CCF Anniversary Celebration, Election, Resource and Development Issues (donation acceptance policy, verbiage for grantees to show CCF support), 444 Loring Avenue boundaries.

15 - BOARD AND PUBLIC COMMENT

Sarah Humann of the Port Costa Conservation Society thanked the Board for the grant that was used to fund the Port Costa Community Garden, and gave examples of the many ways the project had a positive impact on the community. Several Board members had toured the garden plots before the Board meeting.

A member of the public spoke to the property issue surrounding the 444 Loring Avenue boundaries, and the many positive things William Thomas has done for the neighborhood.

Deputy Hemker (Contra Costa County Sheriff's office) introduced himself and informed the CCF that they have to establish ownership of the property and prove it before they can start eviction proceedings. It was the consensus of the Board that the CCF seek legal counsel in the matter. Danielle Fugere will retain an attorney.

16 - ADJOURNMENT to August 7, 2014

Dean Kelch adjourned the meeting at 9:15 PM until August 7, 2014.

Respectfully submitted,

Jeanne Owens
Office Secretary