

1 - CALL TO ORDER – WELCOMING REMARKS FROM THE CHAIR

The meeting was called to order by CCF Chairperson Dean Kelch. Board members Harold Burnett, Fred Clerici, Michael Kirker, Erin Mullen-Brosnan and Nancy Rieser were present. Joanna Cassese was absent. Also present was Office Secretary Jeanne Owens. Interested citizens in attendance included: Deborah Brandon, Joanne Dowell, Lauren Jones, Alison McKee, Dan Robertson.

2 - PUBLIC AND BOARD COMMENT ON NON-AGENDA ITEM

Fred Clerici reported that the John Swett High School football teams would be playing on Friday, September 4, with the JV game starting at 4:30 PM and the Varsity game starting at 7:00PM.

Nancy Rieser reported that there was going to be community meeting regarding emergency information and alerts on Tuesday, September 8, 2015 at 7:00 pm. This meeting is sponsored by the Crockett Improvement Association.

Alison McKee from the Contra Costa Library reported that she has taken another position, and would no longer be in charge of the Crockett branch Ms McKee took the opportunity to thank the CCF Board for their support. She also reported that the summer library lunch program (which partnered with the JUSD) on Wednesday and Thursday afternoons was well attended, serving 40 to 50 children per week.

3 - FUNDRAISING ASSISTANCE BUDGET INCREASE

Fred Clerici suggested that the board wait another month or two before deciding on a budget increase to the Fundraising Assistance account. Fred asked that the Board consider having a thorough discussion about the program, and how to proceed in the future.

3 - MICROGRANT APPROVAL

The Crockett Library is requesting a microgrant in the amount of \$1,000 to pay for three free quality programs at the Crockett Library. None of the money would be used to purchase books. Harold Burnett made a motion to make a grant to the Crockett Library in the amount of \$1,000. Michael Kirker seconded the motion, and the motion carried unanimously.

4 – FUNDRAISING ASSISTANCE PREAPPROVAL AND APPROVAL

The CCSD Memorial Hall committee is requesting that they be placed on the fundraising calendar for their November Karaoke and music night at Toot's Tavern. Harold Burnett made a motion to approve CCSD Memorial Hall Committee for the November fundraising calendar. Nancy Rieser seconded the motion, and the motion carried with 5 ayes and Michael Kirker abstaining.

Harold Burnett made a motion to approve the following fundraising assistance deposits. Michael Kirker seconded the motion, and the motion carried with 5 ayes and Fred Clerici voting no.

Organization: Carquinez Model Railroad Society
Event: Open House
Amount: \$1,880 (includes \$940 CCF Contribution)

Organization: Carquinez Model Railroad Society
Event: Townwide Yard Sale
Amount: \$1,950 (includes \$940 CCF Contribution)

Organization: John Swett Band Boosters
Event: Musical Concession Sales
Amount: \$2,204.89 (includes \$1000 CCF Contribution)

The Carquinez Toy Train Operating Museum and the John Swett Education Foundation turned in fundraising deposits that the Project Funding Committee deemed incomplete. Jeanne will ask them to resubmit additional information to be considered at the October meeting.

7 - UPDATE ON THE PROPERTY AT 2ND AND FLORA

Harold Burnett reported that he contacted Gene Pedrotti regarding his offer of the property at 2nd and Flora Streets. Harold asked the Pedrotti family if they would consider donating the property to the CCF, knowing that the intent would be to create affordable residential units on the property. Harold has since contacted Habitat for Humanity, and has set up a meeting with Gene Pedrotti and a Habitat for Humanity representative for Thursday, September 10. Harold will give an update at the October meeting.

9 - TREASURER'S REPORT

Fred Clerici gave the Treasurer's report for August 1 to August 31, 2015, which included a year to date accounting on special funds, spreadsheets reflecting projected changes in fund balances, as well as the status of the Foundation's operating expenses and a detail of allocated grants. Various invoices for expenses totaled \$3,654.32. Total liabilities and equity through August was \$6434,789.51. Michael Kirker made a motion to accept the Treasurer's report. Harold Burnett seconded the motion, and the motion carried unanimously.

10 - SECRETARY'S REPORT AND APPROVAL OF MINUTES

Erin Mullen-Brosnan reported on correspondence received in August. Erin also presented the minutes from the August meeting. Nancy Rieser made a motion to approve the Secretary's report and August minutes, Harold Burnett seconded the motion, and the motion carried unanimously.

11 - COMMITTEE REPORTS

Erin Mullen-Brosnan reported that the Project Funding Committee met to review final reports and fundraising assistance deposits. Erin also reported that the Newsletter had been sent out, and that the Outreach Committee has been busy planning the October 25th event.

Fred Clerici reported that he will be scheduling a Return to Source Committee meeting in September and will present a resolution at the October meeting recommending the allocation of property taxes.

Michael Kirker reported that he met with the downtown upgrade committee, where there was a discussion of things the committee would like to see done. Michael felt that they had some good ideas (i.e. restoring wall art on buildings downtown). The committee will be meeting again soon.

12 - FUTURE AGENDA ITEMS

Update on Property at 2nd and Flora, Approve Resolution 2015-1 – Return to Source Allocations, Discussion and Review of CCF Fundraising Assistance Program.

13 - BOARD AND PUBLIC COMMENT

Lauren Jones had questions about obtaining a grant to clean-up the water front. Michael Kirker suggested she contact Richmond Sanitary to see if they would be willing to provide a dumpster for the coastal clean-up.

Dan Robertson reported that the Lions Club would be having their annual BBQ on September 13 and their Zampa Bridge walk for diabetes awareness on October 4.

14 - ADJOURNMENT TO OCTOBER 1, 2015

Dean Kelch adjourned the meeting at 8:00 PM until **OCTOBER 1, 2015**.

Respectfully submitted,

Jeanne Owens
Office Secretary