

### **1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR**

The meeting was called to order by CCF Chairperson Danielle Fugere. Board members Joanna Cassese, Norma Garza-Black, Dean Kelch, Mike Kirker, Erin Mullen-Brosnan and Nancy Rieser were present. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included Linda Bell, P. Chapman, Fred Clerici, Ray Deltoro, Inez Foley, Alicia Johnson, Susan Martin, Dolores Morales, Greg Ockander, Kent Peterson, Dan Robertson, Lewis Stewart, Dee Stewart, Tobias Thomas, William Thomas, Mary Wais, Pat Vargen, Iris Wesselman, Mark Wesselman.

### **2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEMS**

Nancy Rieser requested that the Gemstone grant be placed on the agenda for discussion at the September meeting.

### **3 – PRESIDENT’S REPORT**

Dean Kelch reported that the Board needs clarification on e-mail communication re the Brown Act. This will be put on the agenda for the September meeting.

Dean also reported that the CCF received eight petitions from potential Board candidates. The petitions will be forwarded to the League of Women voters for verification. Dean also announced that candidate’s night will be held on November 13, 7:00 PM, Crockett Community Center.

### **4 – MICROGRANT APPROVAL**

The Crockett Improvement Association is asking for a microgrant in the amount of \$1,000 to purchase a maintenance equipment shed. Nancy Rieser made a motion to approve a grant in the amount of \$1,000 to the Crockett Improvement Association. Dean Kelch seconded the motion, and the motion carried unanimously.

The Port Costa Conservation Society is asking for a microgrant in the amount of \$899 to purchase portable wire grid display panels for the Port Costa School. Erin Mullen-Brosnan made a motion to make a grant to the Port Costa Conservation Society in the amount of \$899. Dean Kelch seconded the motion, and the motion carried unanimously.

### **5 - FUNDRAISING ASSISTANCE APPROVAL AND PREAPPROVAL**

Erin Mullen-Brosnan made a motion to approve the following fundraising assistance deposits. Norma Garza-Black seconded the motion, and the motion carried unanimously.

Organization: Carquinez Model Railroad Society  
Event: National Train Day  
Amount: \$762.00

Organization: Carquinez Model Railroad Society  
Event: Town Wide Yard Sale  
Amount: \$942.00

Organization: Carquinez Toy Train Operating Museum  
Event: National Train Day Open House  
Amount: \$2,108.82

Organization: Carquinez Toy Train Operating Museum  
Event: Crockett Railroad Days  
Amount: \$2,468.00

Organization: John Swett Education Foundation  
Event: Sweat for Swett Fun Run  
Amount: \$2,192.00

Organization: Crockett Lion's Club  
Event: Pasta Feed  
Amount: \$2,254.00

Organization: Crockett Boy Scouts  
Event: Fish Fry  
Amount: \$7,018.00

Organization: Crockett Firemen's Association  
Event: Fill the Boot  
Amount: \$2,894.00

Organization: Carquinez Middle School Class of 2014  
Event: 8<sup>th</sup> Grade Promotion Dance  
Amount: \$951.73

The Crockett Quilters are requesting that they be placed on the fundraising calendar for their December quilt raffle. Mike Kirker made a motion to approve the Crockett Quilters for the December fundraising calendar. Erin Mullen-Brosnan seconded the motion, and the motion carried unanimously.

The Crockett Historical Society is requesting that they be placed on the fundraising calendar for their July T-Shirt sales. Mike Kirker made a motion to approve the Crockett Historical Society for the July fundraising calendar. Mike Kirker seconded the motion, and the motion carried unanimously.

The John Swett Class of 2015 is requesting that they be placed on the July fundraising calendar for parking at the Sugartown Festival. Norma Black made a motion to accept the John Swett Class of 2015 for the July fundraising calendar. Joanne Cassese seconded the motion, and the motion carried unanimously.

The Port Costa Conservation Society is requesting they be put on the fundraising calendar for their August workshop by Pam Slim author of "Body of Work". Nancy Rieser made a motion to approve the PCCS for the August fundraising calendar. Dean Kelch seconded the motion, and the motion carried unanimously.

The Port Costa Conservation Society is also requesting they be put on the fundraising calendar for their September Art Show and BBQ. Erin Mullen-Brosnan made a motion to approve the PCCS for the September fundraising calendar. Joanne Casesse seconded the motion, and the motion carried unanimously.

The John Swett Education Foundation is requesting they be placed on the fundraising calendar for their September Annual Giving Campaign. There was a discussion by the board about whether a giving campaign is a qualifying event for the fundraising assistance program. Norma Garza -Black made a motion to approve the John Swett Education Foundation for the September fundraising calendar. Erin Mullen-Brosnan seconded the motion, and the motion carried with 4 ayes, Joanne Cassese and Dean Kelch voting no, and Danielle Fugere abstaining. Danielle asked the Project Funding Committee to review the program and come back to the board with a recommendation on how to address the issue of fundraising drives receiving matching funds pursuant to the CCF fundraising assistance program.

