

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chair Danielle Fugere. Board members Joanna Cassese, Norma Garza-Black, Dean Kelch, Michael Kirker, Erin Mullen-Brosnan and Nancy Rieser were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Chuck Dell, Margaret Faria, Kent Peterson, Dan Robertson, Lisa Robinson, Mary Wais, and Ron Wilson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS

Nancy Rieser reported that there would be a Procession of the Guadalupe starting across the street from St. Rose at 9:15 AM on Sunday, December 14. She also reported that the deadline for making comments on the EIR for the Phillips 66 expansion project is December 5 at 5:00 PM.

Dan Robertson reported that the Friends of the Library would be hosting a free holiday party at the library on Saturday, December 13 from 2:00 to 3:30 PM. Dan also reported that Crockett's Christmas committee will be delivering food, toys and gifts to local families in need.

Joanna Cassese reported that the Crockett Lions Club would be hosting their annual free community dinner on Friday, December 12 at the Scout Hall.

Lisa Robinson reported that there would be a concert on December 17 at 7:00 PM featuring musicians from the elementary, middle and high school bands. The band also has tickets available for the ipad raffle.

Michael Kirker reported that there would be a holiday party and tree lighting at the Community Center on December 7 beginning at 5:00 PM. He also reported that the Crockett Quilters would be holding their bazaar on Saturday, December 6, at the multipurpose room at the Crockett Community Center.

Danielle Fugere reminded everyone that the deadline to turn in ballots for the Crockett Community Foundation Board election would be Friday, December 5.

3 - PRESIDENT'S REPORT

Dean Kelch reported that a permanent fence had been put up at 444 Loring Avenue along the CCF property line. He also reported that there had been concern from a community member regarding Board candidate's conflict of interest with regard to the Crockett Community Services District and Memorial Hall. Dean explained that the CCF does have a conflict of interest policy in place prohibiting board members from voting on anything that will personally benefit them or a family member. It was the consensus of the Board that this item did not need to be discussed further at this time.

Dean also announced that he was looking for volunteers to do some clean-up at the CCF office on Saturday, December 13, from 9:30 to 11:00AM. Lisa Robinson will try to get some band students to help.

4 - MICROGRANT APPROVAL

The Carquinez Strait Talkers are asking for a microgrant in the amount of \$950.00 for start-up costs associated with storytelling events to be held at different locations throughout Crockett and Port Costa. Joanna Cassese made a motion to approve a grant in the amount of \$950.00 to the Carquinez Strait Talkers. Erin Mullen-Brosnan seconded the motion, and the motion carried unanimously.

5 - FUNDRAISING ASSISTANCE APPROVAL AND PREAPPROVAL

The John Swett Band Boosters are requesting that they be placed on the fundraising calendar for their February Crab Feed. Dean Kelch made a motion to approve the John Swett Band Boosters for the February fundraising calendar. Erin-Mullen Brosnan seconded the motion, and the motion carried unanimously.

The Crockett Bass Club is requesting that they be placed on the fundraising calendar for their January 10 Crab Feed. Erin Mullen-Brosnan made a motion to approve the Crockett Bass Club for the January fundraising calendar. Dean Kelch seconded the motion, and the motion carried with 5 ayes, Norma Garza Black abstaining and Joanna Cassese voting no.

Erin Mullen-Brosnan made a motion to approve the following fundraising assistance deposits. Nancy Rieser seconded the motion, and the motion carried unanimously.

Organization: Port Costa Conservation Society
Event: Art Show and BBQ
Amount: \$7,138.79

Organization: John Swett Class of 2015
Event: Pancake Breakfast
Amount: \$1,911.26

Organization: Crockett Community Services District
Event: Benefit Concert at Toot's
Amount: \$2,143.00

Organization: St. Marks Church
Event: San Marco Night Spaghetti Dinner
Amount: \$3,363.44

Organization: Crockett Boy Scouts
Event: Mexican Dinner
Amount: \$4,943.80

Organization: John Swett Band Boosters
Event: Tri-Tip Dinner
Amount: \$4,093.44

Organization: Carquinez Model Railroad Society
Event: Open House
Amount: \$2,168.00

6- DISCUSS AND DETERMINE GRANT PACKAGE

The Crockett Community Services District is requesting \$673,194. Funds will be used to begin the seismic retrofit of Memorial Hall. Danielle Fugere suggested that if the Board was in support of this project, the CCF agree to some level of funding that would show community support, and allow the CCSD to go out and look for other grants. Nancy Rieser made a motion to set aside \$150,000, in a separate fund, to be paid out contingent upon the CCSD, or other organizations, bringing together sufficient monies, in conjunction with the CCF grant, to complete the entire seismic retrofit portion of the project at Memorial Hall. The Board further agreed that the Board could consider granting additional amounts for the Memorial Hall at any future date. Dean Kelch seconded the motion, and the motion carried with 6 ayes and Michael Kirker abstaining.

7 - APPROVE RESOLUTION 2014-2 - ALLOCATION OF PROPERTY TAXES

The CCF has been working with the various tax-based entities to distribute Crockett Cogeneration property taxes for immediate needs in Crockett. Michael Kirker reported that there is \$213,286 available for distribution at this time. Michael presented a draft of Resolution 2014-2 recommending the allocation of these funds as follows. Crockett Library - \$21,500; Crockett Recreation Department \$51,403; Crockett Carquinez Fire Department - \$65,240; Crockett-Valona Sanitary District \$75,143. Dean Kelch made a motion to accept the recommendations to allocate funds as described in Resolution No. 2014-2. Nancy Rieser seconded the motion, and the motion carried with 6 ayes and Michael Kirker abstaining.

8 - ELECTION

Joanna Casesse reported that the deadline for turning in ballots is Friday, December 5. The League of Women voters should have the results of the election before December 25.

9 - APPROVE 2015 BUDGET

Michael Kirker presented a draft of the 2015 budget for Board review. A final budget will be presented for approval at the January 2015 meeting.

10 - TREE ESCROW ACCOUNT

Michael Kirker reported that he has met with the County regarding the recovery of the \$10,000 they had taken from a tree maintenance escrow account. If the CCF claims the money, CCF would be liable for accidents that happen in that area. Michael Kirker made

a motion that the CCF not pursue the \$10,000, Dean Kelch seconded the motion, and the motion carried unanimously.

11 - TREASURER'S REPORT

Michael Kirker presented the Treasurer's report for October. October expenses were \$7,552.49, distributions were \$3,620 and total liabilities and equities were \$6,172,460.24. Joanna Cassese made a motion to approve the Treasurer's report. Dean Kelch seconded the motion, and the motion carried unanimously.

12 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Nancy Rieser reported on correspondence received in November, which included invoices from the County regarding costs association with 444 Loring Avenue; \$275 for vehicle abatement and \$648 for administrative costs. It was the consensus of the Board that we pay the bill for vehicle abatement, but try to negotiate the price down for the administrative fees. Nancy also presented minutes from the November Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report and November minutes, Michael Kirker seconded the motion, and the motion carried unanimously.

13 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Project Funding Committee met to review final reports and fundraising assistance deposits. Dean Kelch reported that the appeal letter had been mailed out.

14 - FUTURE AGENDA ITEMS

Approve Budget, Swearing in of New Board Members, Board Retreat

15 - BOARD AND PUBLIC COMMENT

There was no Board or public Comment.

16 - ADJOURNMENT TO JANUARY 8, 2015

Danielle Fugere adjourned the meeting at 8:30 PM until **JANUARY 8, 2015**.

Respectfully submitted,

Jeanne Owens
Office Secretary