

### **1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order by CCF Chairperson Dean Kelch. Board members Norma Garza Black, Danielle Fugere, Mike Kirker, Erin Mullen-Brosnan and Nancy Rieser were present. Joanna Cassese was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance were: Fred Clerici, Dean Colombo, Jay Jenkins, Gary Miner, Dolores Morales, Kent Peterson, Maureen Powers, Dan Robertson, Mary Wais, Ron Wilson.

### **2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Mary reported that there were still tickets available for *Night at the Museum*, the fundraising cocktail party which will be held December 6, 7:00 to 10:00 PM, at the Crockett Museum.

Mike Kirker reported that there would be the Alexander Circle tree lighting on December 7, at 7:00 PM, and the holiday party (5:00 PM) and tree lighting (7:00 PM) at the Community Center and Alexander Park on December 8<sup>th</sup>. Mike also reported that the bands from Carquinez Middle and John Swett High School would be having their Winter Concert on Thursday, December 12 at 7:00 PM.

Mary Wais reported that the Jaybirds would be performing on Thursday, December 12, 7:00 PM at St. Mark's Hall, 800 Pomona Avenue. This event is free and sponsored by CCF and CIA.

Dan Robertson reported that the Crockett Library would be sponsoring a holiday party on December 14, 2:00 to 3:30 PM.

Maureen Powers reported that the Lions Club would be hosting their fourth annual free dinner for the town on Friday, December 13, 5:00 to 7:00 PM, at the Scout Hall.

### **3 – PRESIDENT'S REPORT**

Erin Mullen-Brosnan reported that the appeal letter has been mailed and that we have received quite a few responses.

### **4 – MICROGRANT APPROVAL**

Ron Wilson is requesting \$786.65 on behalf of the Crockett Recreation Department, to be used to purchase lights for the Christmas trees on Alexander Circle and Alexander Park. Danielle Fugere made a motion to make a grant to the Crockett Recreation Department in the amount of \$786.65. Mike Kirker seconded the motion, and the motion carried unanimously.

## 5 - FUNDRAISING ASSISTANCE APPROVAL

Erin Mullen-Brosnan reported that there was an incomplete fundraising deposit received from the Carquinez Toy Train Operators Museum, which was not approved by the Project Funding Committee at this time. A CTTOM representative will be asked to meet with the Project Funding Committee to discuss expenses and how their profits are calculated.

Erin also reported that the fundraising assistance deposit received from the John Swett Education Foundation will be matched in the amount of \$965, instead of \$1,000. The difference is because CCF only matches up to \$100 per donor, and the JSEF deposit contained several gifts over \$100. Danielle Fugere made a motion to make a grant to the John Swett Education Foundation in the amount of \$965. Nancy Rieser seconded the motion, and the motion carried unanimously.

Mike Kirker made a motion to approve the following fundraising assistance deposits. Danielle Fugere seconded the motion, and the motion carried unanimously.

Organization: Crockett Boy Scouts  
Event: Mexican Dinner  
Amount: \$2,629.46

Organization: Crockett Carquinez Firemen's Association  
Event: Pasta Dinner  
Amount: \$2,960.82

Organization: St. Mark's Church  
Event: Pasta Dinner  
Amount: \$3,485.97

Organization: John Swett High School Band Boosters  
Event: Candy Sales  
Amount: \$2,273

The Crockett Bass Club is requesting that they be placed on the fundraising calendar for their January Crab Feed. The funds will be used to support the Crockett Scouts and the Bass Club annual children's fishing derby. Erin Mullen-Brosnan made a motion to approve the Crockett Bass Club. Danielle Fugere seconded the motion, and the motion carried unanimously.

The Crockett Boy Scouts are requesting that they be placed on the fundraising calendar for their February Pancake Breakfast, May Fish Fry and October Mexican Dinner. Danielle Fugere made a motion to approve the Crockett Boy Scouts for the February, May and October fundraising calendar. Erin Mullen Brosnan seconded the motion, and the motion carried unanimously.

The John Swett Band Boosters are requesting they be put on the January fundraising calendar for the John Swett High School Echoes Concert. Danielle Fugere made a motion to approve the John Swett Band Boosters for the January fundraising calendar. Nancy Rieser seconded the motion, and the motion carried with 6 ayes and Mike Kirker abstaining.

## **6 – DISCUSS AND DETERMINE GRANT PACKAGE**

The two grants up for consideration were both from the Gemstone Foundation: \$20,000 for continued support for visual skills assessment and intervention in the JSUSD school district; \$25,000 for Crockett Collaboration for vision-based reading software improvement. Each Board member was given the opportunity to comment on the individual grants. After a lengthy discussion, Danielle Fugere made a motion to not fund the grant (\$20,000 for visual skills assessment and intervention at JSUSD) at this time, but to reconsider the grant during our April grant cycle, should it be resubmitted. Mike Kirker seconded the motion, and the motion carried unanimously. Danielle will contact Maureen Powers (Gemstone) asking for more information to support this grant, should it be resubmitted.

Mike Kirker made a motion not fund the grant (\$25,000 for Crockett Collaboration for vision-based reading software improvement). Erin-Mullen Brosnan seconded the motion, and the motion carried with 5 ayes and Dean Kelch abstaining.

There was also a discussion regarding the amount of money the CCF spends on the John Swett Unified School District, especially since only 12% of the students are Crockett residents. This situation arises frequently; Fred Clerici and Jeanne Owens will compile a list of grants made to the JUSD since the CCF's inception to facilitate discussion at a later date.

## **7 – REFINERY/WATERFRONT PLAN**

Nancy Rieser reported that federal money is available to improve waterways, and a strategic plan is being researched by the county to improve the waterfront.

Danielle Fugere reported that the Contra Costa County Department of Development has approved the application of Phillips 66 to build its Propane Recovery Project.

## **8 – BOARD TRAINING**

Kent Peterson will have another training session for the CCF Board members on Saturday, January 18, at 9:00 AM.

It was the consensus of the Board to hold their annual retreat on February 9, 11:00 AM, at the Dead Fish Restaurant.

**9 - TREASURER'S REPORT**

Mike Kirker presented the Treasurer's report for October. Net income for October was \$471,170.73, expenses were \$3,370.27 and distributions were \$3,550.02. Total Liabilities & Equity was \$6,038,311.89. Danielle Fugere made a motion to approve the Treasurer's report. Nancy Rieser seconded the motion, and the motion carried unanimously.

**10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

Nancy Rieser reported on correspondence received in November. Nancy also presented minutes from the November Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report and November minutes. Mike Kirker seconded the motion, and the motion carried unanimously.

**11 - COMMITTEE REPORTS**

Erin Mullen-Brosnan reported that the Project Funding Committee met to review final reports and fundraising assistance deposits. She also reported that the CCF would be having a table at the Holiday Party at the Community Center, and asked Board members to take shifts at the event.

**12 - FUTURE AGENDA ITEMS**

Board Training, Election of Officers, Committee Appointments, and Board Retreat.

**13 - BOARD AND PUBLIC COMMENT**

There was no Board or public comment.

**14 - ADJOURNMENT TO January 2, 2014.**

Dean Kelch adjourned the meeting at 9:00 PM until January 2, 2014.

Respectfully submitted,

Jeanne Owens  
Office Secretary