The John Swett Education Foundation is also requesting to be placed on the November fundraising calendar for their Annual Prom. Mike Kirker made a motion to approve the JSEF for the November fundraising calendar. Nancy Rieser seconded the motion, and the motion carried unanimously.

The Carquinez Model Railroad Society is requesting to be put on the fundraising calendar for their October open house. Norma Garza-Black made a motion to approve the Carquinez Model Railroad Society for the October fundraising calendar. Erin Mullen-Brosnan seconded the motion, and the motion carried unanimously.

## **6 - 444 LORING AVENUE BOUNDRIES**

A number of neighbors spoke to the Board about their opinions and concerns on the issue of whether and how a neighbor is using a portion of the Foundation's property at 444 Loring Avenue. Danielle Fugere reported that a letter was received from an attorney, on behalf of another neighbor, raising concerns about an alleged public nuisance arising from activities on the property. Danielle suggested that the Board approve the following two actions to help address the asserted issue.

Have the property surveyed: Nancy Rieser made a motion to approve up to \$3,000 to hire a surveyor to come and draw official boundary lines on the 444 Loring Avenue property. Norma Garza-Black seconded the motion, and the motion carried unanimously.

Hire an attorney: Danielle Fugere asked for Board approval to retain an attorney to address any legal issues that might arise concerning the property boundary issue. It was the consensus of the Board that Danielle should retain an attorney for this purpose.

Form ad hoc Legal Committee: Dean Kelch made a motion to create an ad hoc legal committee with members Danielle Fugere, Dean Kelch, Mike Kirker and Chris Goehe. Nancy Rieser seconded the motion, and the motion carried unanimously.

## **7 – CCF ANNIVERSARY CELEBRATION**

Erin Mullen-Brosnan reported that the Community Outreach Committee is planning to hold the CCF anniversary celebration at the Old Homestead on November 2 at 3:00 PM.

## **8 – ELECTION**

Joanna Cassese reported that the CCF is having an election. Eight individuals are vying for four seats on the CCF Board. The election committee is going to work on publicizing the candidate's forum that is scheduled for November 13. The committee will also be available to the candidates if they have any questions regarding their campaign.

Mary Wais urged the committee to meet soon, as there may be residency issues affecting at least one of the candidates.

## **9 – RESOURCE AND DEVELOPMENT ISSUES**

Dean Kelch presented a draft gift acceptance policy for Board review. This will be put on the agenda for approval at the September meeting. He also came up with the following statement that grantees should use for their project/events, to show CCF support: *This project/event was made possible with support by the Crockett Community Foundation.* It was the consensus of the Board to accept the statement.

## **10 – CROCKETT LIBRARY BOOK STORAGE AT 444 LORING AVENUE**

Dan Robertson asked if the CCF would be willing to store donated books at the Foundation office. Books are to be sold at a future used book sale at the Crockett Library. Mike Kirker explained that the CIA has been using the lower floor of the office for storage, and that he has requested they remove their belongings, so that needed repairs can be made. It was the consensus of the Board not to store the books at the office until the lower floor is cleaned out and repairs are made.

## **11 - TREASURER'S REPORT**

Mike Kirker presented the Treasurer's reports for May & June. May expenses were \$8,412.84, distributions were \$3,531.50 and total liabilities and equities were 6,029,989.82. June expenses were \$3,515.26, distributions were \$1,000 and total Liabilities & Equity were \$5,802,054.36. Dean Kelch made a motion to approve the Treasurer's report. Nancy Rieser seconded the motion, and the motion carried unanimously. Mike reported that he and Kent Peterson had met with the county regarding the recovery of the \$10,000 they had taken from a tree maintenance escrow account. He reported that if the CCF does claim the money, we might be liable for accidents that happen in that area.

**12 - SECRETARY'S REPORT AND APPROVAL OF MINUTES**

Nancy Rieser reported on correspondence received in June & July., which included a letter from an attorney asserting litigation against the CCF for public nuisance at 444 Loring Avenue. Nancy also presented minutes from the June Board meeting. Erin Mullen-Brosnan made a motion to approve the Secretary's report and January minutes. Joanna Casesse seconded the motion, and the motion carried unanimously.

**13 - COMMITTEE REPORTS**

Erin Mullen-Brosnan reported that the Project Funding Committee met to review final reports and fundraising assistance deposits.

**14 - FUTURE AGENDA ITEMS**

444 Loring Avenue boundaries, Gemstone grant, donor event, election, approve donation acceptance policy, clarification on e-mail communication re the Brown Act.

**15 - BOARD AND PUBLIC COMMENT**

Danielle Fugere asked Board members to take a look at the website and let Jeanne know if there are any corrections or additions that need to be made.

**14 - ADJOURNMENT TO SEPTEMBER 4, 2014**

Danielle Fugere adjourned the meeting at 9:15 PM until September 4, 2014.

Respectfully submitted,

Jeanne Owens  
Office Secretary